

# Residential Tenancy Application Form

For your application to be processed you must answer all questions

## 1. Agent Details

Boutique Residential | Rozelle

**Address:** 2 Cross St, Rozelle, NSW 2039  
**Phone:** (02) 9045 2474  
**Fax:** (02) 8076 3068  
**Email:** george@boutiqueresidential.com.au

ID: 23116

## 2. Property Details

Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Electricity Meter No \_\_\_\_\_

Lease Term \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_

Date Property is to be occupied \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Number of other Applicants to Occupy the Property \_\_\_\_\_

Adults \_\_\_\_\_ Children \_\_\_\_\_

## 3. Personal Details

Title \_\_\_\_\_ First Name \_\_\_\_\_ Initial \_\_\_\_\_

Last Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Age (Years / Months) \_\_\_\_\_

Drivers Licence Number \_\_\_\_\_ State of Issue \_\_\_\_\_

Alternate ID (eg passport) \_\_\_\_\_ No \_\_\_\_\_

Pension Type (if applicable) \_\_\_\_\_ No \_\_\_\_\_

Please provide contact details \_\_\_\_\_

Home Ph \_\_\_\_\_ Mobile Ph \_\_\_\_\_

Email \_\_\_\_\_

Occupation \_\_\_\_\_ Work No \_\_\_\_\_

Current Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

## 4. Emergency Contact

Please provide an emergency contact not residing with you \_\_\_\_\_

First Name \_\_\_\_\_ Surname \_\_\_\_\_

Relationship \_\_\_\_\_ Phone No \_\_\_\_\_

Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

## 5. Payment Details

Property Rental \$	Per Week or \$	Per Month
First Payment of rent in advance	\$	_____
Rental Bond (1 Month Rent)	\$	_____
Sub Total	\$	_____

## 6. Applicant History

How long have you lived at your current address? \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_

Name of Landlord/Agent (If applicable) \_\_\_\_\_

Phone No \_\_\_\_\_

Rent Paid per month \$ \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Was bond repaid in full?  Yes  No If No, please specify why: \_\_\_\_\_

What was your previous residential address? \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

How long did you live at your previous address? \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_

Name of Landlord/Agent (If applicable) \_\_\_\_\_

Phone No \_\_\_\_\_

Rent Paid per month \$ \_\_\_\_\_

Reason for leaving \$ \_\_\_\_\_

Was bond repaid in full?  Yes  No If No, please specify why: \_\_\_\_\_

## 7. Employment Details

Occupation \_\_\_\_\_

Employers Name \_\_\_\_\_

Employment Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Employer Phone No \_\_\_\_\_

Contact Name \_\_\_\_\_

Length at current employment \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_

Net Income \$	Per Week \$	Per Month
_____	_____	_____

### 8. Previous Employment Details

Occupation \_\_\_\_\_

Employers Name \_\_\_\_\_

Employment Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Employer Phone No \_\_\_\_\_

Contact Name \_\_\_\_\_

Length at previous employment                      Years                      Months \_\_\_\_\_

Net Income \$ \_\_\_\_\_ Per Week \$ \_\_\_\_\_ Per Month \_\_\_\_\_

Overseas \_\_\_\_\_

### 9. Other information

Car Registration \_\_\_\_\_

Do you have pets?  Yes  No If Yes, please specify: \_\_\_\_\_

\_\_\_\_\_

Do you have applications pending on other properties?  Yes  No

Has your tenancy ever been terminated?  Yes  No

Have you ever been refused a rental property?  Yes  No

Are you in debt to another landlord or agent?  Yes  No

Have deductions ever been taken from your bond?  Yes  No

Anything that could affect future rental payments?  Yes  No

Are you considering buying a property soon?  Yes  No

Do you currently own a property?  Yes  No

### 10. Personal Referees

1. Reference name \_\_\_\_\_

Occupation \_\_\_\_\_

Relationship \_\_\_\_\_ Phone No \_\_\_\_\_

Notes \_\_\_\_\_

1. Reference name \_\_\_\_\_

Occupation \_\_\_\_\_

Relationship \_\_\_\_\_ Phone No \_\_\_\_\_

Notes \_\_\_\_\_

### 11. Office Use Only

Lease Start Date                      /                      / \_\_\_\_\_

Car Space/Garage \_\_\_\_\_

Landlord's Name \_\_\_\_\_

Lease to be signed on \_\_\_\_\_

Signed: \_\_\_\_\_ Date                      /                      / \_\_\_\_\_

### 12. How did you find out about this property? (Please Tick)

RENT LIST  INTERNET  OFFICE  FOR LEASE BOARD  OTHER \_\_\_\_\_

**THIS APPLICATION WILL NOT BE PROCESSED UNTIL 100 POINTS OF ID HAS BEEN ACHIEVED BY THE APPLICANT**

Last 4 Rent Receipts	(50 points)	Reference from Owner/Landlord	(20 points)	Driver's license	(50 points)
Copy birth certificate	(10 points)	Photo ID	(40 points)	Utility bills/bank statements	(10 points)
Passport	(40 points)	Current motor vehicle registration	(10 points)		

Utility connections - A FREE of charge service to help connect you

[www.realestate.com.au/connect](http://www.realestate.com.au/connect)

Step 1 Choose service	Step 2 Choose provider	Step 3 Requested connection date
<input type="checkbox"/> Electricity <input type="checkbox"/> Gas <input type="checkbox"/> Phone <input type="checkbox"/> Internet <input type="checkbox"/> Pay TV	<input type="checkbox"/> Origin <input type="checkbox"/> AGL <input type="checkbox"/> Telstra <input type="checkbox"/> Telstra <input type="checkbox"/> Foxtel	<input type="text" value="DD/MM/YYYY"/> <input type="text" value="DD/MM/YYYY"/> <input type="text" value="DD/MM/YYYY"/> <input type="text" value="DD/MM/YYYY"/> <input type="text" value="DD/MM/YYYY"/>

**NO FIXED TERMS**  
on electricity & gas plans so you are not locked in.\*

\* Note, you may be charged fees such as a disconnection fee when exiting your contract. You may also be charged fees by your current energy provider when exiting your existing plan.

**How Connection services from realestate.com.au works**

1. Select the utilities and enter requested connection dates
2. Sign your consent on the next page
3. Your Agent will submit your request to us
4. We will lodge your connection requests with the utility companies
5. For phone and internet requests, we will call you to walk through the options
6. We will send confirmation to you and your Agent

**Terms and conditions**

This is an OPTIONAL connection service to assist you to obtain energy and/or telecommunications services for your new residence if your rental application is successful. Your decision whether or not to use this service will not affect your rental application. One of realestate.com.au's service providers Fast Connect Pty Ltd (telephone: 1300 661 464) (the "Service Provider") is the marketer of energy and telecommunications services provided by various retailers, and will assist realestate.com.au to provide this connection service to you.

If you have ticked one of the boxes above, you consent to realestate.com.au and its Service Provider using your personal information in this tenant application form in accordance with the Privacy Collection Statement below including using those details to contact you by phone, SMS and email in relation to the selected product(s). You acknowledge that realestate.com.au and its Service Provider may receive commissions or fees from your selected retailer(s), that commissions or fees may be paid between realestate.com.au and its Service Provider, and that your real estate agent may receive commissions or fees from realestate.com.au or its Service Provider, in each case for arranging provision of the requested services.

You may prefer to obtain services under different terms and conditions, or from different retailers, to those set out above. However, the above products are the only ones that are available as part of this connection service. You acknowledge that if you select one of the services above and the relevant retailer agrees to provide that service to you, then you will enter into a contract with that retailer for the provision of that service. Retailers retain discretion in relation to accepting your request for products or services - acceptance may be affected by factors such as a retailer's credit criteria or ability to supply to your selected address. While our connection service can help you get connected or disconnected by your requested dates, we cannot guarantee connection, disconnection or that either will be by your requested date. You agree that, to the maximum extent permitted by law, realestate.com.au and its Service Provider will have no liability to you for the provision of the service.

**Energy (Electricity and Gas)**

If you have selected an energy product above, you are entitled to be provided with certain information before you enter into a contract for the provision of that electricity or gas. That information is set out in, or accompanies, this form. A summary of some key useful information concerning these contracts is set out below:

**Retailer contact details**

**Origin Energy Ltd.**  
Level 7, 321 Exhibition St Melbourne VIC 3000  
Ph: 132 463 Fax: 1800 132 463  
Email: [enquiry@originenergy.com.au](mailto:enquiry@originenergy.com.au)  
This market retail contract is: **Origin Supply**  
Electricity and/or Dual Fuel Plan.

If Origin is the existing retailer at your new address, you may be entitled to enter into a standard retail contract with Origin instead of a market retail contract.

**AGL Energy Limited**  
L22, 120 Spencer Street Melbourne VIC 3000  
Phone: 131 245 Fax: (03) 8633 6002  
Email: [enquiries@agl.com.au](mailto:enquiries@agl.com.au)  
This market retail contract is: **AGL Freedom**  
Electricity and/or Dual Fuel Plan.

If AGL is the existing retailer at your new address, you may be entitled to enter into a standard retail contract with AGL instead of a market retail contract.

<b>Tariffs and charges</b>	We will email you a link with the prices and charges for your selected product upon receipt of your request for that product and also provide you with an opportunity to opt-out at this time.
<b>Contract term</b>	The contract commences when you satisfy any pre-conditions that may be specified in it. The contract may be terminated by you giving notice of termination or by agreement between you and the retailer. The contract will also end if energy is bought for the premises under a different contract or, in some cases, if the premises are disconnected. In addition, the retailer might be entitled to terminate the contract where you are in breach of it or if you vacate the relevant premises.
<b>Billing and payment arrangements</b>	Bills will be issued at least once every 3 months. You may generally pay your bills in person, by telephone, by mail, by direct debit or by electronic funds transfer. In certain circumstances, you may also be able to pay your bills by using Centrepay.
<b>Concessions or rebates</b>	If you hold a current government concession card you may be entitled to receive a rebate on your bill. Further information about the concessions and rebates that may be available to you can be obtained from the retailer.
<b>Service levels</b>	The service will comply with all laws and regulatory requirements applicable in the state or territory in which the supply address is located.
<b>Cooling off period</b>	If a cooling off period applies to your contract (which will typically be the case only where it is a market retail contract), then you may cancel the contract within 10 business days of receiving the retailer's welcome pack by informing the retailer by telephone or in writing of your intention to cancel the contract.
<b>Electronic transactions</b>	If any requirement in connection with the service is to be met electronically, it will be met in accordance with the contract. You will be recognised as having received the information and be bound by the transaction in accordance with applicable laws, regulatory requirements and the contract.
<b>Complaints</b>	You may complain to the retailer about the Service Provider. Contact the retailer if you wish to do this. If your complaint is not satisfactorily resolved by the retailer, then you may complain to the energy ombudsman.

### eBilling and Welcome Pack



Unless you request otherwise, your electricity and/or gas bills will be sent to the email address provided in your rental application form.

**No, please post these items to me in hard copy to my new address**  
(please tick)

### Explicit Informed Consent

By signing below, I/we understand and agree:

- that I/we have read and accept the prices and charges applicable to the selected energy product;
- that, subject to the terms of the selected contract and any applicable legislation, the selected retailer may vary the energy rates which are used to calculate the applicable usage charges from time to time, and can vary the tariff structure, charges, billing frequency, and the terms of the contract at any time by writing to me/us;
- to become a customer of the selected retailer in accordance with the terms and conditions of the selected contract, including by transferring to that retailer, if the retailer agrees to provide me/us with my/our chosen product on those terms and conditions.

Tenant Signed	Co-Tenant (if any) Signed	Date
		DD/MM/YYYY

Please note, if you select ANY of the products displayed above, you must acknowledge your consent to the above information, our Privacy Collection Statement and you being contacted by our Service Provider in relation to the selected products, by providing your signature.

### Privacy Collection Statement

realestate.com.au collects and uses the information in this form and your tenant application form to provide the connection service and will disclose this information to its Service Provider and to your chosen energy and telecommunication retailer(s). realestate.com.au may also use the information to promote its other services, and services of trusted third parties. realestate.com.au's Privacy Policy at [www.realestate.com.au/privacy](http://www.realestate.com.au/privacy) further explains how realestate.com.au collects, uses and discloses personal information and how to access, correct or complain about the handling of personal information. You agree that the personal information you provide to us (or authorise to be provided to us) is your information, or information which you have been authorised to provide us. Where you are authorised to provide another individual's information to us, you must inform that individual that their personal information will be used and disclosed by us in accordance with our Privacy Policy [www.realestate.com.au/privacy](http://www.realestate.com.au/privacy) and these terms and conditions.