

Rental Application Form



176 Main Street, Mornington, 3931. P: 5971 0300 F: 5971 0388

E: mornington@eview.com.au W: eview.com.au

ADDRESS: _____

SURNAME: _____

Thank you for choosing Eview Mornington Peninsula Property Management, please take the time to ensure you have the following attachments for your application:

- Copy of Photo ID (Drivers Licence, passport, etc.)
- Proof of income (Payslips, Centrelink Statement, etc.)
- Proof of residence (current bill, bank statement)

IMPORTANT NOTE: if the above items are not attached, your application can not be processed until they are received.

We strive to have all applications processed as soon as possible. We do advise this can take up to 3 – 5 working days.

To make processing easier please ensure you have provided the best contact numbers for all references.

WHAT YOU NEED TO KNOW WHEN YOUR APPLICATION HAS BEEN APPROVED

Should your application be successful, it is our aim, to provide you with efficient service and assistance to ensure that your association with this office is an enjoyable one.

SIGNING LEASES & ASSOCIATED DOCUMENTATION

An appointment will be scheduled with your Property Manager within 24 hours of your application confirmation. Please allow approximately 30 minutes for this appointment to finalise moving in.

KEYS

Keys to the property will not be handed over until all monies are paid in full and all documentation signed by all parties.

RENT

A calendar months' rent is payable prior to collecting keys and moving into the property. This first payment must be made by **Bank Cheque** payable to **Eview Mornington Peninsula**.

BOND

The bond must be paid in full by **Bank Cheque** prior to collecting keys and moving into the property. Bond transfers are **not** accepted. The amount will be equal to a calendar months' rent and the **Bank Cheque** must be payable to **R.T.B.A.**

Residential Application Form

For your application to be processed you must answer all questions (Including the reverse side)



A. AGENT DETAILS

Eview Mornington Peninsula
Address: 176 Main Street, Mornington VIC 3931
Phone: 03 5971 0300
Fax: 03 5971 0388
Email: mornington@eview.com.au
Web: www.eview.com.au

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

 Postcode

2. Property Rental
 \$ per week \$ per month

3. What day / time did you inspect the property?
 | | Date : Time

4. Lease commencement date?
 Day Month Year

5. Lease term?
 Years Months

6. How many tenants will occupy the property?
 Adults Children Ages of children

C. PERSONAL DETAILS

7. Please give us your details
 Mr Ms Miss Mrs Other

Surname Given Name/s

Date of Birth Driver's licence number

Driver's licence expiry date Driver's licence state

Passport no. Passport country

Pension no. (if applicable) Pension type (if applicable)

8. Please provide your contact details
 Home phone no. Mobile phone no.

Work phone no. Fax no.

Email address

9. What is your current address?

 Postcode

D. UTILITY CONNECTIONS

This is a FREE service that connects all your utilities and other services. Direct Connect can help arrange for the connection or provision of the following utilities and other services:

Electricity	Water	 MAKES MOVING EASY
Gas	Cleaners	
Phone	Insurance	
Internet	Removalist	
Pay TV	Truck or van hire	

Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.

THE ALWAYS ON GUARANTEE We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

- DECLARATION AND EXECUTION:** By signing this application, you:
- Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
 - Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
 - Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
 - Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
 - Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
 - Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature Date

PO Box 1519, Box Hill, Victoria 3128. P: 1300 664 715 F: 1300 664 185. www.directconnect.com.au

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- The owner or the Agent of my current or previous residence;
- My personal referees and employer/s;
- Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting -

- NTD: 1300 563 826
- TICA: 1902 220 346
- TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- communicate with the owner and select a tenant
- prepare lease/tenancy documents
- allow tradespeople or equivalent organisations to contact me
- lodge/claim/transfer to/from a Bond Authority
- refer to Tribunals/Courts & Statutory Authorities (where applicable)
- refer to collection agents/lawyers (where applicable)
- complete a credit check with NTD (National Tenancies Database)
- transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Signature Date

F. APPLICANT HISTORY

10. How long have you lived at your current address?

		Years			Months
--	--	-------	--	--	--------

11. Why are you leaving this address?

12. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

 \$

13. What was your previous residential address?

Postcode

14. How long did you live at this address?

		Years			Months
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15. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

 \$

Was bond refunded in full?

If not why not?

G. EMPLOYMENT HISTORY

16. Please provide your employment details

What is your occupation?

What is the nature of your employment?
(FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

		Years			Months
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Net Income

 \$

17. Please provide your previous employment details

Occupation?

Employer's name

Length of employment

		Years			Months
--	--	-------	--	--	--------

Net Income

 \$
H. CONTACTS / REFERENCES

18. Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone no.

19. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

I. OTHER INFORMATION

20. Car Registration

21. Please provide details of any pets

Breed/type

Council registration / number

1.	
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2.	
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PLEASE NOTE

Initial payments must be made by cash, bank cheque or money order within 24 hours after approval of application. No Personal Cheques accepted.

Keys will not be handed over until the lease agreement has been signed by all applicants.

This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

HOW DID YOU FIND OUT ABOUT THIS PROPERTY?

- The Age The Internet Local Paper
 Board Counter List Relocation Company
 Referral Other (specify)

PLEASE PROVIDE US WITH THE FOLLOWING**Proof of Identity:**

Driver's Licence

AND / OR

Passport

AND / OR

Government Issued Identification

Proof of Income:

Recent Pay Slip

AND / OR

Current Bank Statement

OFFICE USE ONLY

Property Manager Name

Application Fax to
Direct Connect (If Required)

**DIRECT
CONNECT**

MAKES MOVING EASY

BENEFITS OF THE ALWAYS ON GUARANTEE

GUARANTEED ELECTRICITY AND GAS CONNECTIONS READY WHEN YOUR CUSTOMERS ARE!

As part of our commitment to provide superior service for you and your customers, we have introduced the Always On Guarantee. This will provide you and your customers with even greater confidence that Direct Connect will make moving easier.

Direct Connect promise to make the following guarantee to you and your customers:



GUARANTEED CONNECTIONS

Our Always on Guarantee means that when your customers connect with one of our market leading electricity and gas suppliers, their services will be connected on the day they move in. If this does not occur we will assess their situation, provide a prompt resolution and cover any reasonable expenses as a result of the connection delay*

HOW WE DELIVER THE ALWAYS ON GUARANTEE:



CUSTOMER CONTACT

We guarantee to contact customers within 24 hours of receiving their application.



DEDICATED MOVING ADVOCATES

We guarantee to provide the best outcome, as we are experts in the moving process.



MARKET LEADING SUPPLIERS

We guarantee your customers will be connected to a choice of leading suppliers.



LOCAL CALL CENTRE

We guarantee they will speak to a real person from our local call centre in Melbourne.

**CONTACT YOUR LOCAL ACCOUNT MANAGER TO FIND OUT MORE ABOUT
THE ALWAYS ON GUARANTEE**