



Proposed Property: _____

Rent Per Week: \$ _____ Bond Amount: \$ _____ Term: _____ (mths) Commence: ___/___/_____

How many tenants will occupy the property?: Adults _____ Children _____ Ages _____

Pets: Yes/No (circle) Types: _____ Reg? Y / N Breeds: _____ Pet Ages: _____

Applicant 1 - Details

First Name: _____

Last Name: _____

Date of Birth : _____

Drivers Lic #: _____ Expiry Date: ___/___/___ State: _____

Passport No : _____ Passport country: _____

Pension No: (if applicable) _____ Type: _____

Current Address: _____

_____ Post Code: _____

☎: _____ Mob ☎: _____

E-Mail: _____

Applicant 2 - Details

First Name: _____

Last Name: _____

Date of Birth: _____

Drivers Lic #: _____ Expiry Date: ___/___/___ State: _____

Passport No: _____ Passport country: _____

Pension No: (if applicable) _____ Type: _____

Current Address: _____

_____ Post Code: _____

☎: _____ Mob ☎: _____

E-Mail: _____

Applicant 1 - Current Landlord/Agent Details

How long at Current Address?: _____ Years _____ Months

Reason for Leaving: _____

Landlord/Agent?: _____ ☎: _____

Rent per Week \$: _____

Bond Refunded: _____ Y/N If not why? _____

Applicant 2 - Current Landlord/Agent Details

How long at Current Address?: _____ Years _____ Months

Reason for Leaving: _____

Landlord/Agent?: _____ ☎: _____

Rent per Week \$: _____

Bond Refunded: _____ Y/N If not why? _____

Applicant 1 - Previous Landlord/Agent Details

Previous Address: _____

How long at previous Address?: _____ Years _____ Months

Reason for Leaving: _____

Landlord/Agent (if applicable): _____

Phone ☎: _____ Rent \$: _____ PW

Bond Refunded: _____ If not why? _____

Applicant 2 - Previous Landlord/Agent Details

Previous Address: _____

How long at previous Address?: _____ Years _____ Months

Reason for Leaving: _____

Landlord/Agent (if applicable): _____

Phone ☎: _____ Rent \$: _____ PW

Bond Refunded: _____ If not why? _____

Applicant 1 - Current Employment

Current Occupation: _____

Nature of your Employment: **FULL TIME / PART TIME/ CASUAL** (circle)

Current Employer's Name: _____

Employer's Address: _____

Contact Name: _____ ☎: _____

Employment: _____ Yrs _____ Mths Income: \$ _____ Net wkly

Applicant 2 - Current Employment

Current Occupation: _____

Nature of your Employment: **FULL TIME / PART TIME/ CASUAL** (circle)

Current Employer's Name: _____

Employer's Address: _____

Contact Name: _____ ☎: _____

Employment: _____ Yrs _____ Mths Income: \$ _____ Net wkly

Applicant 1 - Previous Employment

Previous Employer: _____

Occupation: _____

Address: _____

Previous Employer's ☎: _____ Time Employed: _____

Applicant 2 - Previous Employment

Previous Employer: _____

Occupation: _____

Address: _____

Previous Employer's ☎: _____ Time Employed: _____

Applicant 1 - If you are Self Employed

Business Name: _____ ABN: _____

Accountant: _____ ☎: _____

Applicant 2 - If you are Self Employed

Business Name: _____ ABN: _____

Accountant: _____ ☎: _____

Applicant 1 - If you are a Student

Institution: _____ Dept: _____

Income Source: _____ Income: \$ _____ Net PW

Applicant 2 - If you are a Student

Institution: _____ Dept: _____

Income Source: _____ Income: \$ _____ Net PW

Applicant 1 - Emergency Contact

Name: _____

Address: _____

Home ☎: _____ Mob ☎: _____

Relationship to you: _____

Applicant 2 - Emergency Contact

Name: _____

Address: _____

Home ☎: _____ Mob ☎: _____

Relationship to you: _____

Applicant 1 - References

1) Name: _____

Address: _____

Home ☎: _____ Mobile ☎: _____

2) Name: _____

Address: _____

Home ☎: _____ Mobile ☎: _____

Applicant 2 - References

1) Name: _____

Address: _____

Home ☎: _____ Mobile ☎: _____

2) Name: _____

Address: _____

Home ☎: _____ Mobile ☎: _____

PLEASE ENSURE YOU HAVE ENOUGH DOCUMENTS TO MAKE UP 100 POINTS	ITEM	POINTS	ITEM	POINTS	ITEM	POINTS	ITEM	POINTS
PROOF OF INCOME MUST BE ATTACHED	Drivers Licence	50	Rates Notice	50	Previous Rent Receipts	20	Concession or Pension Card	10
	Passport	50	Student ID	50	Gas or Electricity Account	30	Current car registration papers	20
	Birth Certificate	50	Proof of age card	50	Current Wage Advice	20	Bank Statement	10

UTILITY CONNECTIONS - A FREE Service - This is a Free Service that quickly connects your utilities**ELECTRICITY, GAS AND OTHER CONNECTIONS**

If your application is successful, your property manager will email/SMS you an online link from Fast Connect to arrange power, gas, broadband etc. for your new home. You are not obliged to use this service however it is easy and free to use and does not lock you in to any fixed term energy contracts. You can review the connections and edit/change details, dates and suppliers.

Please forward me the connections link to arrange the following:

- | | | | |
|---------------------|-------------------------------------|---|--|
| Electricity: | <input type="checkbox"/> AGL | <input type="checkbox"/> Energy Australia | <input type="checkbox"/> Origin Energy |
| Gas: | <input type="checkbox"/> AGL | <input type="checkbox"/> Energy Australia | <input type="checkbox"/> Origin Energy |
| Telstra: | <input type="checkbox"/> Home phone | <input type="checkbox"/> Broadband | <input type="checkbox"/> Foxtel |

CONVENIENT, EASY AND STRESS FREE – THE SIMPLE WAY TO GET CONNECTED**PRIVACY STATEMENT & AUTHORITY Important - Please read and full signature required**

I here by offer to rent the property in its current condition from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord then I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in the application is true and correct and given of my own free will. I declare that I have inspected the premises and acknowledge that the property is in a reasonably clean condition and in good repair. I declare that I am not bankrupt. Tenants agree to pay all rental payments on time via rent pay. This is through direct deposit, cash at Westpac Banks or cheque/money order. **INITIAL PAYMENT: FIRST months bond and rent payable within 24 hours of approval. Bond must be a bank cheque or money order made out to the RTBA (Residential Tenancies Bond Authority). First months rent must be made out to Pivotal Property Management.**

I authorise the Agent to obtain personal information from

- The owner or the agent of my current and/or previous residence
- My personal referees and employers
- Any record listing or database or defaults by tenants
- My payroll officer or accountant

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database and to agents / landlords of properties I may apply for in the future.

I/We acknowledge and agree to all the terms and conditions expressed in the Privacy Statement , Authority and Declaration

I am aware the agent will use and disclose my personal information in order to:

- Communicate with the owner and select a tenant
- Prepare lease / tenancy documents
- Lodge claim / transfer to / from the RTBA
- Refer to Tribunals/ Courts & Statutory Authorities (where applicable)
- Refer to collection agents / lawyers (where applicable)
- Allow trades people or equivalent organisations to contact me
- Complete a credit check with NTD (National Tenancies Database). You may request copies of your records from NTD on 1300 563 826 or www.ntb.net.au to amend or dispute the record
- Transfer water account details into my name
- Connect Utilities though Fast Connect

I am aware that if information is not provided or I do not consent to the uses to which personal information is put the Agent cannot provide me with the lease / tenancy of the premises. I am aware that I may access personal information by contacting Pivotal Property Management ABN 14124461755.

No action will be taken against the landlord or agent if the application is unsuccessful or upon acceptance should the premises be unavailable for occupation on the commencement date for any reason.

Applicant #1 Signature: _____ Dated: ___/___/___

Applicant #2 Signature: _____ Dated: ___/___/___