

Tenancy Application Form

Each applicant aged 18 years and over must complete an individual form.

Please be advised that this application will only be processed once ALL details have been completed and all copies of supporting documentation attached.

Ray WhiteTM Rural

Mareeba

(T) 4092 6778

(F) 4092 6779

233 Byrnes St Mareeba QLD 4880

rural.mareeba.qld@raywhite.com

GENERAL DETAILS

Address of Property applying for:
Pets: Yes / No → If yes, please see the pet application form on page 2.
Names of all other occupants for the property (including children and ages):

PERSONAL DETAILS

Full Name:	
Current Address:	
Home Phone:	Work Phone:
Mobile:	Fax:
Email:	Date of Birth:
Drivers Licence State & No:	
Passport No:	Passport Country:
Vehicle/s type & registration number/s:	

IDENTIFICATION CHECK

This office requires **100 points** of identification for each applicant. Please **attach** these documents to your application. Income statements and photo identification are essential.

Item	Points	Item	Points
Drivers License / Passport / Other Photo ID	40	Medicare card	20
2x most recent income statements (including Centerlink statements)	30	Bank debit/credit card	20
2x most recent rent receipts	20	Recent phone/electricity account bill	20

REFEREES

Must provide a minimum of two references (cannot be family members or applying for the same property).

Business referee	Personal referee
Referee name:	Referee name:
Relationship:	Relationship:
Mobile number:	Mobile number:
Home/work number:	Home/work number:

NEXT OF KIN (Please provide details of preferred person to be contacted in the event of an emergency)

Name(s) of Next of Kin:	
Relationship to applicant:	
Mobile number:	Home/work number:
Current address:	

CURRENT & PREVIOUS TENANCY DETAILS

Name of current Landlord/Agent:	
Contact number for current Landlord/Agent:	
Reason for leaving:	
Lease term:	Rent Paid:
Previous rental address:	
Length of time at above address:	Rent paid each week:
Name of previous Landlord / Agent:	
Contact number for previous Landlord/Agent:	
Was Bond refunded in full?	YES / NO
If no, please specify reasons why:	
Have you ever been evicted by an agent/lessor?	YES / NO
Is there any reason known to you that would affect your ability to pay rent?	YES / NO
Are you in debt to another agent/lessor?	YES / NO
If Yes, why are you in debt to your past agent/lessor?	

CURRENT / PREVIOUS / SELF EMPLOYMENT & INCOME DETAILS

Current occupation:	Current employer:
Contact name (manager/payroll) for employer:	
Contact number/s for employer:	
Length of employment:	Net weekly income:
<i>SELF EMPLOYMENT DETAILS</i>	
Company Name:	Business Type:
Business Address:	
Position Held:	ABN:
Accountant Name:	Phone:
<i>OTHER INCOME:</i>	
Net weekly income from other sources:	
Source(s) of other income (IE. Centerlink):	

CONNECT NOW – FREE SERVICE (PENDING APPLICATION APPROVAL)

To save you time during the moving process, Ray White can assist you by providing a free, no obligation service which arranges your utility connections and provides discounts on insurance and removal/self storage services.

Please tick the appropriate box below of you would like to be contacted by Connect Now to discuss this further.

I would like to be contacted by Connect Now. **Yes** **No**

Connect Now: Phone: 1300 556 325 Email: connect@raywhite.com Fax: 1300 256 837 Web: www.raywhiteconnect.com.au

Ray White Insurance : Phone : 1800 221 773 Email : insurance@raywhite.com Fax : 07 3257 4386 Web : www.raywhiteinsurance.com.au

PET APPLICATION FORM

Please provide the type, age, size, and council registration number (if applicable) for each pet:

PRIVACY DISCLOSURE STATEMENT

We are an independently owned and operated business. We are bound by the National Privacy Principles. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current or previous employer and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and owner’s insurers. We may also send personal information about you to the owners of any other properties at your request. You have the right to access personal information that we hold about you by contacting our privacy officer. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

CONSENT/DECLARATION

I the Applicant acknowledge that I have read and understood the Privacy Disclosure Statement.

I authorise the Agent to collect information about me from:

- 1. My previous letting agents and/or landlords;
- 2. My business and personal referees;
- 3. Any Tenancy Default Database which may contain personal information about me. I also authorise the Agent to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes, including Tenancy Information Centre of Australia.

(TICA), National Tenancy Database (NTD) and/or Trading Reference Australia (TRA).

I authorize the Agent to disclose the personal information collected about me to the owner of the property even if the owner is resident outside Australia and to any third parties – valuers, contractors, sales people, insurance companies, bodies corporate, other agents and tenancy default databases.

Where Connect Now is requested by me to arrange for the provision of connection and disconnection services, I consent to Connect Now disclosing personal information it has collected about me to utility service providers for that purpose and to obtain confirmation of the connection or disconnection. I consent to Connect Now disclosing confirmation details (including NMI, MIRN and telephone number) to the Agent. I acknowledge that neither Connect Now nor the Agent accepts any responsibility for: any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. The Agent has a commercial relationship with Connect Now. I acknowledge that Connect Now, the Agent and its employees may receive a fee and/or benefit from a utility service provider in relation to the connection of a utility service. There is no charge to me for the Connect Now service; normal service provider fees or bonds may apply.

Applicant Name..... Signature..... Date.....

The applicant acknowledges that the lessor and applicant (tenant) are bound by this agreement immediately upon communication of either the lessor or agent’s acceptance of the application.

I understand that I am to pay a rental bond of \$_____ on or before I take possession of the premises and sign a tenancy agreement.

I wish to undertake a tenancy for a period of (please circle) 6 / 12 months to commence on the _____ at the rental price of \$_____ per week.

If successful, the applicant agrees to pay 1 week’s rent to secure the property within 24 hours of being approved. If the applicant defaults, this payment is non-refundable.

Applicant Name..... Signature..... Date.....

I acknowledge that I have read and understood the Form 18a (General Tenancy Agreement) including all standard terms and any special terms, prior to entering the General Tenancy Agreement.

I acknowledge that I have read and understood the Form 17a (Pocket Guide for Tenants) and if applicable the body corporate by-laws.

Applicant Name..... Signature..... Date.....