



Centaline International PROPERTIES

Shop 3, 25-35A Park Road, Hurstville, NSW, 2220, Australia Tel: (02) 9585 1088 Fax: (02) 9585 8122
Peter Kwan: 0400 399 898 Andrew Kwan: 0416 018 118 Email: centaline@yahoo.com

Tenancy Application Form (Page 1 of 2)

PROPERTY DETAILS

Address of Property:

Rent Amount: Lease commencement date: Lease Term: No. occupying the property:

PERSONAL DETAILS

Given Name(s): Surname:

Current Address:

Date of Birth: Email:

Home Ph: Work Ph: Mobile: Fax:

Drivers Licence No: Automobile Make/Model: Rego:

Passport No: Passport Country:

CURRENT TENANCY DETAILS

Current Address:

Length of time at current address: Rent Paid:

Reason for leaving:

Name of Landlord / Agent: Phone:

CURRENT EMPLOYMENT

Occupation: Current Employer:

Contact Name (pay roll / manager): Contact Number:

Length of Employment: Net Income:

PLEASE ANSWER THE FOLLOWING

Have any of your previous tenancies been terminated? Yes No

Are you in debt to another landlord or Agent? Yes No

Is there an existing reason that may affect your rent payment? Yes No

If yes, please provide details:

NEXT OF KIN

Given Name(s): Surname: Relationship:

Address:

Phone: Mobile: Email:



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OTHER FINANCIAL COMMITMENTS

1: Weekly Repayment:

2: Weekly Repayment:

REFEREE

Referee Name: Relationship:

Phone: Mobile:

PRIVACY DISCLOSURE STATEMENT

PRIVACY DISCLOSURE STATEMENT OF CENTALINE INTERNATIONAL PROPERTIES

I understand that Centaline International Properties will need to collect my personal information to make an assessment in regards to providing a lease or tenancy agreement for the premises I have applied for. I understand that Centaline International Properties may disclose any personal information collected about me to the landlord of the property and to any third parties in relation to the professional management of the property applied for.

I authorise Centaline International Properties to collect personal information about me and to disclose this information in a professional manner.

Tenant Name

Signature

Date

Application Subject to Consent

Processing of this application will not commence unless all sections have been completed and relevant documentation provided at the time of submission of the application to the agency.

RESERVATION FEE

Complete this section if you wish to reserve the property for a period of time:
The Holding Deposit is equivalent to one week's rent, to hold the property for a Reservation Period of 7 days only.

The Landlord's Agent declares that:

- the premises will not be let during the Reservation Period, pending the agreement of a residential tenancy agreement;
- the whole fee will be refunded if the landlord does not decide to enter into a residential tenancy agreement for the premises.
- the whole fee will be refunded if the landlord does not carry out (during the Reservation Period) repairs or other work upon which is a condition to entry into a residential tenancy agreement;
- if the Applicant decides not to enter into a residential tenancy agreement, and the premises is not let or occupied during the Reservation Period, the landlord will retain the full Holding Deposit.
- if a residential tenancy agreement is entered into, the fee is to be contributed towards rent for the premises.

Tenant Name

Signature

Date

IDENTIFICATION CHECK – Attach photocopies of the following items below

Drivers Licence / Passport / Photo ID Current Tenant Rent Ledger Last two months payslips

Bank Statement Electricity/Phone/Gas Account Previous Tenancy Reference