

Residential Tenancy Application Form

All sections of this form must be completed & signed for your application to be processed

Proposed Rental Property address:				Postcode	
Rent Per Week: \$		Bond Amount: \$		Have you inspected the property?: YES / NO (please circle)	
Length of tenancy:	Years	Months	Tenancy To Commence		
How many tenants will occupy the property?	Adults	Dependants	Ages	Pets: Yes / No (Circle) If yes attach a PHOTO OF EACH pet	
Pet type:	Breed/s:	Reg. No:		Outdoor only: YES / NO	
Pet type:	Breed/s:	Reg. No:		Outdoor only: YES / NO	
Vehicle 1 Rego:	Model/Year/Colour	Vehicle 2 Rego:	Model/Year/Colour		

1. First Applicant

Title	First Name	Initial
Last Name		Smoker Yes / No
Name at Birth:		Place of Birth:
Date of Birth	/ /	Age (Years / Months)
Drivers Licence No.	State	NSW Card no.
Passport	Medicare No.	Ref:
Pension Type (if applicable)		No
Home Ph	Mobile Ph	
Email		
Marital status: Single Married De Facto Sep/Div Friends Relatives		

1. Second Applicant AND/OR Partner

Title	First Name	Initial
Last Name		Smoker Yes / No
Name at Birth:		Place of Birth:
Date of Birth	/ /	Age (Years / Months)
Drivers Licence No.	State	NSW Card no.
Passport	Medicare No.	Ref:
Pension Type (if applicable)		No
Home Ph	Mobile Ph	
Email		
Marital status: Single Married De Facto Sep/Div Friends Relatives		

2. Rental History - Applicant 1

Current Address		
Suburb	Postcode	
How Long at Current Address?	Years	Months
Reason for Leaving:	Rent per week: \$	
Landlord/ Agent Name:	Phone:	
Email:	fax:	
Previous Address		
Suburb	Postcode	
Length at previous Address?	Years	Months
Reason for Leaving:	Rent per week: \$	
Landlord/ Agent Name:	Phone:	
Email:	fax:	
Bond Refunded Yes / No	If not why?	

2. Rental History - Applicant 2

Current Address		
Suburb	Postcode	
How Long at Current Address?	Years	Months
Reason for Leaving:	Rent per week: \$	
Landlord/ Agent Name:	Phone:	
Email:	fax:	
Previous Address		
Suburb	Postcode	
Length at previous Address?	Years	Months
Reason for Leaving:	Rent per week: \$	
Landlord/ Agent Name:	Phone:	
Email:	fax:	
Bond Refunded Yes / No	If not why?	

3. Employment Details - Applicant 1

Occupation	Employers Name	
Employment Address		
Suburb	Postcode	
Employer Phone No	Contact Name	
Length at current employment	Years	Months
Net Income \$	Per Week \$	Per Month \$
Are you self employed? Yes / No ABN:		
Accountant Name: phone:		

3. Employment Details - Applicant 2

Occupation	Employers Name	
Employment Address		
Suburb	Postcode	
Employer Phone No	Contact Name	
Length at current employment	Years	Months
Net Income \$	Per Week \$	Per Month \$
Are you self employed? Yes / No ABN:		
Accountant Name: phone:		

4. Social Security Benefits OR Centrelink Payment

Type	CRN:
\$	Per Week \$ Per Month

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Type	CRN:
\$	Per Week \$ Per Month

5. Referees - Applicant 1 - (NOT co-applicant)

1. Reference name

Address:

Home Phone

Mobile No

2. Reference name

Address:

Home Phone

Mobile No

6. Emergency Contact Details - Not same as co-applicant

Name

Phone No

Address

Suburb

Postcode

Email Address

5. Referees - Applicant 2 - (NOT co-applicant)

1. Reference name

Address:

Home Phone

Mobile No

2. Reference name

Address:

Home Phone

Mobile No

6. Emergency Contact Details - Not same as co-applicant

Name

Phone No

Address

Suburb

Postcode

Email Address

7. Please ensure you provide Min.100 points Identification - at least ONE item from each section is required - Photo copy ALL & bring originals**Section ONE**

____ (40) Drivers License

____ (40) Passport (complete the following)

Name at Birth: _____

Place of Birth: _____

Passport Country: _____

Section Two

____ (30) Latest 3

Current Pay Slips OR

Current Bank Statement OR

Centre Link income Statement

Section Three

____ (10) Gas account

____ (30) Previous tenancy reference

____ (20) Previous two rent receipts

____ (20) Home owner MUST SUPPLY

a recent rates notice

____ (10) Motor vehicle registration

____ (10) Telephone account

____ (10) Electricity account

—TOTAL POINTS**8. FREE Utilities Connections User Consent Form**Let **On The Move** reduce your stress and save you time by arranging your utility connections at the property at no extra cost!**ELECTRICITY, GAS, TELEPHONE, INTERNET, FOXTEL, TENANCY INSURANCE****Ph: 1300 850 360 Fax: 1300 661 160 Email: sales@onthemove.com.au****YES!!** I would like On The Move to contact

Terms & Conditions - By ticking the box above, you are consenting to On The Move contacting you to arrange your services. On The Move may need to disclose personal information to utility companies to arrange your services. Please see On The Move's Privacy Policy at www.onthemove.com.au. On The Move and your Agent may receive a benefit for arranging your services. On The Move & your agent do not accept responsibility for any delay or failure to connect your services. Standard connection fees & bonds may apply.

9. Declaration of Authority

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter Into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/ landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have Inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal Information from:

- (a) The owner or the Agent of my current or previous residence;
- (b) My multiple referees and employer/s;
- (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting -

- NTD: 1300 563 826 • TRA: (02) 9363 9244 • TICA: 1902 220 346

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/ landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organizations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Printed Name

Applicant 1:

Signature
Applicant 1

Date

Printed Name

Applicant 2:

Signature
Applicant 2

Date

10. Payment Details

Property Rental Per Week

Rent in Advance

\$

Rental Bond (4 weeks rent)

\$

Total Due

\$

EFT/Bank Cheque/Money Order