

PROSPECTIVE TENANT APPLICATION FORM

ARIA Building Preference	
Apartment Number	
Preferred Lease Term (min. 6 months)	Ideal Move in Date
Weekly Rent \$	Bond \$

INSPECTION CONFIRMATION
I confirm I have:

Before you complete your application please remember:

- An inspection of the apartment is recommended
- One application is required per person
- ARIA Living will contact you within 24-48 business hours after the application has been received.
- If the application is approved by ARIA Living and the Landlord/s the General Tenancy Agreement is to be signed by all approved leaseholders within 24 hours.

Before you submit your application:

- Have all pages been completed?
- Has each applicant filled out a separate application form?
- Have you provided 3 forms of supporting documents, as per below?
- Have you signed the Authority & Privacy Disclaimer on Page 3?

To submit your application:

- Email completed form & supporting documents to **rentals@arialiving.com.au**
- Hand deliver completed application to the on-site management office in the lobby of the appropriate Aria building. The on-site management offices are open Monday - Friday from 8am to 5pm

One of EACH of the below items MUST be provided when handing in the completed application form.

If anything is missing the processing of your application will be delayed until a completed application is received.

ITEM	OPTION 1	OPTION 2	OPTION 3	Office Use Only
Photo ID	Current Driver's License	Current Passport	Current 18+ Card	
Confirmation of Employment	3 most recent pay slips	Bank statement showing income deposited	Offer of Employment/ Government Income Statement	
Confirmation of Current Address	Most recent gas bill	Most recent electricity bill	Current Tenancy Agreement	
Confirmation of regular housing payments	3 most recent rent receipts	Tenant ledger from agent or bank statement	Most recent local council rates notice (if owned)	

APPLICANT INFORMATION			
Name			
No. of people residing	Date of birth		E-mail
Phone	Driver's Licence No. (or) Passport/18+ No		
Do you have pets? Yes No	If yes please give details		
Do you have contents insurance?			
Do you own a vehicle? Yes No	If yes vehicle registration	Are you a smoker? Yes No	

ACCOMMODATION INFORMATION (CURRENT & PREVIOUS)			
Current address			
City	State	Post Code	
Own <input type="checkbox"/> Rent <input type="checkbox"/>	Weekly payment or rent	Period of Occupancy	
Name of Agent or Landlord			
Agent or Landlord	Email	Phone	
Previous address			
City	State	Post Code	
Own <input type="checkbox"/> Rent <input type="checkbox"/>	Weekly payment or rent	Period of Occupancy	
Name of Agent or Landlord			
Agent or Landlord	Email	Phone	

EMERGENCY CONTACT			
Name of a person not residing with you			
Address			
City	State	Post Code	Phone
Relationship	Email		

EMPLOYMENT INFORMATION			
Current employer			
Employer address			Period of Employment
Phone	E-mail		
City	State	Post Code	
Position	Weekly Wage	Annual income	
Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual <input type="checkbox"/> (Hours per week)	Student <input type="checkbox"/> \$	Per Week/Fortnight	
Self Employed <input type="checkbox"/> Name of Business	Wage \$		
Business Address			ABN
City	State	Post Code	
How Long Established?	Accountant Name	Accountant Phone	
Other Income <input type="checkbox"/> (ie: Savings, Investments)			Other Income \$

PROFESSIONAL REFERENCES – Not a family member or friend		
Name of a person not residing with you		
Relationship	Phone	Email
Name of a person not residing with you		
Relationship	Phone	Email
Name of a person not residing with you		
Relationship	Phone	Email

HOW DID YOU FIND OUT ABOUT ARIA LIVING?	
Building Sign <input type="checkbox"/>	Internet <input type="checkbox"/> Recommendation <input type="checkbox"/> Other
HAVE YOU EVER BEEN EVICTED, OR ARE YOU IN DEBT TO ANOTHER OWNER/AGENT?	
Yes <input type="checkbox"/>	No <input type="checkbox"/> If Yes, please give details
WOULD YOU BE INTERESTED IN EXTRA STORAGE AT A COST OF \$20 PER WEEK? (Subject to availability)	
Yes <input type="checkbox"/>	No <input type="checkbox"/>

AUTHORITY & PRIVACY DISCLAIMER

It is agreed that acceptance of this application is subject to a satisfactory report as to the tenants' credit worthiness. I understand that you as the agent are bound by the Privacy Act and the Australian Privacy Principles and authority

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should the landlord accept this application I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I authorise the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants;

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future. I am aware that the Agent will use and disclose my personal information to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with TICA (Tenancy Information Centre Australia) and NTD (National Tenancy Database)

The personal information you provide in this application or collected by us from other sources is necessary for us to verify your identity, to process and evaluate your application and to manage the tenancy. Personal information collected about you in this application and during the course of your tenancy, if your application is successful, may be disclosed for the purpose for which it was collected to other parties including the Landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on these databases may also be disclosed to us and the Landlord. If you enter into a Residential Tenancy Agreement, and you fail to comply with your obligations under that Agreement, that fact and other relevant personal information collected during the course of your tenancy may also be disclosed to the Landlord, third party operators of tenancy reference databases and other agents. If you would like to access the personal information we hold about you, you may contact your Property Manager. You can also correct this information if it is inaccurate, incomplete or out of date. If the information required from you is not provided by you, we may not be able to process your application and manage your tenancy.

Name _____ Date _____

Signature _____

THE MELBOURNE RESIDENCES | 111 MELBOURNE STREET, SOUTH BRISBANE QLD 4101 | PHONE 0499 090 886 | EMAIL MANAGER@THEMELBOURNERESIDENCES.COM.AU

BOTANICA RESIDENCES | 4 EDMONDSTONE STREET, SOUTH BRISBANE QLD 4101 | PHONE 0478 500 199 | EMAIL ADMIN@BOTANICARESIDENCES.COM.AU

ST JULIEN RESIDENCES | 234 VULTURE STREET, SOUTH BRISBANE QLD 4101 | TELEPHONE 0419 471 137 | EMAIL MANAGER@STJULIENRESIDENCES.COM.AU

OXLEY + STIRLING RESIDENCES | 9 CHRISTIE STREET, SOUTH BRISBANE QLD 4101 | PHONE 0499 030 343 | EMAIL MANAGER@OXLEYANDSTIRLINGRESIDENCES.COM.AU

VALENCIA RESIDENCES | 232 WELLINGTON ROAD, KANGAROO POINT QLD 4169 | PHONE 0402 616 948 | EMAIL MANAGER@VALENCIARESIDENCES.COM.AU

THE DRAPERY RESIDENCES | 62 LOGAN ROAD, WOOLLOONGABBA QLD 4102 | PHONE 0411 331 497 | EMAIL MANAGER@THEDRAPERYRESIDENCES.COM.AU

ARIA LIVING PTY LTD ABN 41 614 073 979