

Residential Application Form

For your application to be processed you must answer all questions (including reverse side)

A. AGENT DETAILS

First National Carey
27 McClelland Ave, Lara, VIC 3212
Ph: (03) 5282 1155 **Fax:** (03) 5282 4600
Web: www.careyfn.com.au

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

Postcode

2. Lease Commencement Date?

	Day		Months		Year
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3. Lease Term?

	Year		Months
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4. How many tenants will occupy the property?

	Adults		Children		Ages
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C. PERSONAL DETAILS

5. Please give us your details

Mr ☐ Ms ☐ Miss ☐ Mrs ☐ Other ☐

First Name/s

--

Surname

--

Date of Birth

--

Drivers license number

--

Drivers license expiry date

--

Drivers license state

--

Passport Number

--

Passport Country

--

Pension no (if applicable)

--

Pension type (if applicable)

--

6. Please provide your contact details

Home phone number

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Mobile phone number

--

Work phone number

--

Fax number

--

Email address

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7. What is your current address?

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Postcode

Property Manager Name:

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D. UTILITY CONNECTIONS

myconnect

myconnect is a FREE & EASY to use utility connection service available for tenants

Phone : 1300 854 478

enquiry@myconnect.com.au

Fax : 1300 854 479

www.myconnect.com.au

Please select the required utilities:

<input checked="" type="checkbox"/> Water (compulsory)	<input type="checkbox"/> Electricity	<input type="checkbox"/> Gas	<input type="checkbox"/> Telephone
<input type="checkbox"/> Internet	<input type="checkbox"/> Pay TV		

If this section is complete, I:

Consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.

Signature

Date

EASY BOND

Did you know you can pay your bond in instalments with easyBondpay™

Yes! ☐ If approved for this property I would like to receive an easyBondpay quote.

www.easybondpay.com.au or call us on 1300 022 663 (1300 02 BOND)

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I, the tenant, accept the property in the condition it was in when inspected.

I authorise the Agent to obtain personal information about me from:

- (a) The owner or the Agent of my current or previous residences;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants;
- Any record listing or database of defaults by tenants such as TICA, NTD or TRA for the purpose of checking your tenancy history. I am aware that I may access my personal information by contacting:
TICA 1902 220 346 | NTD 1300 563 826 | TRA (02) 9363 9244

I am aware that the Agent will use and disclose my personal information within this application in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow trades-people or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a check with TICA
- (h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature

Date

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F. APPLICANT HISTORY

8. How long have you lived at your current address?

|

Year

|

Months

9. Why are you leaving this address?

10. Landlord/Agent details of this property (if applicable)

Landlord/Agents name

Landlord/Agents phone number

Weekly Rent Paid

\$

11. What was your previous residential address?

Postcode

12. How long did you live at this address?

|

Year

|

Months

13. Landlord/Agents details of this property (if applicable)

Landlord/Agents name

Landlord/Agents phone number

Weekly Rent Paid

\$

Was bond refunded in full?

If not why not?

G. EMPLOYMENT HISTORY

14. Please provide your employment details

What is your occupation?

What is the nature of your employment (FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact Name

Phone number

Length of employment

|

Year

|

Months

Net Income

\$

15. Please provide your previous employment details

Occupation?

Employer's name

Employer's Contact number

Length of employment

|

Year

|

Months

Net Income

\$

H. CONTACTS/REFERENCES

16. Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone number

17. Please provide 2 personal references (not relate to you)

1. Surname

First name/s

Relationship to you

Phone number

2. Surname

Given name/s

Relationship to you

Phone number

I. OTHER INFORMATION

18. Car Registration

19. Please provide details of any pets

Breed/Type

AGE of Pet

Council Registration/number

1.

|

|

2.

|

|

3.

|

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PLEASE NOTE

Initial payments must be made by cash, Bank cheque or money order within 24 hours after approval of application. No personal Cheques accepted.

Keys will not be handed over until the lease agreement has been signed by all applicants and the bond is paid in full.

This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

HOW DID YOU FIND OUT ABOUT THIS PROPERTY?

☐ The AGE

☐ The Internet

☐ Local Paper

☐ Board

☐ Counter List

☐ Relocation Company

☐ Referral

☐ Letter Drop

☐ Other (specify)

PLEASE PROVIDE US WITH A COPY OF THE FOLLOWING

Will your BOND be: Own: ☐ Ministry ☐

Drivers License (front and back) ☐

Passport (If Applicable) ☐

Centrelink Statement ☐

Concession/Pension Card ☐

Current Pay Slip ☐

OFFICE USE ONLY

Property Rental

\$

Per week

\$

Per month