

Residential Tenancy Application Form

Property applied for: _____ Weekly Rent: _____

Lease Term 6 Months 12 Months Lease Commencement ___/___/___

Number of people to occupy property? Adults _____ Children (ages) _____

Notice to applicants:

Before any application will be considered, each applicant must achieve a minimum of **100 check points**, no lease will be offered without one form of **Photo ID** and **Proof of income**.

Applicants must **provide copies** of their supporting documents. If the current **rental ledger** is provided applications will be fast tracked.

SOURCE	POINTS	APPLICANT ONE	APPLICANT TWO	
Tenant ledger	20 Points	<input type="checkbox"/>	<input type="checkbox"/>	Applicant one Last 2 Pay-slips
Drivers Licence	40 Points	<input type="checkbox"/>	<input type="checkbox"/>	
Photo ID	30 Points	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Passport	40 Points	<input type="checkbox"/>	<input type="checkbox"/>	Applicant Two Last 2 Pay-slips
Birth certificate	30 Points	<input type="checkbox"/>	<input type="checkbox"/>	
Medicare Card	20 Points	<input type="checkbox"/>	<input type="checkbox"/>	
Motor vehicle registration papers	10 Points	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Centrelink Payments: are you receiving regular Centrelink payments? YES NO

Description of Payment (s) _____ Total per week: _____

Please provide a current Centrelink statement showing your proof of income

Do you intend to keep pets at the property: ___Y ___N

Type _____ Amount _____

Type _____ Amount _____

Applications will be processed asap, if there are any delays in processing your application we will endeavour to contact you.

For any enquiries please contact Ray White Beerwah on

PH: 5439 0300 FAX: 5439 0344 EMAIL: beerwah.qld@raywhite.com



APPLICANT 1: Full Name: _____ Date of birth ___/___/___

Have you been known by any other names? please print name(s) _____

Home Phone: _____ Mobile: _____ Email: _____

Drivers Licence number and state _____ Passport Number _____

Car registration and state _____

Employment details:

Occupation _____ Employers Name _____

Contact (supervisor / employer / payroll) _____ Phone: _____

Length of employment _____ Nett weekly Income _____

Rental History:

Current Landlord/Agent: _____ PH: _____

Address _____ Rent per week _____

Period of tenancy _____ Reason for leaving _____

Previous Landlord/Agent: _____ PH: _____

Address _____ Rent per week _____

Period of tenancy _____ Reason for leaving _____

Business or personal reference 1

Name: _____ Contact _____

Business or personal reference 2

Name: _____ Contact _____

Nearest relative or personal representative (not residing with you)

Name _____ Contact _____

Please declare the following by selecting either true or false

I, the applicant

1. Have never been evicted by an agent/lessor TRUE FALSE

2. Have no know reasons that would affect my ability to pay rent TRUE FALSE

3. Was my last rental bond refunded in full (if applicable) TRUE FALSE

If false please advise what deductions were made from your bond TRUE FALSE

4. Have no outstanding debt to another agent/lessor TRUE FALSE

If false why are you in debt to your past agent/lessor?

Signature _____ Date _____

APPLICANT 2: Full Name: _____ Date of birth ___/___/___

Have you been known by any other names? please print name(s) _____

Home Phone: _____ Mobile: _____ Email: _____

Drivers Licence number and state _____ Passport Number _____

Car registration and state _____

Employment details:

Occupation _____ Employers Name _____

Contact (supervisor / employer / payroll) _____ Phone: _____

Length of employment _____ Nett weekly Income _____

Rental History:

Current Landlord/Agent: _____ PH: _____

Address _____ Rent per week _____

Period of tenancy _____ Reason for leaving _____

Previous Landlord/Agent: _____ PH: _____

Address _____ Rent per week _____

Period of tenancy _____ Reason for leaving _____

Business or personal reference 1

Name: _____ Contact _____

Business or personal reference 2

Name: _____ Contact _____

Nearest relative or personal representative (not residing with you)

Name _____ Contact _____

Please declare the following by selecting either true or false

I, the applicant

1. Have never been evicted by an agent/lessor TRUE FALSE

2. Have no know reasons that would affect my ability to pay rent TRUE FALSE

3. Was my last rental bond refunded in full (if applicable) TRUE FALSE

If false please advise what deductions were made from your bond TRUE FALSE

4. Have no outstanding debt to another agent/lessor TRUE FALSE

If false why are you in debt to your past agent/lessor?

Signature _____ Date _____

Privacy Statement:

In accordance with the Privacy Act 1988, the personal information the prospective tenant provides in this application or that which is collected from other sources is necessary for the agent to verify the applicants identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the applicant in this application and during the course of the tenancy, if the application is successful, may be disclosed for the purpose for which it was collected to other parties including the landlord, referees, financial institutions, tradespeople, other agents and third party operators of tenancy reference databases and other third parties as required by law. Information already held on these databases may also be disclosed to the agent and landlord. If the applicant enters into a Residential Tenancy Agreement, and fails to comply with the obligations under that Agreement, that fact and other relevant personal information collected during the course of the tenancy may also be disclosed to the landlord, third party operators of tenancy reference databases and other agents. If the applicant would like to access their personal information held by the agent, simply contact the Property manager. The applicant can also correct this information if it is inaccurate, incomplete or out of date. If the information is not provided, the Agent may not be able to process the application and manage the tenancy. Further information about the agents privacy practices is set out in its privacy policy, which can be obtained by contacting the agent.

Tenant Acknowledgement

I, The applicant

Acknowledge that I have read and fully understand the above statements. I hereby offer to rent the property from the owner under a lease to be prepared by the agent pursuant to the **Residential Tenancies Act 1997.**

Acknowledge and accept that if this application is denied, the agent is not legally obliged to provide reasons as to why.

Acknowledge that upon approval of this application by the agent, a legal tenancy agreement is created and if the applicants do not choose to proceed, the agent will begin procedures to relet the property and any personal information held will be destroyed if not collected within 3 business days.

If the applicants do agree (either verbally or in writing) to proceed a General tenancy agreement is to be signed within 3 Business days. 2 weeks rent in advance must be paid on signing of the agreement as well as the Bond paid within 3 Business days after the signing of the Agreement.

Consent to the use of email and facsimile in accordance with the provisions set out in Chapter 2 of the Electronic Transfers (Queensland) Act 2001 (Qld) and the Electronic Transfers Act 1999 (Cth)

I, the applicant

Hereby give my consent for the agent to contact my previous agent to determine suitability for the property at: _____

Applicant 1: Name _____ Signature _____ Date __/__/__

Applicant 2: Name _____ Signature _____ Date __/__/__