

ADELAIDE PROPERTY BROKERS

Lease Application

Please check that ALL sections are neatly and correctly completed and each applicant has supplied the required supporting documentation. If you do not supply sufficient information, this will delay the process and the property may be let to another applicant. Applications take approximately 72 business hours to process.

The following documents MUST be supplied:

- Photo ID (Licence, Passport, Proof of Age Card)
- 2 Recent Payslips / Income Statement / Written confirmation of Income from Accountant (*If self employed*)
- Rental Ledger / Rent Receipts
- Recent Routine Inspection Report
- Birth Certificate
- Medicare Card
- Current Car / Bike Registration (*If applicable*)

If your application is unsuccessful you will be notified via SMS message. Due to privacy laws no reason can be given for unsuccessful applications. Once we have notified you, your application will be destroyed within 24 hours. If you wish to collect it please notify us immediately.

80 Woodville Road, Woodville SA 5011

P: 08 8243 2555

E: rentals@adelaidepropertybrokers.com.au

RLA: 275183



Property Applying For: _____

Lease Term: 6 months 12 months Other

Date of commencement: _____

Rent pw: _____

Bond: _____

Payment method: Own Funds SA Housing Trust**Please refer to last page for payment conditions*

Applicant 1		Applicant 2	
Full Name:		Full Name:	
Current Address:		Current Address:	
Gender: Male / Female	Date of Birth:	Gender: Male / Female	Date of Birth:
Relationship to Applicant 2:		Relationship to Applicant 1:	
Ph. Mobile:	Ph. Home:	Ph. Mobile:	Ph. Home:
Ph. Work:	Fax:	Ph. Work:	Fax:
Email Address:		Email Address:	
Drivers Licence Number: State of Issue:	Expiry:	Drivers Licence Number: State of Issue:	Expiry:
Vehicle Make/Model: Registration:	Expiry:	Vehicle Make/Model: Registration:	Expiry:
Are you a permanent resident of Australia? YES / NO <i>If no, a copy of your VISA documentation MUST be attached.</i>		Are you a permanent resident of Australia? YES / NO <i>If no, a copy of your VISA documentation MUST be attached.</i>	
Are you receiving a pension? YES / NO <i>If yes, a copy of your pension income MUST be attached.</i>		Are you receiving a pension? YES / NO <i>If yes, a copy of your pension income MUST be attached.</i>	
Are you a student? YES / NO <i>If yes, what are you studying:</i>		Are you a student? YES / NO <i>If yes, what are you studying:</i>	
Please tick the applicable boxes below: <input type="checkbox"/> I am employed and/or self-funded <input type="checkbox"/> I receive a benefit/support from the government <input type="checkbox"/> I receive money from my parents <input type="checkbox"/> I receive no income/support <input type="checkbox"/> Other: _____		Please tick the applicable boxes below: <input type="checkbox"/> I am employed and/or self-funded <input type="checkbox"/> I receive a benefit/support from the government <input type="checkbox"/> I receive money from my parents <input type="checkbox"/> I receive no income/support <input type="checkbox"/> Other: _____	



FURTHER INFORMATION	FURTHER INFORMATION
Do you smoke? YES / NO <i>If yes, INSIDE / OUTSIDE</i>	Do you smoke? YES / NO <i>If yes, INSIDE / OUTSIDE</i>
Do you have any pets? YES / NO <i>If yes, supply breed, age & name of pet/s:</i>	Do you have any pets? YES / NO <i>If yes, supply breed, age & name of pet/s:</i>
Have you viewed the property? YES / NO	Have you viewed the property? YES / NO
Have you submitted applications on other properties? YES / NO	Have you submitted applications on other properties? YES / NO

CURRENT SITUATION		CURRENT SITUATION	
<input type="checkbox"/> Tenant <input type="checkbox"/> Owner <input type="checkbox"/> With Parents <input type="checkbox"/> Other		<input type="checkbox"/> Tenant <input type="checkbox"/> Owner <input type="checkbox"/> With Parents <input type="checkbox"/> Other	
How long have you lived at this address?		How long have you lived at this address?	
Reason for leaving:		Reason for leaving:	
Agency & Property Manager:	Contact Number & Email:	Agency & Property Manager:	Contact Number & Email:
Landlord Name (if not agency):	Contact Number & Email:	Landlord Name (if not agency):	Contact Number & Email:
Rent paid per week: \$		Rent paid per week: \$	

PREVIOUS SITUATION		PREVIOUS SITUATION	
Previous Address:		Previous Address:	
<input type="checkbox"/> Tenant <input type="checkbox"/> Owner <input type="checkbox"/> With Parents <input type="checkbox"/> Other		<input type="checkbox"/> Tenant <input type="checkbox"/> Owner <input type="checkbox"/> With Parents <input type="checkbox"/> Other	
How long did you live at your previous home?		How long did you live at your previous home?	
Reason for leaving:		Reason for leaving:	
Agency & Property Manager:	Contact Number:	Agency & Property Manager:	Contact Number:
Landlord Name (if not agency):	Contact Number:	Landlord Name (if not agency):	Contact Number:
Rent paid per week: \$	Was bond refunded? YES / NO	Rent paid per week: \$	Was bond refunded? YES / NO



CURRENT EMPLOYMENT DETAILS		CURRENT EMPLOYMENT DETAILS	
Company Name:	Position:	Company Name:	Position:
Manager's Name:	Contact Number:	Manager's Name:	Contact Number:
Company Address:		Company Address:	
<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual <input type="checkbox"/> Other		<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual <input type="checkbox"/> Other	
Length of employment:	Net Income (weekly):	Length of employment:	Net Income (weekly):

PREVIOUS EMPLOYMENT DETAILS		PREVIOUS EMPLOYMENT DETAILS	
Company Name:	Position:	Company Name:	Position:
Manager's Name:	Contact Number:	Manager's Name:	Contact Number:
<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual <input type="checkbox"/> Other		<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual <input type="checkbox"/> Other	
Length of employment:	Net Income (weekly):	Length of employment:	Net Income (weekly):

SELF EMPLOYED		SELF EMPLOYED	
Company Trading Name:	Business Type:	Company Trading Name:	Business Type:
Company Address:		Company Address:	
Net Income (weekly):	ABN:	Net Income (weekly):	ABN:
Accountant Name:		Accountant Name:	
<i>Written proof of income must be supplied.</i>		<i>Written proof of income must be supplied.</i>	

ADDITIONAL INFORMATION	ADDITIONAL INFORMATION
Do you receive a Centrelink benefit? <i>If yes, amount per week?</i>	Do you receive a Centrelink benefit? <i>If yes, amount per week?</i>
If you receive other income, please specify source and amount:	If you receive other income, please specify source and amount:

PERSONAL REFERENCE		PERSONAL REFERENCE	
Name:	Contact Number:	Name:	Contact Number:
Occupation:	Relationship:	Occupation:	Relationship:

EMERGENCY CONTACT (Must be a family member that is not living or applying with you)		EMERGENCY CONTACT (Must be a family member that is not living or applying with you)	
Name:	Contact Number:	Name:	Contact Number:
Relationship:		Relationship:	

OTHER OCCUPANTS			
Please list ALL OTHER OCCUPANTS who will reside at the property: <i>(This includes children, friends, family members)</i>			
Full Name	Age	Contact Number	Relationship To You

Utility Connections



Moving home has never been **easier.**

 Electricity
  Gas
  Home Phone
  Internet
  Pay TV
 and much more...

Connectnow is a FREE* moving service, dedicated to helping you move home more easily. We can connect your utilities including electricity, gas, internet, phone and pay TV to a broad choice of leading providers. We can also organise your disconnections and offer a range of additional services, such as cleaning and food services, truck and car hire.

What's more, you pay no extra charges for utilising the Connectnow service. We will make all reasonable efforts to contact you within 1 working day of receiving this application to explain the details of the services offered.

YES I accept the Terms. Please call me to connect my new home services.

PRIVACY CONSENT AND TERMS: By signing this form you consent and agree to the following: Connect Now Pty Ltd (ABN 79 097 398 662) ("connectnow") will collect, use and disclose your personal information to contact you (including electronically) about providing moving, connection and disconnection services and to inform you about products and services offered by its related companies and third party suppliers. These other companies may also use your details to contact you directly about their products and services. See connectnow's Privacy Policy for further details, including your rights to access and correct the information held about you at connectnow.com.au. Third party service providers (who may transfer your data overseas) may have their own Privacy Policy, which you can request from them. You consent to connectnow continuing to market to you unless you opt out, including by emailing privacy@connectnow.com.au. To the extent permitted by law, connectnow is not responsible or liable for delayed or failed connections or the service providers' connection charges, which you must pay to them directly. Connectnow may be paid a fee by service providers and may pay a fee to real estate agents relating to services provided to you. If you nominate an alternative contact person on this application, you authorise them to act on your behalf to arrange moving, connection and disconnection services, including accepting third party terms. You warrant that you are authorised to make this application on behalf of all applicants and alternative contact persons listed and that each person has consented and agreed to the handling of their personal information on the same terms as you have.

Signature: _____

Date: / /

TERMS AND CONDITIONS, AUTHORITY & PRIVACY DISCLAIMER

I/We: (please print clearly)

Applicant 1 _____ Applicant 2 _____

Hereby authorise Adelaide Property Brokers to access information regarding my past and present tenancies on national tenancy databases, and all employment/rental history deemed relevant to evaluate my tenancy application. This may include details regarding length of employment, positions held, salary or wage, and any rental history.

I/We confirm and acknowledge that:

- The information contained in this application is true and correct.
- All of the applicants are over the age of 18 years, that the rental payments are within my/our means and that none of the applicants are bankrupt.
- If I/we accept the property, by verbal or written communication, a tenancy agreement with terms including the rental and other conditions contained in this application comes into existence immediately and is legally binding upon me/us.
- Once the application has been approved, I/we agree to pay a minimum of 2 weeks rent within 24 hours to secure the property. The property will not be held until the funds are received in the trust account.
- If payment is not made and I/we have not made contact to Adelaide Property Brokers within 48 hours of acceptance, the property will be offered to the next approved applicant.
- I/we will pay a security bond, equal to 4 weeks rent if the rent is under \$251 per week, or equal to 6 weeks rent if the rent is over \$250 per week. Any bond guarantee provided by Housing SA must be presented prior to signing the tenancy agreement.
- In the event that the application is successful, acceptance is communicated and the first 2 weeks rent is paid, but I/we decide not to proceed with the tenancy, I/we agree that this money will be forfeited to Adelaide Property Brokers.
- If I/we enter into a Residential Tenancies Agreement, and fail to comply with obligations under that agreement, that fact and other relevant information collected by the agent during the tenancy may be disclosed to the landlord, third party operators of tenancy databases and/or other agents.
- I/we must make our own enquiries in relation to telephone/internet connections available at the property, and that the property owner or Adelaide Property Brokers are not responsible for connections that are not available.
- The following water costs will apply (unless specifically agreed otherwise): quarterly water supply charges plus all water usage at a rate and manner determined or prescribed from time to time by SA Water. All water costs will be calculated and adjusted on a daily basis for the duration of the tenancy.

Applicant 1 Signature _____ Date: ____ / ____ / ____

Applicant 2 Signature _____ Date: ____ / ____ / ____

PRIVACY STATEMENT

The personal information you provide in this application or collected from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the applicant in the application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected to other parties including Landlords and their advisers, referees, other agents and third party operators of tenancy reference databases.