










# Residential Application Form

For your application to be processed you must answer all questions  
(Including the reverse side)

A. AGENT DETAILS				
A Dot Realty Property Manager: Alex Zuo Mobile: 0449 180 801 Email: rentalvic@adot.com.au Office: Melbourne VIC				
				
B. PROPERTY DETAILS				
1. What is the address of the property you would like to rent?				
<input type="text"/>				
Postcode				
<input type="text"/>				
Property Rental				
\$ <input type="text"/> per week	\$ <input type="text"/> per month			
2. Lease commencement date?				
<input type="text"/> Day	<input type="text"/> Month	<input type="text"/> Year		
3. Lease term?				
<input type="text"/> Years	<input type="text"/> Months			
4. How many tenants will occupy the property?				
<input type="text"/> Adults	<input type="text"/> Children	<input type="text"/> Ages		
C. PERSONAL DETAILS				
5. Please give us your details				
Mr <input type="checkbox"/>	Ms <input type="checkbox"/>	Miss <input type="checkbox"/>	Mrs <input type="checkbox"/>	Other <input type="checkbox"/>
Surname		Given Name/s		
<input type="text"/>		<input type="text"/>		
Date of Birth		Driver's licence number		
<input type="text"/>		<input type="text"/>		
Driver's licence expiry date		Driver's licence state		
<input type="text"/>		<input type="text"/>		
Passport no.		Passport country		
<input type="text"/>		<input type="text"/>		
Pension no. (if applicable)		Pension type (if applicable)		
<input type="text"/>		<input type="text"/>		
6. Please provide your contact details				
Home phone no.		Mobile phone no.		
<input type="text"/>		<input type="text"/>		
Work phone no.		Fax no.		
<input type="text"/>		<input type="text"/>		
Email address		<input type="text"/>		
7. What is your current address?		<input type="text"/>		
<input type="text"/>		Postcode		
<input type="text"/>				
Property Manager Name <input type="text"/>				

D. UTILITY CONNECTIONS			
 <i>a really smart move</i>			
<b>MyConnect will call you to arrange free connection of your required utilities</b>			
      			
Please select the required utilities:			
<input checked="" type="checkbox"/> Water (compulsory)	<input type="checkbox"/> Electricity	<input type="checkbox"/> Gas	<input type="checkbox"/> Telephone
<input type="checkbox"/> Internet	<input type="checkbox"/> Pay TV	<input type="checkbox"/> Interpreter required	
Unless I have opted out of this section, I/we: Consent to the disclosure of information on this form to myconnect ABN 65 627 003 605 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.			
<input type="checkbox"/> Tick here to opt out			
☎ 1300 854 478    ✉ enquiry@myconnect.com.au    🌐 myconnect.com.au			
E. DECLARATION			
I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter in to a Residential Tenancy Agreement.			
I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I, the tenant, accept the property in the condition it was in when inspected.			
I authorise the Agent to obtain personal information about me from: (a) The owner or the Agent of my current or previous residences; (b) My personal referees and employer/s; (c) Any record listing or database of defaults by tenants; Any record listing or database of defaults by tenants such as TICA, NTD or TRA for the purpose of checking your tenancy history. I am aware that I may access my personal information by contacting: TICA 1902 220 346 NTD 1300 563 826 TRA (02) 9363 9244			
I am aware that the Agent will use and disclose my personal information within this application in order to: (a) communicate with the owner and select a tenant (b) prepare lease/tenancy documents (c) allow trades-people or equivalent organisations to contact me (d) lodge/claim/transfer to/from a Bond Authority (e) refer to Tribunals/Courts & Statutory Authorities (where applicable) (f) refer to collection agents/lawyers (where applicable) (g) complete a check with Tenancy Databases (h) transfer water account details into my name			
I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.			
Signature	Date		
<input type="text"/>	<input type="text"/>		

**F. APPLICANT HISTORY****8. How long have you lived at your current address?**

		Years			Months
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**9. Why are you leaving this address?**

**10. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

 \$
**11. What was your previous residential address?**


Postcode

**12. How long did you live at this address?**

		Years			Months
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**13. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

 \$

Was bond refunded in full?

If not why not?

**G. EMPLOYMENT HISTORY****14. Please provide your employment details**

What is your occupation?

What is the nature of your employment?  
(FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

		Years			Months
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Net Income

 \$
**15. Please provide your previous employment details**

Occupation?

Employer's name

Length of employment

		Years			Months
--	--	-------	--	--	--------

Net Income

 \$
**H. CONTACTS / REFERENCES****16. Please provide a contact in case of emergency**

Surname

Given name/s

Relationship to you

Phone no.

**17. Please provide 2 personal references (not related to you)**

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

**I. OTHER INFORMATION****18. Car Registration**

**19. Please provide details of any pets**

Breed/type

Council registration / number


**PLEASE NOTE**

Initial payments must be made by cash, bank cheque or money order within 24 hours after approval of application. No Personal Cheques accepted.

I acknowledge that my application is subject to the owners' approval and the availability of the premises on the due date. No action will be taken against the Landlord or Agent if the applicant is unsuccessful or upon acceptance should the premises not be ready for occupation on this date, for whatever reason. I accept that rental amounts are subject to change by providing the required notice.

**DISCLAIMER****Email communication consent:** (please tick) I consent to receiving electronic communications via email**I confirm the following:** (please tick one of the following 2 options) During my inspection of this property I found it to be in relatively clean condition.  
OR I believe the following items should be attended to prior to my tenancy commencing. I acknowledge that these items are subject to the owner's approval.**HOW DID YOU FIND OUT ABOUT THIS PROPERTY?** Board  The Internet  Local Paper Counter List  Other (specify)**PLEASE PROVIDE 100 POINTS OF IDENTIFICATION****Note: You MUST include at least ONE form of Photo Identification**

Driver's Licence 50

Passport 50

Proof of Age Card 50

Student ID Card 50

Copy of Mobile Phone Account 20

Copy of Medicare Card 20

Concession / Pension Card 10

Copy of Gas / Water / Electricity account 30 each