L.J. HOOKER®

TENANCY APPLICATION FORM

L.J. Hooker Maroochydore

Address: Shop 12, "Ocean Court", Ocean Street Maroochydore 4558 Phone: 07 5479 5479

Fax: 07 5443 1494

For this tenancy application to be accepted **each** page must be fully completed and signed.

Licensed Estate Agents - Auctioneers - Property Managers



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Residential Tenancy Application Form

Please fully complete and sign every page of this application. For your application to be processed it must be fully completed.

1. Property Applying For	3. Personal Details	
Address	Title First Name	Initial
Suburb Postcode	Last Name	
Electricity Meter No:	Date of Birth / /	
Lease Term Years Months	Current Address	
Date Property is to be occupied / /	Suburb Postcode	
Rent Payable for Property \$	Drivers Licence Number State of Iss	ue
PROPERTY MANAGER: ID: 943 2. If self-employed, please complete the following	8 Car Registration Number	
Company Name	Alternate ID (eg passport) No	
Company Address	Pension Type No	
Suburb Postcode	Home Phone Number	
Business Type	Mobile Phone Number	
Position Held	Email	
A.B.N.	Please provide a contact number you are available of	on all day
Accountant Name	Contact number:	
Accountant Phone	Signed:	
Solicitor Name	Date / /	
Solicitor Phone		

4. Utility Connection Service



Connecting Your Utilities Has Never Been Easier!

This is a value-added service independent of your tenancy application - you are not obligated to use L.J. Hooker Connect.

L.J. Hooker Connect is powered by ConnectNow. ConnectNow is a simple and convenient time saving service assisting with your Telephone, Electricity & Gas connections. ConnectNow also provide a range of additional services to compliment your household utilities, such as Internet & Pay TV.

If you would like ConnectNow to contact you to discuss any of the above services please tick the box and a ConnectNow representative will make all reasonable efforts to contact you within one working day of receiving an application. If we are unable to contact you within this period please contact ConnectNow on 1300 554 323 to ensure connection can be completed by your requested date.

While the ConnectNow service is **FREE**, standard service provider connection fees and charges still apply. You pay NO extra charges as a result of using the ConnectNow service.

I consent to ConnectNow Pty.Ltd. A.B.N. 79 097 398 662 arranging for the connection and disconnection of the nominated home services and to providing information contained in this application to the service providers for this purpose. I agree that neither ConnectNow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames and terms and conditions once the client has agreed to use the chosen service provider. I authorise the obtaining of a National Metering Identifier (N.M.I.) on my residential address to obtain supply details. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from service providers. I acknowledge that ConnectNow Pty Ltd will be paid a fee by the service being provided to me by ConnectNow Pty Ltd. Note: Connection of your utilities will only be initiated once a representative has discussed your connection with you and obtained your consent to the terms and conditions of supply of the relevant utility service provider(s).

PRIVACY POLICY: The privacy of our customers is of vital importance to ConnectNow. You have the right to access our records of your information under the Privacy Act. We will not release your personal information to any third party other than for the purposes of connecting the nominated utility service, unless required to do so under law or government order

Call me to connect	Yes		
Signed:	Date	1	

Phone: 1300 554 323 Fax: 1300 889 598

Email: info@connectnow.com.au Internet: www.connectnow.com.au

5. Current Situation	10. Current Employment Details	
Are you the Owner Renter	Occupation	
Duration at your current address? Years Months	Employers Name	
Name of Landlord/Agent (If applicable)	Employment Address	
Phone Number	Suburb Postcode	
Rent Paid per month	Employer Phone Number	
Reason for leaving	Contact Name	
	Length at current employment Years	Months
Was bond repaid in full? Yes No, If No, please specify	Net Income \$ Per Week \$	Per Month
	11. Previous Employment Details	
	Occupation	
6. Previous Rental History	Employers Name	
Were you the Owner Renter	Employment Address	
Previous Address	Suburb Postcode	
Suburb Postcode	Employer Phone Number	
Duration at your previous address? Years Months	Contact Name	
Name of Landlord/Managing Agent/Selling Agent	Length at previous employment Years	Months
Phone Number	Net Income \$ Per Week \$	Per Month
Rent Paid per month	12. Personal Referees	
Reason for leaving	1. Reference name	
	Occupation	
Was bond repaid in full? Yes No, If No, please specify	Relationship Ph	
	2. Reference name	
7. Other Information	Occupation	
Number of persons occupying property Adults Children	Relationship Ph	
Please specify the ages of any children	13. If Student, please complete the following	
Do you have pets?	Place of Study	
8. Next Kin	Course being undertaken	
EmergencyContact Relationship	Course Length	
Address Ph	Enrolment Number	
Mobile Other	Parents Name Ph	
9. How did you find out about this property? (Please Tick)	Campus Contact Ph	
RENT LIST INTERNET OFFICE	Course Co-ordinator Ph	
	Income	
FOR LEASE BOARD OTHER:	Parents Address Overseas	
14. Declaration	'	
I acknowledge that this is an application to lease this property and that my	I authorise the Agent to obtain details of my credit worthiness from,	the owner

application is subject to the owner's approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997. I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises, except the property as inspected and am not bankrupt.

I authorise the Agent to obtain details of my credit worthiness from, the owner or Agent of my current or previous residence, my personal referees, any record, listing or database of defaults by tenants. If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information.

Signed:	Date / /



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Tenancy Privacy Statement

Please fully complete and sign every page of this application. For your application to be processed it must be fully completed.

This form is to be accompanied by an Application for Tenancy. Your Application for Tenancy cannot be accepted unless this has been completed in full and signed.

Due to recent changes in the Privacy laws, from 21st December 2001, all real estate agencies must ensure that you fully understand the National Privacy Principles and the manner in which we must use your private information in order to carry out our role as professional property managers. Please take the time to read this Privacy Statement carefully, and once completed return it to this office with your tenancy application.

As professional property managers, LJ Hooker, collects personal information about you. To ascertain what personal information we have about you, you can contact us by the following ways:

Address: Shop 12, "Ocean Court", Ocean Street Maroochydore 4558

Phone: 07 5479 5479

Fax: 07 5443 1494

As professional property managers, we collect your personal information to assess the risk in providing you with the lease/tenancy of the premises you have requested, and if the risk is considered acceptable, to provide you with a lease/tenancy of the premises.

To carry out this role, and during the term of your tenancy, we usually disclose your personal information to the following:

The landlord, the landlord's lawyers, the landlord's mortgagee – for mortgage purposes, referees you have nominated, organisations/tradespeople required to carry out maintenance to the premises, rental bond authorities, Residential Tenancies Tribunals/Courts, collection agencies, National Tenancies Database Pty Ltd, Remington White, other real estate agents and landlords, utilities companies such as gas, electricity, water connection, telephone connection, banks – for rental payment facilities and financial records, employers – for reference purposes.

PLEASE NOTE:

- 1. This application is subject to the owner's approval and may take 2-3 days to process.
- 2. All applicants must complete an application form.
- Initial bond payment must be paid in the form of a bank cheque or money order made payable to the Residential Tenancies Bond Authority (personal cheques or cash will not be accepted).
- 4. Initial rental payments must be paid in the form of a bank cheque, cash or money order made payable to LJ Hooker (personal cheques will not be accepted).
- 5. The applicant hereby agrees to a credit check being carried out by the National Tenancy Database.

The applicant acknowledges that the property is in a reasonably clean condition and in good repair as inspected.

TENANCY ACCEPTANCE

We understand that finding and selecting a rental property is often difficult. We will process your application as quickly as possible, but please remember we may be processing many applications at the same time. To assist us please fill out ALL the required details on the application and ensure your completed application is returned to any of our offices as quickly as possible.

UNSUCCESSFUL APPLICATIONS

Should your application be unsuccessful you will be advised. However, should you wish to apply for another property we will hold over your application for you.

SUCCESSFUL APPLICATIONS

Should your application be successful you will be notified by phone and requested to confirm your tenancy. We require the FULL BOND to be paid and the Bond Lodgement form to be signed within 24 hours of the confirmation to secure your tenancy. Prior to your commencement date all tenants must sign the tenancy agreement and pay the first 4 weeks rental (please allow ½ hour for this appointment). The property manager will supply you with these amounts at the confirmation of your tenancy. Keys will only be handed out when all parties have signed the tenancy agreement, Bond Lodgement Form, all monies have been paid and the tenancy has commenced. No action will be taken against the landlord or agent if the application is unsuccessful or upon acceptance should the premises be unavailable for occupation on the date for whatever reason.

Signing of tenancy agreements and the payment of the first months rent can be undertaken at the office indicated by your property manager. It is a policy of LJ Hooker that all rental payments are made via Direct Debit or BPay.

Signed by the:
Applicant
Print Name
Date
Witness