

APPLICATION FOR RESIDENTIAL TENANCY

IMPORTANT - To consider your application, we require you to:

- **FILL IN COMPLETELY AND SIGN THE APPLICATION FORM** with all relevant information and reference details, and all persons wishing to reside clearly indicated. **We cannot process this form unless all parts have been fully completed.**
- Read and sign the **Privacy Act Acknowledgement Form.**
- **Provide identification to pass our 100 POINT CHECK.**
- **Provide proof of income.**

PROOF OF IDENTIFICATION REQUIRED - 100 POINT CHECK

We require each applicant to provide the following:

➤ **IDENTIFICATION COPIES FROM ALL 3 CATEGORIES WITH A TOTAL SUM OF 100 POINTS OR MORE**

Category	Identification Required Per Applicant	Points
1 <input type="checkbox"/>	Current Real Estate Agent Rent History Ledger/Record	50
1 <input type="checkbox"/>	Passport (only if Non-Australian Resident)	40
1 <input type="checkbox"/>	Latest Telephone Account (Landline Only)	40
1 <input type="checkbox"/>	Latest Electricity or Gas Account (With Address)	40
1 <input type="checkbox"/>	Current Driver's Licence - with Photo	40
1 <input type="checkbox"/>	Proof of Age Card - with Photo	40
2 <input type="checkbox"/>	Tertiary Education Photo ID	30
2 <input type="checkbox"/>	Current Vehicle Registration	30
2 <input type="checkbox"/>	Passport (Australian Resident)	20
3 <input type="checkbox"/>	Medicare Card	10
3 <input type="checkbox"/>	Citizenship Certificate	10
3 <input type="checkbox"/>	Birth Certificate	10
3 <input type="checkbox"/>	Debit/Credit Card	10

PLEASE READ CAREFULLY

- Your application will be processed with the information provided and submitted to the landlord for their acceptance or non-acceptance for tenancy. This is always a landlord decision.
- **IMPORTANT - We are unable to provide any reason for non-acceptance if your application is not approved for tenancy.**
- Should your application be accepted, **you will be asked to pay the full bond and two weeks rent, and sign the lease as soon as possible.** You will be asked to pay the monies in cash, money order or bank cheque. Transactions throughout the tenancy will be discussed.
- Please inform us if your bond will be by Housing SA/SAHT Bond Guarantee.
- **Water charges may apply - please check with the property manager.**
- It is the tenant's responsibility to ensure that the Internet service you require is available at the property.
- It is a tenant's responsibility to arrange connection of electricity, telephone and gas supply to the property once the application is approved. **We offer a free connection service through:**

Residential Tenancy Application

**Harcourts Wine Coast
Real Estate RLA 249515**



For your application to be processed you must answer all questions

162 Main Road, MCLAREN VALE, SA 5171
Phone: (08) 8323 9300 Mob: 0422 786 636
Email: pm.winecoast@harcourts.com.au

What is the address of the property you would like to rent?

Lease commencement date?			Lease Term?		How many people will normally occupy the property?	
Day	Month	Year	Years	Months	Adults	Children

APPLICANT 1

1. Please give us your details

Mr Mrs Miss Ms Dr Other

Given name/s Surname

Date of Birth Car registration no. & State

Drivers licence/Passport no. Licence state/ Passport country Expiry Date

Pension/Medicare no. (if applicable) Pension type (if applicable)

Home phone no. Mobile phone no.

Work phone no. Email address

What is your current address?

APPLICANT 2

1. Please give us your details

Mr Mrs Miss Ms Dr Other

Given name/s Surname

Date of Birth Car registration no. & State

Drivers licence/Passport no. Licence state/ Passport country Expiry Date

Pension/Medicare no. (if applicable) Pension type (if applicable)

Home phone no. Mobile phone no.

Work phone no. Email address

What is your current address?

UTILITY CONNECTION- This is a **FREE** service that connects all your utilities

Direct Connect can help arrange for the connection or provision of the following utilities and other services:



- | | | | | |
|--------------------------------------|--------------------------------------------|----------------------------------|------------------------------------|---------------------------------|
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Gas | <input type="checkbox"/> Phone | <input type="checkbox"/> Internet | <input type="checkbox"/> Pay TV |
| <input type="checkbox"/> Removals | <input type="checkbox"/> Truck or van hire | <input type="checkbox"/> Cleaner | <input type="checkbox"/> Insurance | |

Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.



We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

1. Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
2. Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
3. Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
4. Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
5. Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
6. Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application

Name of Applicant: _____

Signature of Applicant : _____

Date...../...../.....

Application sent to Direct Connect (if required)

APPLICANT 1**2. How long have you lived at your current address?**

<input type="text"/>	Years	<input type="text"/>	Months
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Please tell us about this rented property
Name of landlord or agent

Landlord/agent's phone no.	Weekly rent paid
<input type="text"/>	\$ <input type="text"/>

Why are you leaving this address?

3. What was your previous residential address?

Please give us further information about this rented property
Name of landlord or agent

Landlord/agent's phone no.	Weekly rent paid
<input type="text"/>	\$ <input type="text"/>

How long did you live at this address?
 Years Months

Why did you leave this address?

4. Please provide your employment details

What is your occupation?

Employer's name (*inc. accountant if self employed or institution if a student*)

Employer's address

Contact name	Phone no.
<input type="text"/>	<input type="text"/>

Length of employment	Weekly income
<input type="text"/> Years <input type="text"/> Months	\$ <input type="text"/>

5. Next of kin details (not residing with you)

Surname	Given name/s
<input type="text"/>	<input type="text"/>

Home no.	Work/mobile
<input type="text"/>	<input type="text"/>

Relationship to you

6. Please provide two personal references (not related to you) Please ensure each has agreed for you to nominate them as a referee and names must be given that can be contacted during business hours

1. Surname	Given name/s
<input type="text"/>	<input type="text"/>

Home no.	Work/mobile
<input type="text"/>	<input type="text"/>

2. Surname	Given name/s
<input type="text"/>	<input type="text"/>

Home no.	Work/mobile
<input type="text"/>	<input type="text"/>

APPLICANT 2**2. How long have you lived at your current address?**

<input type="text"/>	Years	<input type="text"/>	Months
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Please tell us about this rented property
Name of landlord or agent

Landlord/agent's phone no.	Weekly rent paid
<input type="text"/>	\$ <input type="text"/>

Why are you leaving this address?

3. What was your previous residential address?

Please give us further information about this rented property
Name of landlord or agent

Landlord/agent's phone no.	Weekly rent paid
<input type="text"/>	\$ <input type="text"/>

How long did you live at this address?
 Years Months

Why did you leave this address?

4. Please provide your employment details

What is your occupation?

Employer's name (*inc. accountant if self employed or institution if a student*)

Employer's address

Contact name	Phone no.
<input type="text"/>	<input type="text"/>

Length of employment	Weekly income
<input type="text"/> Years <input type="text"/> Months	\$ <input type="text"/>

5. Next of kin details (not residing with you)

Surname	Given name/s
<input type="text"/>	<input type="text"/>

Home no.	Work/mobile
<input type="text"/>	<input type="text"/>

Relationship to you

6. Please provide two personal references (not related to you) Please ensure each has agreed for you to nominate them as a referee and names must be given that can be contacted during business hours

1. Surname	Given name/s
<input type="text"/>	<input type="text"/>

Home no.	Work/mobile
<input type="text"/>	<input type="text"/>

2. Surname	Given name/s
<input type="text"/>	<input type="text"/>

Home no.	Work/mobile
<input type="text"/>	<input type="text"/>

7. Full names and ages of all OTHER persons who will reside at the property

Names	Ages
1.	
2.	
3.	
4.	

8. Please provide details of any pets

Breed/type	Council registration number
1.	
2.	
3.	

9. Registration, make & model of all vehicles permanently kept at the property

1.
2.
3.

10. THESE PREMISES ARE SMOKE FREE INSIDE.

11. Payment details

Please indicate how you propose to pay your bond:

Own funds Borrowed funds SA Housing Trust

Please indicate how you propose to pay your initial rent

Own funds Borrowed funds SA Housing Trust

Property rental

\$ Per week OR \$ per month

First payment of rent two weeks in advance

\$
\$
\$

Rental bond 4 / (6 weeks if rent more than \$250 per week)

Sub total (payable before possession of property)

Payment Method:

Direct or Internet Banking

Bpay

Cheque or Money Order

DECLARATION

The applicant acknowledges:

1. that the landlords insurance will not cover the tenant's contents and it is advised that the tenant should obtain contents and public liability insurance.
2. that the terms and conditions were available at the time of applying as these form part of the tenancy agreement and the tenant agrees with these terms and conditions.
3. that upon being advised of approval of this application by the agent a legal tenancy agreement is created and if the tenant(s) choose not to proceed, the agent will begin procedures to relet the property and MAY choose to recover costs incurred from the reletting as set down by the Residential Tenancies Act 1995.
4. That unless agreed otherwise the tenant shall be liable for all water costs pertaining to the property as per SA Water calculations. Costs to be calculated on a daily basis.
5. Please Note: Our tenancy agreements contain a special clause stating: NO SMOKING INSIDE THE PREMISES

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants;

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Full Name of applicant 1 _____ Signature of applicant 1 _____ Date...../...../.....
 Full Name of applicant 2 _____ Signature of applicant 2 _____ Date...../...../.....

Property Manager name: Amy Hoffmann