



Real Estate Salisbury

PLEASE NOTE: WE ARE REGISTERED WITH TICA WHICH ALLOWS US TO CHECK YOUR APPLICATION ON A NATIONAL TENANT DEFAULT DATABASE

Residential Tenancies Application

Address of property _____ Date: _____

Rental Amount _____ Bond to be paid _____

Will you be obtaining a South Australian Housing Trust Bond? _____

Length Of Tenancy Required? _____ Date Property Required? _____

Why are you leaving your current address? _____

Have you viewed the property and wish to enter into a Tenancy Agreement? _____

APPLICANT 1 - PERSONAL DETAILS:

APPLICANT 2 - PERSONAL DETAILS:

FULL NAME _____

RELATIONSHIP TO APPLICANT 1 _____

FULL NAME _____

PHONE _____

PHONE _____

MOBILE _____

MOBILE _____

Email _____

Email _____

Date of birth _____

Date of birth _____

Drivers Licence _____

Drivers Licence _____

Type of vehicle _____

Type of vehicle _____

Reg no: _____ Owned / Financed

Reg no: _____ Owned / Financed

Marital Status _____

Marital Status _____

Number of Children _____

Number of Children _____

Will any pets be kept at the premises? Yes/No

Type of Pet _____ Age _____

Type of Pet _____ Age _____

Breed _____

Breed _____

APPLICANT 1

APPLICANT 2

CURRENT ADDRESS

CURRENT ADDRESS

Full Address _____ Full Address _____

Suburb _____ Suburb _____

Postcode _____ State _____ Postcode _____ State _____

Rent Paid _____ Rent Paid _____

Landord / Agent Name _____ Landord / Agent Name _____

Landlord /Agent Address _____ Landlord /Agent Address _____

Contact Details _____ Contact Details _____

PREVIOUS ADDRESS

PREVIOUS ADDRESS

Full Address _____ Full Address _____

Suburb _____ Suburb _____

Postcode _____ State _____ Postcode _____ State _____

Rent Paid _____ Rent Paid _____

Landord / Agent Name _____ Landord / Agent Name _____

Landlord /Agent Address _____ Landlord /Agent Address _____

Contact Details _____ Contact Details _____

CURRENT EMPLOYMENT

CURRENT EMPLOYMENT

Employer Name _____ Employer Name _____

Address _____ Address _____

Phone _____ Phone _____

Position _____ Position _____

Length Of Service _____ Length Of Service _____

Income _____ Gross Per Week Income _____ Gross Per Week

APPLICANT 1

OTHER INCOME AND SOURCES

Name _____

Amount _____

Name _____

Amount _____

PERSONAL REFERENCES (Other than a relative)

Name _____

Phone _____

Address _____

Relation _____

REFERENCE FROM A RELATIVE

Name _____

Relation _____

Phone _____

Address _____

OTHER PEOPLE TO RESIDE AT PROPERTY

Name: _____

D.O.B ____/____/____ Age: _____

Address: _____

Relationship to Applicant: _____

Name: _____

D.O.B ____/____/____ Age: _____

Address: _____

Relationship to Applicant: _____

APPLICANT 2

OTHER INCOME AND SOURCES

Name _____

Amount _____

Name _____

Amount _____

PERSONAL REFERENCES (Other than a relative)

Name _____

Phone _____

Address _____

Relation _____

REFERENCE FROM A RELATIVE

Name _____

Relation _____

Phone _____

Address _____

Name: _____

D.O.B ____/____/____ Age: _____

Address: _____

Relationship to Applicant: _____

Name: _____

D.O.B ____/____/____ Age: _____

Address: _____

Relationship to Applicant: _____

APPLICANT 1

1) Has your tenancy ever been terminated by a landlord or Real Estate Agency?

If Yes give details:-

2) Are you in debt to a landlord or Agency?

If yes give details

3) What if any deductions have been made from your bond?

If yes give details _____

4) Are you a smoker?

Please note all our properties are **smoke free**

If yes Details please

5) Have you ever had a criminal conviction

Yes/No

If yes give

details _____

I hereby acknowledge that the information in this application is truthful to the best of my ability.

Name: _____

Signature: _____

Date: _____

APPLICANT 2

1) Has your tenancy ever been terminated by a landlord or Real Estate Agency?

If Yes give details:-

2) Are you in debt to a landlord or Agency?

If yes give details

3) What if any deductions have been made from your bond?

If Yes give details _____

4) Are you a smoker?

Please note all our properties are **smoke free**

If yes Details please

5) Have you ever had a criminal conviction

Yes/No

If yes give

details _____

I hereby acknowledge that the information in this application is truthful to the best of my ability.

Name: _____

Signature: _____

Date: _____

Please note

Unsuccessful applicants will only be notified via SMS message only

TENANCY APPLICANTS PLEASE NOTE

IMPORTANT INFORMATION: Please read before completing application

Prior to any Tenancy Application being processed applications must be fully completed and signed tenancy application form. Applicants will also be required to produce sufficient identification which totals 105 points (see list below). Should you have any difficulties providing this identification please advise us prior to completing?

*Example: Drivers licence + Pay slip + Rent receipt + Bank statement +
Phone bill + Medicare card
= 30+15+20+15+15+10
=105 points*

**PLEASE ENSURE YOU PROVIDE PHOTO COPIES OF ALL
IDENTIFICATION REQUIRED
PHOTO COPY REQUESTS WILL INCURE A 10 CENT FEE**

DRIVERS LICENCE	30 POINTS*
PASSPORT	30 POINTS*
PROOF OF AGE CARD	30 POINTS*
TENANCY HISTORY AGREEMENT	20 POINTS
PREVIOUS TENANCY AGREEMENT	20 POINTS
PREVIOUS RENT RECEIPTS	20 POINTS
RENTAL BOND RECEIPT	20 POINTS
PAY ADVICE/PROOF OF INCOME	15 POINTS*
MOTOR VEHICLE REGISTRATION	15 POINTS
TELEPHONE ACCOUNT	15 POINTS
ELECTRICITY ACCOUNT	15 POINTS
GAS ACCOUNT	15 POINTS
BANK OR CREDIT CARD STATEMENTS	15 POINTS
PENSION CARD	15 POINTS
COUNCIL OR WATER RATES	15 POINTS
HEALTH CARE CARD	15 POINTS
MEDICARE CARD	10 POINTS
BIRTH CERTIFICATE	10 POINTS

NOTE: Must have at least one of the items listed with the (*) next to the points

- On approval of application all monies due **MUST** be paid in full, CASH, BANK, CHEQUE and or MONEY ORDER
- Our office reserves the right to allow for any changes or additions to the above.
- Should an applicant fail to provide the above details along with minimum 3 referees, the application will not be processed

Utility Application Form Weeks & Macklin Salisbury

Direct Connect

3 John Street, SALISBURY SA 5108
 Ph: (08) 8258 9105 Fax: (08) 8281 7999
 E-mail: rentals.salisbury@weeksmacklin.com.au



THIS IS A FREE SERVICE THAT CONNECTS ALL YOUR UTILITIES

Once we have received this application we will call you to confirm your details.

Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this Application to confirm the information on this Application and explain the details of the services offered. Direct Connect is a utility one stop connection service.

CONNECTION DETAILS

What is the address of the property you would like to rent?

Postcode

Utility Connections date?

	Day		Month		Year
--	-----	--	-------	--	------

Lease term?

	Years		Months
--	-------	--	--------

Please tick utilities as required

Electricity
 Gas
 Phone
 Internet
 Insurance
 Removalist
 Cleaning Service

What is your current address?

Postcode

APPLICANT DETAILS

Please give us your details

Mr
 Ms
 Miss
 Mrs
 Other

Email address

--

Surname

Given Name/s

--	--

Date of Birth

--

Driver's licence number

Driver's licence expiry date

Driver's licence state

Medicare number

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Passport no.

Passport country

Pension no. (if applicable)

Pension type (if applicable)

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Please provide your contact details

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

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DECLARATION AND EXECUTION: By signing this application, I/we consent to Direct Connect arranging for the connection and disconnection of the nominated utility services and to providing information contained in this application to utility providers for this purpose; acknowledge having been provided with terms and Conditions of Supply of Direct Connect and having read and understood them together with the Privacy Collection Notice set out below; declare that all the information contained in this application is true and correct and given of their own free will; expressly authorise Direct Connect to provide any information disclosed in this Application to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; expressly authorise Direct Connect to provide any information disclosed in this Application to an information provider for the purpose of that information provider disclosing it to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; consent to Direct Connect contacting me by telephone or by SMS in relation to the marketing or promotion of all of the services listed under the heading "Utility Connections" above even if we/I have not applied for the connection of those services in this application. This consent will continue for a period of 1 year from the date of our/my execution of this application/until 28 days after we/I disconnect the last of the services in respect of which this application is made; acknowledge that this consent will permit Direct Connect to contact us/me even if the telephone numbers listed on this application form are listed on the Do Not Call Register; understand that under the requirements of the Privacy Act 1988, Direct Connect will ensure that all personal information obtained about me/us will be appropriately collected, used, disclosed and transferred and will be stored safely and protected against loss, unauthorised access, use, modification or disclosure and any other misuse; authorise the obtaining of a National Metering Identifier (NMI) for my residential address to obtain supply details; consent to Direct Connect disclosing my/our details to utility providers (including my/our NMI and telephone number); declare and undertake to be solely responsible for all amounts payable in relation to the connections and/or supply of the Services and hereby indemnify Direct Connect and its officers, servants and agents and hold them indemnified against any charges whatsoever in respect of the Services; acknowledge that, to the extent permitted by law, Direct Connect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of the services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection, disconnection or provision of, or failure to connect or disconnect or provide, the nominated utilities; acknowledge that whilst Direct Connect is a free service I/we may be required to pay standard connection fees or deposits required by various utility providers; acknowledge that the Services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated utility providers bind me/us and that after hours connections may incur additional service fees from utility providers; acknowledge that the real estate agent listed on this application form may receive a benefit from Direct Connect in connection with the provision of the service being provided to me/us by Direct Connect; and acknowledge the entitlement of Direct Connect and its associates, agents and contractors, to receive a fee or remuneration from the utility provider and that such fee or remuneration will not be refunded to me as a rebate in connection with the provision of the utility connection services. By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements, authorisations and other undertakings set out in this application form on behalf of all applicants listed in this application form.

Signature

Date

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PO Box 1519, Box Hill, Victoria 3128. P: 1300 664 715 F: 1300 664 185. www.directconnect.com.au

Property Manager

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Electricity meter number if known _____

Application sent to Direct Connect

Submitted on-line

Faxed to: 1300 664 185

Declaration

The applicant acknowledges:

- 1) That the landlords insurance will not cover the tenants contents and is advised that the tenant should obtain contents and public liability insurance.
- 2) That the terms and conditions were available at the time of applying as these form part of the tenancy agreement and the tenant agrees with these terms and conditions.
- 3) That upon being advised of approval of this application by the agent a legal tenancy agreement is created and if the tenant(s) choose not to proceed, the agent will begin procedures to relet the property and may choose to recover costs incurred from the reletting as set down by the Residential Tenancies Tribunal
- 4) That unless agreed otherwise the tenants shall be liable for all water costs pertaining to the property as per the SA Water calculations. Costs to be calculated on a daily basis.
- 5) Please note: Our Tenancy agreements contain a special clause: **NO SMOKING AT PREMISES**

I hereby offer to rent the property under a lease prepared by the agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and are not a registered bankrupt.

I authorize the agent to obtain personal information from:

- A. The owner or agent from of my current or previous residence
- B. My personal referee/s and employer/s
- C. Any recorded listing or database of defaults by tenants

If I default under a rental agreement, I agree that the agent may disclose details of any such default to a tenancy default database and to agents/landlords of properties I may apply for in the future.

I am aware that the agent will use and disclose my personal information in order to:

- A. Communicate with the owner and select a tenant
- B. Prepare lease and tenancy documents
- C. Allow trades people or equivalent organizations to contact me
- D. Lodge/claim/transfer to/from a bond authority
- E. Refer to tribunals/court & statutory authorities a (where applicable)
- F. Refer to collection agents/lawyers (where applicable)
- G. Complete a **FULL** credit check with TICA

I am aware that if information is not provided or I do not consent to the uses to which personal information is put. The agent cannot provide me with the tenancy/lease of the premises. I am aware that I may access personal information on the contact details above.

Signature of Applicant 1 _____ Date _____

Signature of Applicant 2 _____ Date _____