

Application for Tenancy

(To be completed separately by all adult applicants and unaccompanied minors)

(No photos accepted ONLY PDF'S must be attached)

1 Form applications not accepted **ONLY** Ray White Samford applications will be processed.

1. Property Details:			
Address:			
Address:	/Lease term:	months/ years	
Rent Payable - PER WEEK or PER FORTN			
Rent: \$	Bond = 4x weekly re	ntal amount: \$	
2. Applicant's Details:			
Name:		_ Email	
Phone (H):	Phone (W)	Mobile:	
Date of Birth://		Passport No	:
Car rego No:	Car Make:	Car Model:	
Current Address:			
Period of Occupancy: S	Situation: Renting/Owne	d/ Other situation:	
Landlord/Agent Details:	Ph:	Email:	
Rent: \$ Reason for leav	ing:		
Previous Address:			
Period of Occupancy:	Situation: Renting/Ow	ned/ Other situation:	
Landlord/Agent Details:			
Rent: \$ Reason for leaving:			
Have you ever been evicted from a pre-	mise? 🗖 Yes 🗆 No		
Are you currently in debt to any landlor	rd or agent? □ Yes □No	1	
3. Applicant's Employment:			
(NOTE: if either occupation is self-empl	oved please provide a sta	tement of income from your acc	ountant or tax return)
Current Occupation:	<i>,</i> , ,		
Employment type:		Duration:	Weekly income: Ś
Employer/Business Name & ACN/Centr	e link Details:		
Address:			
Previous Occupation:			
Employment type:		Duration:	Weekly income: \$
Employer/Business Name & ACN/Centr			
Address:			
Student at:			

4. Utility Connections: MyConnect: 1300 854 478 | enquiry@myconnect.com.au | myconnect.com.au

Successful applicants will be contacted by our partners at MyConnect. MyConnect is an easy to use, free service for connecting your Electricity, Gas, Telephone, Internet and Pay TV. We also offer Truck hire & Insurance. We work with a wide range of service providers so we can help you find the best option to suit your needs.

□ Yes, I consent to MyConnect contacting me to organise my move home services and other products and services to suit my home or lifestyle needs.

5. Pets/Livestock: □ Yes □No Are Pets Registered? □ Yes □No Registration Number:	
Pets: Type/ Breed:	🗖 Inside 🗖 Outside Number:
Livestock Type:	Number:

6. Firearms: Will firearms be kept at the property, if yes a copy of your licence will be required: Yes No

7. Use of Premises: Will the Premises be used for business purposes:
Yes No

Ray White

8. Occupants:

Number of Adults:

Number of Dependants: _____

Ful name/s of all occupants (including names and ages of children):

9. Referees: (Referees should NOT be related to you)

Business Referee:	Phone:	Relationship:
Personal Referee:	Phone:	_ Relationship:

10. 2x Emergency Contacts:

Note: This information is required in case we need to contact you as a matter of an emergency. This person must NOT be an occupant living at the property. This person will be contacted during our application process. We require two independent contacts.
Emergency Contact 1: ______ Phone: _______
Relationship: ______ E-mail: ______ Mobile: _______
Address:

Address:			(Please circle if Home Owner or Tenant)
Emergency Contact 2:		Phone:	
Relationship:	E-mail:	Mobi	le:
Address:			Home Owner or Tenant
			(Please circle if Home Owner or Tenant)

11. Rent Payment Methods & Associated Costs

The Tenant must pay the rent in the approved way/s as indicated below:

Direct Deposit at any NAB branch (with Bank book supplied by RWS) or Internet Banking

Bank book replacement fee of \$10 will be charged if not returned at vacate or lost during the tenancy

Bond is to be paid within 24 hours of the lease agreement being signed.

Both the First 2 Weeks Rent & Full Bond must be received and receipted into our account prior to the keys being collected for lease commencement.

12: Additional Instructions:

1.) DO NOT HAND IN UNLESS ALL 3 PAGES OF THIS APPLICATION ARE FULLY COMPLETED AND SIGNED, INCLUDING THE PRIVACY ACT ACKNOWLEDGEMENT FOR TENANTS (page 3)

2.) Our office does NOT accept cash, personal or business cheques.

3.) I acknowledge that I have referred to the rental list or internet advertisement for any special conditions on this property.

4.) I acknowledge that I have received or downloaded (<u>www.raywhitesamford.com.au</u>) a copy of the 18a General Tenancy Agreement including the standard terms of the Agreement.

5.) I acknowledge 2 (Two) weeks rent and full bond monies must be paid and receipted before key collection.

13. Terms of Application:

1. Declaration The applicant declares:

(1) that all the above details are true and correct,

(2) not to be bankrupt or insolvent.

2. Applicant Agrees

2.1 the Applicant agrees that:

(1) they have inspected the Premises on the application and accepts its condition.

(2) the Applicant will sign the Tenancy Agreement for thwith upon being notified of acceptance of this Application by the Agent.

(3) this Tenancy Application, unless accepted, creates no contractual or legal obligations between the parties.

(4) the Applicant understands that the Agent/Landlord is not required to give an explanation to the Applicant for any application not approved.

(5) on acceptance of this Application by the Landlord being notified to the Applicant, verbally or in writing, the Applicant will rent the Premises from the landlord under a Tenancy Agreement drawn up by the Agent and, upon the signing of the Tenancy Agreement, pay the Bond (within 24 hours) and Rent amounts in Property details in an approved way as more particularly set out in the Tenancy Agreement. Such payments to be cleared funds prior to occupancy/key collection.

2.2 On signing this Tenancy Application the Applicant agrees the agent is authorised to make enquires to verify the information contained in the item schedule with relevant tenancy databases including database of the Applicant's previous Letting Agent.

3. Privacy Statement:

The agent collects and uses personal information obtained from you as the Applicant to provide the services required by you or on your behalf. You as the Applicant agree the Agent may collect, use and disclose your personal information in accordance with and subject to the Privacy Act 1988 (CTH) for (where applicable) marketing, sales promotion and administration and as required for legislative and regulatory requirements relating to promotion administration and use of the Agents products and services.

The applicant gives consent for the disclosure of the information contained within this application to the utility connection provider for the purpose of enabling the connection and or disconnection of your services.

Without provision of certain information the Agent may not be able to act effectively or at all on the Principal's behalf. The Applicant has the right to request the agent provide details of such information and also inaccurate or out of date information.

I have been informed and understand that this property may be covered by the Barclay MIS Protect & Collect Plan and consent to the Agent supplying my personal details to Barclay MIS.



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100 Points of Identification Required

Prior to any tenancy application being considered each applicant must produce 100 points of identification. Please tick boxes below, all identification documents must be provided prior to work commencing on your application.

Tenants to Sign - Privacy Act Acknowledgement

In accordance with Privacy Principle 1.3 of the privacy Act we require you to read and sign this acknowledgement. In order to process a tenancy application a tenancy applicant is required under the national privacy Principals of Privacy Act to be made aware that an organisation may access a database. In addition a tenancy applicant is entitled to know what will happen to their information when it is passed on to any agent.

In accordance with the National Privacy Principles the database member discloses that in addition to information being supplied to a database company other organisations may receive information from time to time. Other organisations may include debt collection agencies, insurance companies, government departments and other landlords or agents.

I/We the said applicants declare the I/We give my/our permission to the agent to collect my/our information and pass such information onto TICA default Tenancy Control Pty Ltd, Barclays MIS AND National Tenancy Data base. I/We give my/our permission for my/our information to be provided to any other tenancy information database for the member of the database company to contact any my/our referees provided by me/us in my/our tenancy application. I/We agree and understand that once a tenancy application has been lodged with a member of a tenancy database and an inquiry made with a tenancy database my/our information may be recorded as making an inquiry.

I/We agree that in the event of a default occurring under a tenancy agreement I/We give my/our permission to the member of a tenancy database to register any of my details of such a breach with a tenancy database. I/We further agree and understand that the removal of such information from a database company is subject to the condition of the database company.

I/We understand that TICA default Tenancy Control Pty Ltd, Barclays MIS and National Tenancy Data base are database companies that allows its member access to information accumulated from members about tenants who have breached their tenancy agreements.

I/We agree and understand that should I fail to provide the database member with the information and acknowledgements required the database member may elect not to proceed with my/our tenancy application. I/We agree and understand that a listing with TICA default Tenancy Control Pty Ltd, Barclays MIS and National Tenancy Data base it could have an adverse effect on my/our ability to obtain future rental accommodation.

Signed By the Applicant:	Current Address:		
Applicant Signature	Print Name (applicant)	Date	
Witness Signature	Print Name (Witness)	Date	

OFFICE USE ONLY

PLEASE PROMPTLY RETURN TO OUR OFFICE: rentals.samford@raywhite.com

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FAX/EMAIL:

Current/Previous Rental Agent/Lessor	Comments	
1. Rent Amount per week?	\$	
2. (a) Rental Payment History? (In advance, On Time, Always in arrears)		
(b) Any Notice to Remedy?	Yes/ No	No. :Reason:
3. Lease begin and end date	Start: End:	
4. How is/was the property maintained?		
5. Any complaints from Neighbours?	Yes/ No	
6. Were the Tenant/s good with reporting maintenance and co-operative with repairs?	Yes/ No	
7. Were the Tenant/s fussy, demanding and impatient with maintenance?	Yes/ No	
8. Would you rent to the Tenant/s again?	Yes/ No	
9. Did Tenant provide NITL or Agent issue NTL?	NITL	NTL
10. Any other relevant information?		
Please supply a Tenant Ledger. Thank you.		

Name of person supplying information _____ Signature

Date ____

_Company____

Ray White.

Employment Reference	Comments	
1. Fulltime/ Casual/Part-Time?		
2. Usual Pay per week?		
3. Length of Employment?		
4. Will the Employment be ongoing?	Yes/ No	
Thank you.		
Name of person supplying informationSignature		
Date Position/Title Company		