



Residential Property Application

Property:

Property:

Thank you for choosing Eview Property Management, please take the time to ensure you have the following attachments for your application:

- **Copy of Photo ID** (Drivers licence, passport, etc.)
- **Proof of Income** (Payslips, Centrelink statement, investment property income statement, bank statement, etc.)
- **Proof of Residence** (Bill, rates notice, etc.)

Please be aware that if the above items are not attached or if you have not viewed the property, your application **WILL NOT** be processed

**A PHOTOCOPYING SERVICE IS AVAILABLE AT OUR OFFICE FOR
20 CENTS PER COPY**

We strive to have all applications processed as soon as possible, we do advise that this can take up to 3-5 working days.

To make processing easier, please ensure that you have provided the best contact numbers for all references.

We will require the first month's rent and bond within 24 hours upon approval of application.

CONNECTIONS YOU CAN COUNT ON WHEN YOU MOVE

At Direct Connect, your move is our priority. Offering a free, no-obligation service, we will make your move easier by organising connections to a range of services for your new home. We also provide you peace of mind with our Always On Guarantee.*

Simply connect with one of our leading electricity and gas suppliers, and we guarantee your connections will be ready on the day you move in. That's just one of many ways we help make moving easy.



NEED TO GET CONNECTED?

ASK YOUR PROPERTY MANAGER TO SEND US YOUR DETAILS.

Contact Direct Connect on **1300 664 715**

To learn more or submit your details online, go to directconnect.com.au

*Visit directconnect.com.au/guarantee for terms & conditions



eview GROUP MOVING IN GUIDE

Should your Application be Successful:

It is our aim to provide with every assistance to ensure that your associate with this office is an enjoyable one. When moving into your new property you will need to contact the utility companies or tick for us to organise for you the connection of services to your property.

BOND

The bond must be paid in full bank cheque or money order only prior to moving in. Bond Transfers are NOT accepted. The amount payable is equivalent to a calendar month's rent. No personal cheques can be accepted. Bank Cheques & Money Orders to be made out to: R.T.B.A.

RENT

A calendar month's rent is payable prior to moving in and picking up keys. No personal cheques can be accepted.

**NB: A calendar month's rent is worked out by:
weekly rent / 7 x 365 / 12 months**

**BOND & RENT MUST BE PAID BY MONEY ORDER OR BANK
CHEQUE ONLY**

KEYS

Keys to the property will not be handed over until all monies are paid in full

SIGNING LEASE, ETC.

Please arrange an appointment during working hours with your Property Manager to finalise all documents prior to moving in. Please allow approximately 30 minutes

INSURANCE

A reminder that insurance of your personal belongings is your responsibility.

PLEASE REMOVE THIS PAGE & KEEP FOR YOUR INFORMATION

Residential Application Form

For your application to be processed you must answer all questions

A. AGENCY DETAILS																																					
<p>Eview Real Estate Partners 463a Nepean Highway , Frankston, VIC 3199 Phone: (03) 8781 3877 Fax: (03) 8781 3834 Web: www.eview.com.au Email: rentals@eview.com.au</p>																																					
B. PROPERTY DETAILS																																					
<p>1. What is the address of the property you would like to rent?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%; text-align: right; padding-right: 5px;">Postcode</div> <p>2. Date of property inspection?</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="padding: 0 5px;">Day</td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="padding: 0 5px;">Month</td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="padding: 0 5px;">Year</td> </tr> </table> <p>3. Rental amount?</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 40px; height: 20px; text-align: center;">\$</td> <td style="border: 1px solid black; width: 100px;"></td> <td style="padding: 0 5px;">per week</td> <td style="border: 1px solid black; width: 40px; height: 20px; text-align: center;">\$</td> <td style="border: 1px solid black; width: 100px;"></td> <td style="padding: 0 5px;">per month</td> </tr> </table> <p>4. Lease commencement date?</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="padding: 0 5px;">Day</td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="padding: 0 5px;">Month</td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="padding: 0 5px;">Year</td> </tr> </table> <p>5. Lease term?</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="padding: 0 5px;">Years</td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="padding: 0 5px;">Months</td> </tr> </table> <p>6. How many tenants will occupy the property?</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="padding: 0 5px;">Adults</td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="padding: 0 5px;">Children</td> <td style="border-bottom: 1px solid black; width: 50px;"></td> </tr> </table>			Day			Month			Year	\$		per week	\$		per month			Day			Month			Year			Years			Months			Adults			Children	
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C. PERSONAL DETAILS																																					
<p>7. Please give your details</p> <p>Mr <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Mrs <input type="checkbox"/> Other <input type="checkbox"/></p> <p>Fullname</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Date of Birth</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> <p>Driver's Licence Number</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> <p>Driver's Licence Expiry Date</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> <p>Driver's Licence State</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> <p>Passport no.</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> <p>Passport country</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> <p>Pension no. (If applicable)</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> <p>Pension Type (If applicable)</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> <p>8. Please provide your contact details</p> <p>Home phone no.</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> <p>Mobile phone no.</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> <p>Work phone no.</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> <p>Fax no.</p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div> <p>Email address</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>9. What is your current address?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%; text-align: right; padding-right: 5px;">Postcode</div>																																					

D. UTILITY CONNECTIONS														
<p>This is a FREE service that connects all your utilities and other services. Direct Connect can help arrange for the connection or provision of the following utilities and other services:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Electricity</td> <td style="width: 50%;">Cleaners</td> </tr> <tr> <td>Gas</td> <td>Insurance</td> </tr> <tr> <td>Phone</td> <td>Removalist</td> </tr> <tr> <td>Internet</td> <td>Truck or van hire</td> </tr> <tr> <td>Pay TV</td> <td></td> </tr> </table> <div style="text-align: right; margin-top: 10px;"> MAKES MOVING EASY </div> <p><input type="checkbox"/> Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.</p> <div style="display: flex; align-items: center; margin-top: 10px;"> <p style="font-size: small;">We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.</p> </div> <p>Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.</p> <p>DECLARATION AND EXECUTION:</p> <p>By signing this application, you:</p> <ol style="list-style-type: none"> 1. Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application). 2. Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement 3. Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services. 4. Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to. 5. Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services. 6. Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee. <p>By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.</p> <table style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 50%;">Signature</td> <td style="width: 50%;">Date</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> </tr> </table> <p style="font-size: x-small; margin-top: 5px;">PO Box 1519, Box Hill, Victoria 3128. P: 1300 664 715 F: 1300 664 185. www.directconnect.com.au</p>	Electricity	Cleaners	Gas	Insurance	Phone	Removalist	Internet	Truck or van hire	Pay TV		Signature	Date		
Electricity	Cleaners													
Gas	Insurance													
Phone	Removalist													
Internet	Truck or van hire													
Pay TV														
Signature	Date													
E. DECLARATION														
<p>I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.</p> <p>I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.</p> <p>I authorise the Agent to obtain personal information from:</p> <ol style="list-style-type: none"> (a) The owner or the Agent of my current or previous residence; (b) My personal referees and employer/s; (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history; <p>I am aware that I may access my personal information by contacting -</p> <ul style="list-style-type: none"> • NTD: 1300 563 826 • TICA: 1902 220 346 • TRA: (02) 9363 9244 <p>If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.</p> <p>I am aware that the Agent will use and disclose my personal information in order to:</p> <ol style="list-style-type: none"> a) communicate with the owner and select a tenant b) prepare lease/tenancy documents c) allow tradespeople or equivalent organisations to contact me d) lodge/claim/transfer to/from a Bond Authority e) refer to Tribunals/Courts & Statutory Authorities (where applicable) f) refer to collection agents/lawyers (where applicable) g) complete a credit check with NTD (National Tenancies Database) h) transfer water account details into my name <p>I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.</p> <table style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 50%;">Signature</td> <td style="width: 50%;">Date</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> </tr> </table>	Signature	Date												
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Residential Application Form

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F. APPLICANT HISTORY

10. How long have you lived at your current address?

		Years			Months
--	--	-------	--	--	--------

11. Why are you leaving this address?

12. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

13. What was your previous residential address?

Postcode

14. How long did you live at this address?

		Years			Months
--	--	-------	--	--	--------

15. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

Was bond refunded in full?

If not, why not?

G. EMPLOYMENT HISTORY

16. Please provide your employment details

What is your occupation?

What is the nature of your employment? (FULL / PART TIME/CASUAL)

Employers Name (inc. accountant if self-employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

Net Income

		Years			Months
--	--	-------	--	--	--------

17. Please provide your previous employment details

Occupation

Employers Name (inc. accountant if self-employed or institution if student)

Length of employment

Net Income

		Years			Months
--	--	-------	--	--	--------

H. CONTACTS / REFERENCES

18. Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone no.

19. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

I. OTHER INFORMATION

20. Car Registration

21. Please provide details of any pets

Breed/type

Council registration / number

1.
2.

PLEASE NOTE

Initial payments must be made by bank cheque or money order within 24 hours after approval of application.

No Personal Cheques accepted.

Keys will not be handed over until the lease agreement has been signed by all applicants.

This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

HOW DID YOU FIND OUT ABOUT THIS PROPERTY?

- | | | |
|--------------------------------|---|--|
| <input type="radio"/> The Age | <input type="radio"/> The Internet | <input type="radio"/> Local Paper |
| <input type="radio"/> Board | <input type="radio"/> Counter List | <input type="radio"/> Relocation Company |
| <input type="radio"/> Referral | <input type="radio"/> Other (specify) _____ | |

PLEASE PROVIDE US WITH THE FOLLOWING:

Proof of Identity:

Driver's Licence
AND / OR
Passport
AND / OR
Government Issued Identification

Proof of Income:

Recent Pay Slip
AND / OR
Current Bank Statement

OFFICE USE ONLY

Property Manager Name

Application Fax to Direct Connect (If Required)