

**GERARD PARTNERS REAL ESTATE**  
**36 MARION STREET, LEICHHARDT, NSW, 2040**  
**PHONE 02 9560 8111 FAX 02 9560 8777**

**TENANCY APPLICATION**

*Property Address:* \_\_\_\_\_

**PERSONAL DETAILS**

FULL NAME: \_\_\_\_\_

CURRENT ADDRESS: \_\_\_\_\_

CONTACT NUMBERS

HOME: \_\_\_\_\_

MOBILE \_\_\_\_\_

WORK: \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_

CHILDREN: \_\_\_\_\_

PETS: \_\_\_\_\_

NUMBER OF OCCUPANTS IN HOME: \_\_\_\_\_

DRIVERS LICENCE NUMBER: \_\_\_\_\_

VEHICLE DETAILS: \_\_\_\_\_

REGISTRATION NUMBER: \_\_\_\_\_

NEXT OF KIN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT NUMBER: \_\_\_\_\_

**TENANCY DETAILS**

CURRENT LANDLORD AGENT: \_\_\_\_\_

RENT PAID: \_\_\_\_\_

CONTACT NUMBERS: \_\_\_\_\_

PERIOD OF TENANCY: \_\_\_\_\_

REASON FOR VACATING: \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_

PREVIOUS LANDLORD/AGENT: \_\_\_\_\_

CONTACT DETAILS: \_\_\_\_\_

RENT PAID: \_\_\_\_\_

PERIOD OF TENANCY \_\_\_\_\_

**EMPLOYMENT DETAILS**

CURRENT OCCUPATION: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_

ADDRESS OF EMPLOYMENT: \_\_\_\_\_

SALARY: \_\_\_\_\_

CONTACT PERSON & PHONE: \_\_\_\_\_

PERIOD OF EMPLOYMENT: \_\_\_\_\_

PREVIOUS EMPLOYMENT (IF LESS THAN 2 YEARS) \_\_\_\_\_

EMPLOYER: \_\_\_\_\_

CONTACT PERSON & PHONE: \_\_\_\_\_

OTHER REFERENCES \_\_\_\_\_

Please list 2 other references:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

NAME, ADDRESS & PHONE OF APPLICANTS PARENTS (OR IF NOT APPLICABLE FRIEND/RELATIVE) \_\_\_\_\_

- 1. I Have inspected the above mentioned premises and wish to make an application for tenancy for a period of 6 or 12 months and that the rental to be paid within my means.
- 2. That should my application be approved I will notify Gerard Partners of my new home number and new contact details for my employment should that change.
- 3. I the abovementioned applicant warrants and hereby declares that I am not bankrupt and that he/she will notify the agent/landlord in writing within seven days of any such declaration.
- 4. I the above mentioned applicant do solemnly declare and affirm that the information as shown is true and correct
- 5. I understand that after inspecting the premises and submitting my application form, Gerard Partners will require a minimum of 2 working days to process reference checks etc
- 6. I understand that by leaving a deposit on the property, if I choose to do so, will not guarantee that my application will be approved.

**PAYING RENT:** Our office prefers payment of bond & rent by credit card using Rental Rewards



Please nominate your preferred ongoing rent payment method:

**Set & Forget**  Automatic debit payments from your credit card **OR**

**Rent Reminders**  Receive an SMS and simply reply 'YES' to pay **OR**  Receive an Email and simply reply 'YES' to pay

Register and pay rent by VISA credit card to receive **FREE** Rent Protection. Conditions apply, visit [www.rentalrewards.com.au](http://www.rentalrewards.com.au) for more

**FULL NAME OF APPLICANT(Print):** \_\_\_\_\_

**SIGNATURE OF APPLICANT:** \_\_\_\_\_

**DATED:** \_\_\_\_\_

- 1. I the above-mentioned applicant acknowledge, for this application to be accepted and approved, a minimum of 2 forms of valid personal identification will be supplied to the agent verifying my personal details.
- 2. I, the above mentioned applicant hereby authorize Gerard Partners Real Estate to verify any information I have completed on this application by contacting persons or companies listed on this form.

**SIGNATURE OF APPLICANT:** \_\_\_\_\_

**DATED:** \_\_\_\_\_

**OFFICE USE ONLY**

LANDLORD: \_\_\_\_\_

TENANT FULL NAMES TO APPEAR ON LEASE \_\_\_\_\_

NUMBER OF PEOPLE TO RESIDE THERE \_\_\_\_\_

RENT: \_\_\_\_\_ PER WEEK OR FORTNIGHT

START DATE \_\_\_\_\_ EXPIRY DATE \_\_\_\_\_

BOND AMOUNT: \_\_\_\_\_

LEASE TERM: \_\_\_\_\_

CBA DEPOSIT BOOK CODE \_\_\_\_\_

DATE/TIME OF SIGNING LEASE: \_\_\_\_\_

WATER USAGE: YES / NO                      PETS: YES / NO