

## PLEASE READ THE FOLLOWING CAREFULLY

TO BE ABLE TO PROCESS YOUR APPLICATION FOR TENANCY, WE REQUIRE YOU TO:

- ✓ Fill in completely and sign (all applicants) **the Application Form** with all relevant information and reference information.
- ✓ Sign (all applicants) the **Privacy Act Acknowledgment Form**
- ✓ **Provide required copies of identification 100 POINT CHECK**

### PROOF OF IDENTIFICATION REQUIRED- 100 POINT CHECK

We require **each applicant** 18 years and over to provide the following  
**WE REQUIRE IDENTIFICATION WITH A 100 POINT VALUE OR MORE.**

Identification required PER applicant	Point Value
Current Rent Ledger/Rent book (Rent Payment Record) Must show date rent was paid with dates paid to/from	<b>50 Points</b>
Current Driver's Licence- with Photo	<b>40 Points</b>
Latest Electricity or Gas Account	<b>40 Points</b>
Current Passport (Non-Australian Residents Only)	<b>40 Points</b>
School/Tertiary Education Photo ID	<b>40 Points</b>
Medicare Card	<b>20 Points</b>
Current Vehicle Registration	<b>20 Points</b>
Citizenship Certificate	<b>10 Points</b>
Birth Certificate	<b>10 Points</b>
Bank Account Statement	<b>10 Points</b>
Proof of Income	<b>10 Points</b>

### Processing and Application Acceptance/Non Acceptance

- Your application will be processed with the information provided and put to the landlord for their acceptance or non-acceptance.
- We may not contact you if your application has not been accepted. You may contact us for an answer should you not hear from us.
- **No reason will be disclosed for non-acceptance of application.**
- Should your application be accepted, and you accept, you will at that time be bound to the terms of the **rent**, agreed **start date** and **term** of the lease.
- **Water Charges may also apply.**
- **You will be requested to pay the bond once the tenancy has been accepted.**
- We will then arrange an appointment time to sign a written tenancy agreement and the payment of the first payment of rent.
- It is up to you to arrange connection of electricity, telephone, gas etc. We can assist you through

# Residential Tenancy Application



For your application to be processed you must answer all questions

202a Gilbert St, ADELAIDE SA 5000  
Ph: 08 8231 5407 Fax: 08 8231 0433  
Mobile: 0419 125 309  
email: rentals@watermanpa.com.au

## What is the address of the property you would like to rent?

### Lease commencement date?

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Lease Term?

Years	Months
<input type="text"/>	<input type="text"/>

### How many people will normally occupy the property?

Adults	Children
<input type="text"/>	<input type="text"/>

### APPLICANT 1

#### 1. Please give us your details

Mr  Mrs  Miss  Ms  Other

Given name/s  Surname

Date of Birth  Car registration no. & State

Driver's license no. / Passport no.  Drivers licence state & expiry date

Pension no. (if applicable)  Pension type (if applicable)

Home phone no.  Mobile phone no.

Work phone no.  Email address

What is your current address?

### APPLICANT 2

#### 1. Please give us your details

Mr  Mrs  Miss  Ms  Other

Given name/s  Surname

Date of Birth  Car registration no. & State

Driver's license no. / Passport no.  Drivers licence state & expiry date

Pension no. (if applicable)  Pension type (if applicable)

Home phone no.  Mobile phone no.

Work phone no.  Email address

What is your current address?

## DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information about me from:

- (a) The owner or the Agent of my current or previous residences;
- (b) My personal referees for this application
- (c) My current and past employers;
- (d) Any record, listing or database of defaults by tenants;

I authorise and consent to each of those persons providing requested personal information about me to the Agent.

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to

- (a) communicate with referees, employees, landlords, third party operators of tenancy reference databases, other agents and select a tenant
- (b) communicate with the owner and select a tenant
- (c) prepare lease/tenancy documents
- (d) allow tradespeople or equivalent organisations to contact me
- (e) lodge/claim/transfer to/from a Bond Authority
- (f) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (g) refer to collection agents/lawyers (where applicable)
- (h) complete a credit check with a tenancy default database

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above and that be able to correct this information if it is inaccurate, incomplete or out of date.

Only those persons on this application will reside permanently on the property and the applicant may not sublet the premises without prior written consent of the property owner.

The applicants are over 18 years of age.

If accepted for this property, the applicant/s agree not to use the property for any business/commercial use.

I acknowledge:

a) that the landlords insurance will not cover the tenant's contents and it is advised that the tenant should obtain contents and public liability insurance; b) that the terms and conditions were available at the time of applying as these form part of the tenancy agreement and the tenant agrees with these terms and conditions; c) that upon being advised of approval of this application by the agent a legal tenancy agreement is created and if the tenant(s) choose not to proceed, the agent will begin procedures to relet the property and MAY choose to recover costs incurred from the reletting as set down by the Residential Tenancies Act 1995; d) that unless agreed otherwise the tenant shall be liable for all water costs pertaining to the property as per SA Water calculations. Costs to be calculated on a daily basis; e) that the landlord has the right to increase rent during the term of a fixed tenancy in accordance with the Residential Tenancy Act 1995; f) that the tenant agrees not to smoke inside the premises.

**NOTE: Before any application will be considered, each applicant must achieve a MINIMUM OF 100 POINTS OF IDENTIFICATION.** Should you have difficulties please advise prior to completing

Signature of Applicant 1 \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_ Signature of Applicant 2 \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

**APPLICANT 1**

**2. How long have you lived at your current address?**

Years  Months

Please tell us about this rented property  
Name of landlord or agent

Landlord/agent's phone no.  Weekly rent paid  \$

Why are you leaving this address?

**3. What was your previous residential address?**

Please give us further information about this rented property  
Name of landlord or agent

Landlord/agent's phone no.  Weekly rent paid  \$

How long did you live at this address?  
 Years  Months

Why did you leave this address?

**4. Please provide your employment details**

What is your occupation?

Employer's name *(inc. accountant if self employed or institution if a student)*

Employer's address

Contact name  Phone no.

Length of employment  Years  Months Weekly income  \$

**5. Next of kin details (not residing with you)**

Surname  Given name/s

Home no.  Work/mobile

Relationship to you

**6. Please provide two personal references (not related to you) Please ensure each has agreed for you to nominate them as a referee and names must be given that can be contacted during business hours**

1. Surname  Given name/s

Home no.  Work/mobile

Relationship to you

2. Surname  Given name/s

Home no.  Work/mobile

Relationship to you

**APPLICANT 2**

**2. How long have you lived at your current address?**

Years  Months

Please tell us about this rented property  
Name of landlord or agent

Landlord/agent's phone no.  Weekly rent paid  \$

Why are you leaving this address?

**3. What was your previous residential address?**

Please give us further information about this rented property  
Name of landlord or agent

Landlord/agent's phone no.  Weekly rent paid  \$

How long did you live at this address?  
 Years  Months

Why did you leave this address?

**4. Please provide your employment details**

What is your occupation?

Employer's name *(inc. accountant if self employed or institution if a student)*

Employer's address

Contact name  Phone no.

Length of employment  Years  Months Weekly income  \$

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1. Surname  Given name/s

Home no.  Work/mobile

Relationship to you

2. Surname  Given name/s

Home no.  Work/mobile

Relationship to you

7. Full names and ages of all OTHER persons who will reside at the property

Names	Ages
1.	
2.	
3.	

8. Please provide details of any pets

Breed/type	Council registration number
1.	
2.	
3.	

9. Registration, make & model of all vehicles permanently kept at the property

1.
2.
3.

10. These premises are smoke- free inside YES / NO

11. Payment details

Please indicate how you propose to pay your bond:

Own funds  Borrowed funds  SA Housing Trust

Please indicate how you propose to pay your initial rent

Own funds  Borrowed funds  SA Housing Trust

Property rental

\$  Per week OR \$  per fortnight / per month

First payment of rent two weeks in advance

\$
\$
\$

Rental bond 4 / (6 weeks if rent more than \$250 per week)

Sub total (payable before possession of property)

**HOW DID YOU FIND OUT ABOUT THIS PROPERTY??**

- The Advertiser                       Internet                                       Messenger Newspaper  
 Window Display                       Office Rental List                       Relocation Company  
 Referral                                       Other (Specify) \_\_\_\_\_

Signature of Applicant 1 .....Date...../...../..... Signature of Applicant 2 .....Date...../...../.....

Note: Please ensure that the front page is signed also.

**UTILITY CONNECTION**



Direct Connect can help arrange for the connection or provision of the following utilities and other services:

- Electricity                      Gas                      Phone                      Internet                      Pay TV  
Insurance                      Cleaning                      Removals                      Truck or van hire

Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.

***This is a FREE service that connects all your utilities and other services.***

We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in.

Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as on going service charges.

DECLARATION AND EXECUTION: By signing this application, you:

- Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
- Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
- Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
- Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
- Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
- Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature

\_\_\_\_\_

Date

\_\_\_\_\_