

Residential Application Form

For your application to be processed you must answer all questions (Including the reverse side)



A. AGENT DETAILS

Blueprint Property Pty Ltd ABN: 56 638 278 818
Suite 2, 34 Albert Street North Parramatta
PO Box 2575 North Parramatta NSW 1750
T (02) 98904005 F(02) 98904155
admin@blueprintproperty.com.au
blueprintproperty.com.au

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

 Postcode

Property Rental

\$ Per Week \$ Per Month

2. Lease commencement date?
 Day Month Year

3. Lease term?
 Years Months

4. How many people will normally occupy the property?
 Adults Children

C. PERSONAL DETAILS

5. Please give us your details Mr Ms Miss Mrs

Last Name First Name

Date of Birth Driver's Licence Number

Driver's Licence Expiry Date Driver's Licence state

Passport no. Passport country

Pension no. (If applicable) Pension type (if applicable)

6. Please provide your contact details

Home phone no. Mobile phone no.

Work phone no. Fax no.

Email address

7. What is your current address?

 Postcode

REAL ESTATE OFFICE USE ONLY **SOURCE: AGENT**

TENANT ID: _____ **AGENT ID: 220533**

PROPERTY MANAGER: _____

Rental Rewards Registration faxed to 02 9352 3120

Application lodged via fax/ Internet with Connect Now

D. FREE UTILITY CONNECTION SERVICE

connectnow

Property Manager ID No: 11096

If you would like connectnow to contact you to discuss the connection of electricity, gas and telephone, pay television & internet connection (if applicable) to your new home then tick the box below. Connectnow will then contact you and explain the details of the services available.

While the Connectnow service is **FREE**, **standard service provider connection fees and charges still apply**. You pay **NO** extra charges as a result of using the Connectnow service. **This is a value-added service independent of your tenancy application - you are not obligated to use ConnectNow.**

Please contact me regarding CONNECTION of my utilities

Phone: 1300 554 323 Email: info@connectnow.com.au
Fax: 1300 889 598 Web: www.connectnow.com.au

This is a brand new property OR This is an existing dwelling

A ConnectNow representative will make all reasonable efforts to contact you within one working day of receiving an application. If ConnectNow was unable to contact you within this period please contact ConnectNow on 1300 554 323 to ensure connection is completed. Note: Connection of your utilities will only be initiated once a representative has discussed your connection with you and obtained your consent to the terms and conditions of supply of the relevant utility service provider(s).

If section 5 is complete I consent to ConnectNow Pty.Ltd. A.B.N. 79 097 398 662 arranging for the connection and disconnection of the nominated home services and to providing information contained in this application to the service providers for this purpose. I agree that neither ConnectNow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames and terms and conditions once the client has agreed to use the chosen service provider. I authorise the obtaining of a National Metering Identifier (N.M.I.) on my residential address to obtain supply details. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from service providers. I acknowledge that ConnectNow Pty Ltd will be paid a fee by the service provider and will be paying a fee to the Agent in respect of the provision of the service being provided to me by ConnectNow Pty Ltd.

PRIVACY POLICY: The privacy of our customers is of vital importance to ConnectNow. You have the right to access our records of your information under the Privacy Act. We will not release your personal information to any third party other than for the purposes of connecting the nominated utility service, unless required to do so under law or government order

Signature of Applicant Date
_____/_____/_____

PO Box 1519 Box Hill VIC 3128 P:1300 664 715 F:1300 664 185 www.directconnect.com.au

PAYING RENT: We prefer payment of rent from your Bank Account or by Credit / Debit Card using Rental Rewards

Simply complete below – visit www.rentalrewards.com.au for further information.



We accept **Please nominate your preferred ongoing rent payment methods:**

Set & Forget Automatic debit payments from your nominated account **OR**

Rent Reminders Receive SMS **OR** Receive Email and simply reply 'YES'

Next Rent Payment Due: ____/____/____ **Rent Amount: \$** _____

Rent Frequency: Weekly Fortnightly Monthly

1. Pay rent by Credit / Debit Card:

Card Number:

Name on Card: _____ **Expiry:** ____/____/____

OR 2. Pay rent by Bank Account – Direct Debit Request:

I/we request that moneys due in terms of the repayment arrangements covered by this document, be drawn by Rental Rewards Pty Ltd (User ID 321418) under the Direct Debiting System from my/our account stated below. I/we acknowledge that this Direct Debiting arrangement is governed by the terms of the Direct Debit Service Agreement received from you.

Financial Institution: _____ **Branch:** _____

Account Name: _____

BSB **Account No**

Qantas Frequent Flyer No or Myer one Card Number

DECLARATION: I hereby register with Rental Rewards ACN 056881942 (RR) & authorise RR to process payments from my nominated account. I understand that there is a \$5 monthly membership fee, which will be charged quarterly in advance and pro rata for the quarter at the end of your joining month. I am aware of the convenience fee of 1.1% (incl GST) for Credit Card payments of the transaction value and an additional \$2 transaction fee for all Credit Card payments in accordance with this Tenant Registration form (TRF) and the Rental Rewards Terms and Conditions (RRTC) available on www.rentalrewards.com.au or calling 1300 733 966. Some payments over \$500 by some card categories (e.g. Premium & Corporate Cards) may attract an additional \$10 fee. Payments over \$3,000 by card will attract a 1.76% fee only. For exact fees for your rent amount and card type, register online. Upon registration by a method other than online to pay rent by bank account, a \$1.51 fee is applied to set up & confirm the legitimacy of bank details. Other fees may apply including for failed & operator assisted payments -see full TC for details. By signing this TRF, I confirm the information above is true and correct, that I have read and understood the TRF and the RRTC and that I agree to be bound by the TRF and RRTC. I understand that this arrangement will remain in place until such time as it is cancelled by me or Rental Rewards in writing. NOTE: Transactions will appear on your bank statement as "REAL ESTATE PAYMENT-RR, AUSTRALIA"

Account Holder Signature/s **Date** ____/____/____
X _____ X _____

Are two signatures required for Joint or Business Accounts?

E. APPLICANT HISTORY

8. How long have you lived at your current address? |

9. Why are you leaving this address?

10. Landlord/Agent details of this property (if applicable)
Name of landlord or agent

Landlord/agent's phone no. Weekly rent paid \$

11. What was your previous residential address?

Postcode

12. How long did you live at this address? |

13. Landlord/Agent details of this property (if applicable)
Name of landlord or agent

Phone number (business hours) Weekly rent paid \$

Was bond refunded in full? If not why not?

F. EMPLOYMENT HISTORY

14. Please provide your employment details – What is your occupation?

What is the nature of your employment? (FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if a student)

Employer's address

Postcode

Contact name Phone number (business hours)

Length of employment Years Months Net income? \$

15. Please provide your previous employment details – Occupation?

Employer's name:

Length of employment Years Months Net income? \$

G. CONTACTS

16. Please provide a contact in case of emergency

Surname Given name/s

Relationship to you Phone no.

H. REFERENCES

17. Please provide 2 personal references (not related to you)

1. Surname Given name/s

Relationship to you Phone no.

2. Surname Given name/s

Relationship to you Phone no.

I. OTHER INFORMATION

18. Car Registration

19. Please provide details of any pets:

Breed / type Council registration / number

1.

2.

PLEASE NOTE

Initial payments must be made by Credit Card, Cash, Bank Cheque or Money Order with in 24 hours after approval of application. No Personal Cheques accepted.

I acknowledge that my application is subject to the owners' approval and the availability of the premises on the due date. No action will be taken against the Landlord or Agent if the applicant is unsuccessful or upon acceptance should the premises not be ready for occupation on this date, for whatever reason. I accept that rental amounts are subject to change by providing the required notice.

DISCLAIMER I confirm the following:

1. During my inspection of this property I found it to be in relatively clean condition OR

2. I believe the following items should be attended to prior to my tenancy commencing. I acknowledge that these items are subject to the owner's approval.

HOW DID YOU FIND OUT ABOUT THIS PROPERTY?

Board The Internet Local Paper

Counter List Other (specify)

PLEASE PROVIDE US WITH 100 POINTS OF IDENTIFICATION

Driver's Licence	40 Points
Last 4 Rent Receipts	50 points
Passport	30 Points
Proof of Age Card / Student ID Card	30 Points Each
Copy of Mobile Phone Account	10 Points
Copy of Medicare Card	20 Points
Concession / Pension Card	10 Points
Copy of Gas / Water / Electricity account	10 Points Each

J. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

(a) The owner or the Agent of my current or previous residence;

(b) My personal referees and employer/s;

(c) Any record listing or database of defaults by tenants;

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

(a) communicate with the owner and select a tenant

(b) prepare lease/tenancy documents

(c) allow tradespeople or equivalent organisations to contact me

(d) lodge/claim/transfer to/from a Bond Authority

(e) refer to Tribunals/Courts & Statutory Authorities (where applicable)

(f) refer to collection agents/lawyers (where applicable)

(g) complete a credit check with NTD (National Tenancies Database)

(h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature Date

X

How to pay your rent

Tenant Rent Payment Information Sheet

In this office, here's how we ask all our Tenants to pay rent.

Following this information benefits both you and us and ensures that:

- ✓ Your payments are received on time
- ✓ Payments are quickly identified & recorded
- ✓ We reduce payment queries to you
- ✓ We maintain strong office security
- ✓ You have easy payment options
- ✓ You & all our tenants receive great service

How much & when to pay:

- Read your lease for your rent amount and frequency details.
- Always set up your payments for a few days in advance of your rent due date to ensure your rent reaches us on time.

Payment methods:

1. Automatic 'Set & Forget' - payments processed automatically when due.
2. SMS or Email 'Rent Reminders' - receive reminder & just reply "YES" to pay or login to pay online.

Payment accounts:

1. Bank Account (savings/ cheque)
2. Credit Card
3. Debit Card



Rent payment services for you:

- Easy & convenient rent payment options.
- You can earn reward points on credit card payments.
- Receive online access to payment history.
- Improve cash flow with interest free days on credit card payments.
- Service provided by industry specialists, Rental Rewards.
- Club discounts & offers including:

Rewards:



Costs:

- Monthly Membership Fee^: \$5
- Bank Account payments: No cost.
- Credit/ Debit Card payments*: 1.1% + \$2 transaction fee

How to set up your rent payments:

1. Your Property Manager will provide you with a payment set-up form.
2. Complete the form when you sign your lease agreement.
3. Once set up, you will receive a confirmation email, payments will be processed and you can access your rent payment info and member benefits via www.rentalrewards.com.au

*A \$2 transaction fee will be applied to all credit/debit card transactions. Some payments over \$500 by some card categories (e.g. premium cards) may attract an additional \$10 transaction fee. Payments over \$3,000 by card will attract a 1.76% fee only. For exact fees for your rent amount and card type, register online.

^The \$5 monthly service fee will be charged quarterly on 1 December/ March/ June/ September & pro rata for the quarter at the end of your joining month.

The earning of credit card rewards points is subject to the terms & conditions of your credit card rewards program

METHODS OF PAYMENT

Upon approval of your application, and the preparing of your lease, could you **PLEASE** **CIRCLE ONE** of the following as to how you would prefer to pay your rent:

MONEY ORDER

CHEQUE
(BUSINESS CHEQUES ONLY)

CREDIT CARD – VISA, MASTERCARD, AMEX
(ASK HOW YOU CAN PAY USING THIS OPTION – CONDITIONS APPLY)

ELECTRONIC FUNDS TRANSFER

If you decide to change your mind, please contact the office on
(02) 9890 4005 immediately, as documents will need to be changed.

NOTICE TO ALL TENANCY APPLICANTS

Prior to any Tenancy Application being considered, each applicant is required to produce sufficient identification which totals to 100 points. Should you have difficulties in providing this identification please advise us before completing.

Please note it is important to provide 1 form of photo ID, 1 form of proof of income and 1 form of documentation showing your current address.

DRIVERS LICENCE	30 POINTS *
PASSPORT	30 POINTS
PROOF OF AGE CARD	30 POINTS
CURRENT RENTAL LEDGER	10 POINTS *
LAST 4 RENT RECEIPTS	20 POINTS
PAY SLIP	10 POINTS *
CAR REGISTRATION	10 POINTS
TELEPHONE ACCOUNTS	10 POINTS
GAS ACCOUNT	10 POINTS
ELECTRICITY ACCOUNT	10 POINTS
BANK STATEMENT	10 POINTS *
COUNCIL RATES	10 POINTS
WATER RATES	10 POINTS
BIRTH CERTIFICATE	10 POINTS *

NOTE: You must have at least 2 sources of those marked with a ''**

PRIVACY ACKNOWLEDGEMENT FORM

1. I understand that the Agent being Blueprint Property Pty. Limited, Parramatta will check that I am not lodged as a default tenant, and acknowledge that if I am lodged as a default tenant this agency/landlord has the authority to reject my application.

2. It is understood and agreeable that Blueprint Property Pty. Limited, Parramatta will contact my reference to confirm the information is correct (Employer, Real Estate/Landlord, Personal References.)

3. I understand that if I default in my rental payments or breach the Residential Tenancy Agreement in any way I will be lodged as a default tenant.

4. I also acknowledge that if I default in rent, damage the property or breach the Residential Tenancy Agreement that my wages or my account detail may be garnished to re coup any monies owed.

5. I understand that I am under no obligation to sign this consent form, however failure to do so may result in my application being refused.

If more then one application, "I" means "We" on the form

PRINT NAME: _____

SIGNATURE: _____ DATE: _____