

Residential Application Form

(If more than 1 occupants, minimum 2 occupants must complete this application form)

Agency Detail



TAP Real Estate Pty Ltd

257 Burwood Highway, Burwood VIC 3125
Tel (03) 9808 1900 Fax (03) 9808 1977
Email : admin@tapre.com.au

Property Detail

Property Address :

Have you inspected the property : Yes / No

Inspection Date :

Weekly Rent :

Monthly Rent :

Bond :

Commencement Date :

Preferred Lease Term :

No. of Occupants :

Adult :

Children :

Vehicles :

Pets :

(please specify)

How did you find out about this property ? :

Applicant Information

Title :

Surname :

Given Name :

Date of birth:

Drivers License No.:

State of Issue :

Expiry :

Home Phone :

Fax No :

Mobile :

Email :

Current Address :

Own Rent (Please circle)

Monthly payment or rent:

How long?

Length of Stay :

From :

To :

Bond Fully Refunded ?

Landlord/Agent Details for this property :

Reason for Leaving :

Previous Address :

Own Rent (Please circle)

Monthly payment or rent:

How long?

Length of Stay :

From :

To :

Bond Fully Refunded ?

Landlord/Agent Details for this property :

Reason for Leaving :

Employment Information

Current employer (Company Name) :

Employer address:

Contact Name :

Contact Phone :

Your Occupation / Position :

Nature of your employment? Full-Time / Part-Time / Casual

Length of Employment :

Annual Net Income :

Current employer (Company Name) :

Employer address:

Contact Name :

Contact Phone :

Your Occupation / Position :

Nature of your employment? Full-Time / Part-Time / Casual

Length of Employment :

Annual Net Income :

Emergency Contact (at least 2)

1. Name of a person not residing with you:

Address:

Contact Phone :

Relationship:

2. Name of a person not residing with you:

Address:

Contact Phone :

Relationship:

Co-applicant Information			
Title :	Surname :	Given Name :	
Date of birth:			
Drivers License No.:		State of Issue :	Expiry :
Home Phone :		Fax No :	Mobile :
Email :			
Current Address :			
Own	Rent (Please circle)	Monthly payment or rent:	How long?
Length of Stay :		From :	To :
Bond Fully Refunded ?			
Landlord/Agent Details for this property :			
Reason for Leaving :			
Co-applicant Employment Information			
Current employer (Company Name) :			
Employer address:			
Contact Name :		Contact Phone :	
Your Occupation / Position :			
Nature of your employment? Full-Time / Part-Time / Casual			
Length of Employment :		Annual Net Income :	
References			
Name:		Address:	Phone:
Name:		Address:	Phone:
Declaration			
<p>I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement. I/We declare the following:-</p> <ol style="list-style-type: none"> I/We inspected the above property. I/We the applicant/s declare that I/we am/are not bankrupt and that I/we have not entered into any scheme of arrangement for payment of monies to any creditors. I/We further declare that I/we am/are not paying off any previous rental debt. I/We authorise the agent to access and check any information that may be listed on me/us on the TICA DEFAULT TENANCY DATABASE and any other tenancy database which may be available. I/We agree and understand that in the event of this application being rejected there is no requirement at law for the agent to disclose to me/us any reason for such rejection. I/We also agree that I/we will not raise any objection for not being provided a reason for any rejection of this application. I/We agree and understand that in the event of this application being approved by the agent, the agent may report any defaults that may occur from time to time in the tenancy with TICA DEFAULT TENANCY DATABASE and any other tenancy database which may be available. I/we understand that in the event of a default being reported to TICA DEFAULT TENANCY DATABASE or any other tenancy database, the removal of such information is subject to the guidelines of the database companies. I/We agree and understand that in the event of this application being approved all initial monies will be paid to the agent by CASH/EFT or CHEQUE. I/We agree that no keys for the property will be provided by the agent to me/us until such time as all monies owed are paid in full in accordance with clause 8 above I/We agree that I/we will abide by the policies of the office of the agent as may be provided to me/us in relation to this tenancy. I/We agree to allow the agent to photocopy the information supplied by me/us for their records. I/We agree that upon communication of acceptance of this application by the landlord or his agent that this tenancy shall be binding on both the landlord and the tenant. I/We further agree that I/We will sign the Tenancy Agreement, and be bound by the terms and conditions of the Tenancy Agreement. <p>I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will.</p> <p>I authorise the Agent to obtain personal information from:</p> <p>(a) The owner or the Agent of my current or previous residence; (b) My personal referees and employer/s; (c) Any record listing or database of defaults by tenants;</p> <p>If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future. I am aware that the Agent will use and disclose my personal information in order to:</p> <p>(a) communicate with the owner and select a tenant (b) prepare lease/tenancy documents (c) allow tradespeople or equivalent organisations to contact me (d) lodge/claim/transfer to/from a Bond Authority (e) refer to Tribunals/Courts & Statutory Authorities (where applicable) (f) refer to collection agents/lawyers (where applicable) (g) complete a credit check with NTD (National Tenancies Database) (h) transfer water account details into my name</p> <p>I am aware that if information is not provided or I do not consent to the uses to which personal information is put. the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.</p>			
I authorize the verification of the information provided on this form as to my credit and employment. I have received a copy of this application.			
Signature of applicant:		Name:	Date:
Signature of co-applicant:		Name:	Date: