

NOBLE REALTY 6555 9415

TENANT APPLICATION INFORMATION

Applications **will not** be processed unless all information is supplied
Each applicant must complete a separate application

WHAT YOU NEED!!

PHOTO IDENTIFICATION

When returning your application, you **must** submit a form of photo identification.

REQUIRED SUPPORTING DOCUMENTS

You will be required to submit supporting documents with your application. Your application will not be processed if all documents are not given. Our office will require you to submit a minimum of 100 points for your application to be considered.

100-POINT IDENTIFICATION CHECK

Please speak with the Property Manager should you be unable to meet the 100-point check criteria

50 points Previous Rent Ledgers
30 points Passport
30 points Driver's Licence
20 points Birth Certificate

20 points Min. 2 references from previous Agent/Lessor
20 points Current Motor Vehicle Rego Papers
10 points Copy of Telstra/Country Energy/Gas Account
10 points Other Identification

connectnow.

A Free Service to connect all of your utilities

Phone: 1300 554 323

Fax: 1300 889 598

connectnow is a simple and convenient time saving service assisting you to connect your Electricity, Gas, Phone, Internet and Pay-TV to a choice of Australia's leading providers. connectnow can also assist with discounted quotes for removalists, van/truck hire, cleaning services and insurance and more. No longer do you need to call each service provider individually, wait on hold and repeatedly give your personal details. We take care of it all for you – with the one phone call. This is a value-added service independent of your tenancy application—you are not obligated to use connectnow.

A connectnow representative will make all reasonable efforts to contact you within **One** working day of receiving an application. If connectnow was unable to contact you within this period please contact connectnow on 1300 554 323 to ensure connection is completed. While the connectnow service is **FREE**, standard service provider connection fees and charges still apply. You pay **NO** extra charges as a result of using the connectnow service.

Call me to connect my utilities Yes

Signature _____

Date _____ / _____ / _____

ID: 20029

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OFFICE USE: Date received _____ / _____ / _____ Received by _____

PROPERTY ADDRESS _____

Rental Amount \$ _____ Bond \$ _____

APPLICATION MUST BE COMPLETED IN FULL

APPLICANT'S DETAILS

| | | | | | |
|--|----------------------|---|--|------------------------------------|--|
| Name | D.O.B. | | / | / | / |
| Are you known by another name | | | | | |
| Contact No. Home | Work | Mobile | | | |
| Email Address | | Fax No | | | |
| Number of dependants to reside in property | | | Total occupants | | |
| Age of dependants | | <i>(You must list ALL occupants names below)</i> | | | |
| Car Registration | Driver's Licence No. | Licensed State | | | |
| Passport No. | 18+ Card No. | Other ID | | | |
| No. of cars to be kept at property | | | Are all cars registered <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Will a <input type="checkbox"/> boat <input type="checkbox"/> trailer <input type="checkbox"/> van <input type="checkbox"/> motorbike be kept at the property <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Pets (Check with agent) <input type="checkbox"/> Yes <input type="checkbox"/> No | | Number | Type and Breed | | |
| Are the pets registered with the council <input type="checkbox"/> Yes <input type="checkbox"/> No | | Inside | or | Outside (circle one option) | |
| Do you have contents insurance <input type="checkbox"/> Yes <input type="checkbox"/> No | | Are you a smoker <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| If the property has a pool – Have you cared for a pool previously? | | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

CURRENT ACCOMMODATION DETAILS

| | | |
|---|---|--------------------------------|
| Address | <input type="checkbox"/> Rented \$ _____ per week | <input type="checkbox"/> Owned |
| Name of Real Estate, Lessor or Agent if property sold | | |
| Address | Phone | |
| Period of occupancy | / / to / / | Reason for leaving |
| Do you expect the bond to be refunded in full <input type="checkbox"/> Yes <input type="checkbox"/> No If no, why | | |

PREVIOUS ACCOMMODATION DETAILS IF ABOVE IS LESS THAN 5 YEARS

| | | |
|---|---|--------------------------------|
| Address | <input type="checkbox"/> Rented \$ _____ per week | <input type="checkbox"/> Owned |
| Name of Real Estate, Lessor or Agent if property sold | | |
| Address | Phone | |
| Period of occupancy | / / to / / | Reason for leaving |
| Was the bond refunded in full <input type="checkbox"/> Yes <input type="checkbox"/> No If no, why | | |

PREVIOUS ACCOMMODATION DETAILS IF ABOVE IS LESS THAN 5 YEARS

| | | |
|---|---|--------------------------------|
| Address | <input type="checkbox"/> Rented \$ _____ per week | <input type="checkbox"/> Owned |
| Name of Real Estate, Lessor or Agent if property sold | | |
| Address | Phone | |
| Period of occupancy | / / to / / | Reason for leaving |
| Was the bond refunded in full <input type="checkbox"/> Yes <input type="checkbox"/> No If no, why | | |

PERSONAL REFERENCES – Does not include relatives /They must have known you for a minimum 6 mths

| | |
|-------|--------------|
| Name | Address |
| Phone | Relationship |
| Name | Address |
| Phone | Relationship |
| Name | Address |
| Phone | Relationship |

Name of next of kin or other person to contact in case of an emergency _____

Address _____ Phone _____

INCOME DETAILS – PAYSLEIPS OR CURRENT CENTRELINK STATEMENT MUST BE PROVIDED

| | |
|---|---|
| Occupation | Period of employment |
| Employer | WEEKLY NET WAGE \$ |
| Address | Phone |
| <input type="checkbox"/> Full - time <input type="checkbox"/> Part - time <input type="checkbox"/> Casual (hours per week) | |
| If less than 6 months Previous Employer | |
| Occupation | Period of employment |
| Address | Phone Weekly wage \$ |
| <input type="checkbox"/> Full - time <input type="checkbox"/> Part - time <input type="checkbox"/> Casual (hours per week) | |

SMOKING CLAUSE

Acknowledged

It is our company policy that no smoking is permitted inside the property due to health and safety and fire risks.

PROCESSING AN APPLICATION

Acknowledged

In most instances, we are able to process your application within 48 Hours and advise you by telephone. If we are unable to contact all of your referees, this process may take longer. **If, the applicant is declined, the agent is not legally obliged to give a reason.** If the application is declined, your details will be held on file for one month. Following this period all details held will be disposed of.

QUESTION

Have you ever been evicted or are you in debt to another Lessor or Agent? Yes No

If yes, give details _____

I, the applicant, accept the property in its present condition Yes No

(A detailed Condition Report will be completed prior to you taking possession)

If no, give details _____

Do you have any objection to being contacted by text? Yes No

If no, your preferred option is: Phone Email

OFFICE USE ONLY:

Application signed and all details complete TICA check: Listed Yes No
 Photocopy Tenants ID 100 point check Approved: Yes No Lessor Approved
 Tenant Advised – request 2 week rent Enter tenant name and start date to computer

TERMS AND CONDITIONS AUTHORITY AND PRIVACY DISCLAIMER

Applicant's Name: _____

I, the applicant, do solemnly and sincerely declare that the information provided is true and correct and has been supplied of my own free will. I, the applicant, understand that you as the agent for the lessor have collected this information for the specific purpose of checking identification, character, creditworthiness and determining if the applicant will be a suitable tenant for the property. I have inspected the above listed rental property and wish to take a tenancy of such premises for a period of _____ months/years from ____/____/____ at a rental of \$_____ per week. The rent to be paid is within my means and I agree to pay a bond of \$_____.

I, the applicant, agree that I will not be entitled to occupation of the premises until:

- (i) vacant possession is provided by the current occupant of the premises
- (ii) the tenancy agreement is signed by the applicant; and
- (iii) the payment of all monies due are paid by the applicant in cleared funds prior to occupation of the premises

It is agreed that acceptance of this application is subject to a satisfactory report as to the tenant's creditworthiness. I understand that you as the agent are bound by the Privacy Act and the National Privacy Principles and **authority** is hereby given to the agent to check credit references, employment details, previous rental references, database agencies, personal references and any other searches that may verify the information provided by me. I also **authorize** the agent to give information to the lessor of the property, credit providers, insurance providers, other agents, salespeople, database agencies, references named in this application or any other third party who would have a beneficial interest relating to a tenancy matter and understand this can include information about my tenancy, creditworthiness, credit standing, credit history or credit capacity. Once a tenancy agreement has been entered into the tenant **agrees** that should they fail to comply with their obligations under the agreement, the failure to comply may be disclosed to third-party operators of tenant default registry agents and/or other agents.

Once the application has been approved I agree to pay a minimum of the first **TWO** weeks rent to secure the property. In this instance that being \$_____. **THE PROPERTY WILL NOT BE HELD UNTIL WE RECEIVE THE FIRST TWO WEEKS RENT AND THE TENANCY DOCUMENTATION HAS BEEN SIGNED BY ALL PARTIES.**

In the event that the application is successful and acceptance is communicated and the first weeks rent is paid, but I decide not to proceed, I agree that this money will be forfeited to your office. Upon communication of acceptance of this application by the agent I agreed that this tenancy shall be binding. I will make an appointment for the signing of the documents.

I, the applicant, **accept** that if the application is rejected, the agent is not legally obliged to give a reason. If the application is declined, your details will be held on file for one month. Following this period all details held will be disposed of. I hereby give my authority for you to obtain references.

I hereby give my authority for any previous landlord/agent to give reference details to Noble Realty in order to process this application.

APPLICANT'S SIGNATURE _____ DATE _____

AGENT to witness _____ DATE _____