

CHILCOTT

REAL ESTATE

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An application form is required for each adult applicant.
Ensure all sections are completed or your application may NOT be processed.
If there is more than one applicant, all applications MUST be submitted together.

RENTAL PROPERTY DETAILS

Address

Commencement Date _____ **Rent per week** _____

Length of lease (6 or 12 months)

How many tenants will occupy the property?

Adults _____ Children _____

Please specify ages of children _____

PERSONAL DETAILS

Full name

Date of Birth

Home number _____ **Mobile Number** _____

Email Address (can you be contacted on this Y or N)

APPLICANT RENTAL HISTORY

Current Address (if lease is in another name please specify)

How long have you lived at this address

Years _____ Months _____

Landlord/Agent Details for this property

Name of Landlord/Agency

Contact number _____ **Rent per week** _____

Reason for leaving this address

Previous Address (if lease is in another name please specify)

How long did you live at this address

Years _____ Months _____

Landlord/Agent Details for this property

Name of Landlord/Agency

Contact Number _____ **Rent per week** _____

Reason for leaving this address

UTILITY CONNECTIONS

myconnect

A **FREE** utility connection service.

Please tick here, and myconnect will call you to help connect your Electricity, Gas, Water, Telephone and Internet services.

I would like to use myconnect to assist with the connection of utilities at my new property.

If this section is complete, I/we:

consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent; acknowledge the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.

Signature: _____ Date: ____/____/____

PRIVACY ACT 1988 – COLLECTION NOTICE

The personal information the prospective tenant provides in this application or that which is collected from other sources is necessary for the Agent to verify the Applicants identity and to process and evaluate the application. The personal information collected about the Applicant may be disclosed for the purpose for which it was collected, to other parties, including the landlord, referees, financial institutions, other agents, third party operators of tenancy reference databases and other third parties as required by law. Information already held on tenancy reference databases may also be disclosed to the Agent and/or landlord. The Agent may also disclose information in this way to other parties to achieve the purposes specified above or as otherwise allowed under the Privacy Act 1988. If the Applicant would like to access his/her personal information held by the Agent, they can do so by contacting the Agent at the address and contact numbers contained in the Application. The Applicant can also correct this information if it is inaccurate, incomplete or out of date.

Applicant Signature _____

Date ____/____/____

EMPLOYMENT HISTORY**What is your occupation?**

Please circle as applies: FULL TIME PART TIME CASUAL

Employer's Name

Employer's Address

Contact Name

Contact Number

Length of employment

Years _____ Months _____

Net weekly income _____

(please attached your last 3 payslips)

If you have been employed for less than 12 months by your current employer, please complete **previous employment details:****What was your occupation?**

Please circle as applies: FULL TIME PART TIME CASUAL**Previous employer's name**

Contact Name

Contact Number

Length of employment

Years _____ Months _____

ADDITIONAL INCOME/CENTRELINK

Source of income

Amount per week

If you are on Centrelink please provide your latest Centrelink statement.

SELF EMPLOYED? – PLEASE COMPLETE THIS SECTION

Business Name

Business Address

ABN

Business Phone

Business Email

How long have you had this business?

Years _____ Months _____

Accountant

Phone

Solicitor

Phone

STUDENT? – PLEASE COMPLETE THIS SECTION

Institution Name

Institution Address

Course being undertaken

Campus contact

Phone Number

Source of Income (please circle)

Parents

Scholarship

Other _____

Income per week _____

Parent/Guardian Name/s

Parent/Guardian Phone Numbers

Parent/Guardian Address

OTHER INFORMATION

How many vehicles will be at the property?

If you have pets please provide breed/s-type/s

CONTACT/REFERENCES**Name**

Relationship to applicant

Home Phone

Work Phone

Name

Relationship to Applicant

Home Phone

Work Phone

IMPORTANT INFORMATION

- This form is designed to help the landlord and Chilcott Real Estate choose who will rent the nominated premises.
 - This form is not, nor does it form any part of, a tenancy agreement. The rights and obligations of tenants and landlord are governed by the Residential Tenancies Act 1997.
 - Each prospective tenant should complete a Tenancy Application Form.
 - You should contact Chilcott Real Estate 3 business days after lodging you Application to see if you were successful.
 - If the Application is successful, you will be required to: produce photo identification pay a bond which is a total of 1 months' rent in advance pay 2 weeks rent
- If this Application is unsuccessful, this form and any copies will be destroyed.