



Colin Knight Real Estate

60 Doncaster Road, Balwyn North VIC 3104

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TENANCY APPLICATION FORM

Proposed property _____ Date of Application ____ / ____ / ____

Rent per week \$ _____ Bond Amount \$ _____ Term _____ (months) Tenancy to commence ____ / ____ / ____

How many tenants will occupy the property? Adults _____ Children _____ Ages _____

Pets Yes No Types _____ Registered Yes No Pet ages: _____

APPLICANT ONE

APPLICANT TWO

Surname _____ Male Female

Surname _____ Male Female

First Name _____ DOB ____ / ____ / ____

First Name _____ DOB ____ / ____ / ____

Current Address _____

Current Address _____

Postcode _____

Postcode _____

Phone _____ Mobile _____

Phone _____ Mobile _____

Email _____

Email _____

Drivers Lic. No _____ Expiry date ____ / ____ / ____ State _____

Drivers Lic. No _____ Expiry date ____ / ____ / ____ State _____

Passport No. _____ Passport Country _____

Passport No. _____ Passport Country _____

CURRENT LANDLORD / AGENT DETAILS

How long at current address? _____ Years _____ Months

How long at current address? _____ Years _____ Months

Reason for leaving _____

Reason for leaving _____

Landlord/ Agent? _____

Landlord/ Agent? _____

Landlord/ Agent Phone No _____

Landlord/ Agent Phone No _____

Rent per week \$ _____ Bond refunded Yes No

Rent per week \$ _____ Bond refunded Yes No

If not why? _____

If not why? _____

Previous Address _____

Previous Address _____

CURRENT EMPLOYMENT

Current Occupation _____

Current Occupation _____

Nature of your Employment Full time Part time Casual

Nature of your Employment Full time Part time Casual

Current Employer's Name _____

Current Employer's Name _____

Employer's Address _____

Employer's Address _____

Postcode _____

Postcode _____

Contact name _____ Phone _____

Contact name _____ Phone _____

Employment ____ Years ____ Months Income \$ _____ Net weekly

Employment ____ Years ____ Months Income \$ _____ Net weekly

PREVIOUS EMPLOYMENT

Previous Employer _____

Previous Employer _____

Occupation _____

Occupation _____

Address _____

Address _____

Postcode _____

Postcode _____

Contact name _____ Phone _____

Contact name _____ Phone _____

Time employed ____ Years ____ Months

Time employed ____ Years ____ Months

IF YOU ARE SELF EMPLOYED

Business Name ABN Accountant Phone Business Name ABN Accountant Phone

IF YOU ARE STUDENT

Institution Dept Income Source Income \$ Net weekly Institution Dept Income Source Income \$ Net weekly

EMERGENCY CONTACT

Name Contact Number Name Contact Number

REFERENCES

1st Name Address Phone Email 1st Name Address Phone Email 2nd Name Address Phone Email 2nd Name Address Phone Email

PRIVACY STATEMENT & DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 1997.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

- I authorise the Agent to obtain personal information from: (a) the owner or the Agent of my current or previous residence; (b) my personal referees and employer/s; (c) any record, listing or database of defaults by tenants;

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant (b) prepare lease/tenancy documents (c) allow organizations/tradespeople to contact me (d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority (e) refer to Tribunals/Courts & Statutory Authorities (where applicable) (f) refer to collection agents/lawyers (where applicable) (g) complete a credit check with NTD (National Tenancies Database) (h) transfer water account details into my name (i) complete a credit check with applicable tenancy database

I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. No action will be taken against the landlord or agent if the application is unsuccessful or upon

acceptance should the premises be unavailable for occupation on the date for whatever reason. I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I also acknowledge that my rental payments will be paid via "Direct Debit" from my nominated financial institution directly to Colin Knight Real Estate. Please note that all Direct Debits are processed 3 business days prior to the due date of the rent to ensure clear funds into Colin Knights account on the day the rent falls due.

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

If I have ticked YES for On The Move services, I consent to the disclosure of this page of the application form to On The Move (On The Move Pty Ltd ABN 24 634 310 965) for the purpose of enabling On The Move to offer the connection and disconnection services to me. Where On The Move is requested to arrange for the provision of the services, I consent to On The Move disclosing personal information it has collected about me to utility service providers for that purpose and to obtain confirmation of the connection or disconnection. I acknowledge that neither On The Move nor the Agent accept any responsibility for any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. I acknowledge that the Agent, its employees and On The Move may receive a benefit in relation to the connection of a utility service.

I acknowledge that if my application is approved I will be required to sign the lease within 24 hours of being approved and provide a BANK CHEQUE OR MONEY ORDER for the amount of bond and one months rent at the time of signing.

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I/ We acknowledge and agree to all terms and conditions expressed in the Privacy Statement, Authority and Declaration.

Applicant #1 Signature Date Applicant #2 Signature Date

FREE UTILITY CONNECTION



Let On The Move reduce your stress and save you time by arranging your utility connections at the property...at no extra cost! We will contact you within 24 hours to confirm.

YES!! I would like On The Move to contact me to arrange my connections ELECTRICITY, GAS, TELEPHONE, BROADBAND, FOXTEL

Terms & Conditions - By ticking the box above, you are consenting to On The Move contacting you to arrange your services. On The Move may need to disclose personal information to utility companies to arrange your services. On The Move and your Agent may receive a benefit for arranging your services. On The Move & your Agent do not accept responsibility for any delay or failure to connect your services. We will provide your new telephone number to your Agent unless otherwise advised. Standard connection fees & bonds may apply.



Ph: 1300 850 360 Fax: 1300 661 160 onthemove.com.au