

Property Address:		Rent Per Week:	
Name:			
Preferred length of lease:		Commencing:	
How did you find out about this property:			
Will you be using a colony 47 bond loan?	YES	NO	

If you are accepted for this property are you in a position to be able to come into the office (same day) to sign a lease and pay the bond?	YES	NO
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**Before any application will be considered, each applicant must provide a minimum of 100 check points.**

**You must provide a personal credit reference that is less than 90 days old. This can be obtained from Tasmanian Collection Service, who can be contacted on 6213 5555 and is located at 29 Argyle Street, Hobart. If you are not a Tasmanian resident you may wish to contact the above number for a similar service in your state, or try Baycorp Advantage 1300558830 or 02 9806 2581 or go to [mycreditfile.com.au](http://mycreditfile.com.au)**

Last 4 rent receipts	50 Points	
Driver Licence	40 Points	
Photo Identification (Other than drivers Licence)	40 Points	
Birth Certificate	30 Points	
Passport	30 Points	
Medicare/Healthcare Card	30 Points Each	
Current Registration Papers	10 Points	
Previous Bank Statement	10 Points	
Previous Telstra Account	10 Points	
Previous Aurora Account	10 Points	

Should you not be able to meet the 100 point check, please talk to the Property Manager.

**OFFICE USE ONLY**

<input type="radio"/> 100 points accumulated	<input type="radio"/> Application Approved
<input type="radio"/> TCS / Baycorp	<input type="radio"/> Application Denied
<input type="radio"/> Barclay MIS	
<input type="radio"/> National Tenancy Database	
Tenant to sign on:	Time:
Weekly Rental: \$	Bond Due: \$
Period of Lease: months	Rent Due: \$
From: To:	Total Owing: \$

## Applicant must complete all details below

Title: Mr / Mrs / Ms / Miss / Dr	Surname:
Given Name(s):	Preferred Name:
Date of Birth:	

Length of time at current address:	From:	To:
Home Phone:	Work Phone:	
Mobile:	Email:	
Marital Status:	Next of Kin:	
Driver Licence No:	Driver Licence State:	
Car Registration No:	Car Registration State:	

### CURRENT LIVING SITUATION

I currently:  Rent  Own  Board  Live with Parents

Current rent/mortgage per week: \$  Amount paid by me (if sharing): \$

Name of Landlord/Agent:  Phone:

Does your current Landlord/Agent know you are vacating:  Yes  No

How much notice are you required to give?

Reason for leaving:

### PREVIOUS LIVING SITUATION

Previous Address:

Length of time at previous address:  From:  To:

Rented  Owned  Boarded  Lived with Parents

Rent per week: \$  Amount paid by me (if shared): \$

Name of Landlord/Agent:  Phone:

Was Bond refunded in full?  Yes  No

If no, please specify reason why:

## EMPLOYMENT DETAILS

Name of Employer:	Manager Name/Phone No:
Occupation:	Length of Employment:
Work Phone:	Can you receive calls at work? <input type="radio"/> Yes <input type="radio"/> No
Net Pay (take home after tax): \$	Per: <input type="radio"/> Week <input type="radio"/> Fortnight <input type="radio"/> Month

## IF SELF EMPLOYED

Name of Business:	
Type of Industry:	Length of Self-Employment:
Business Address:	
Work Phone:	
Net Pay (take home after tax): \$	Per: <input type="radio"/> Week <input type="radio"/> Fortnight <input type="radio"/> Month

## STUDENT DETAILS

College / University:	
Student ID No:	Course:

## UNEMPLOYED OR PENSIONER

I receive: \$	Per fortnight	From:
Type of Pension:		

## PERSONAL DETAILS

How many children will be residing with you at the property?			
Name:	Age:	<input type="radio"/> Full time	<input type="radio"/> Part time
Name:	Age:	<input type="radio"/> Full time	<input type="radio"/> Part time
Name:	Age:	<input type="radio"/> Full time	<input type="radio"/> Part time
Name:	Age:	<input type="radio"/> Full time	<input type="radio"/> Part time
Additional occupants residing at the property (please list name, age and contact phone number):			

PERSONAL DETAILS (CONTINUED)

Do you have any pets?	<input type="radio"/> Yes	<input type="radio"/> No	
Breed	Size	<input type="radio"/> Inside	<input type="radio"/> Outdoor
Are they registered with the council?	<input type="radio"/> Yes	<input type="radio"/> No	
Do you smoke?	<input type="radio"/> Yes, inside	<input type="radio"/> Yes, outside only	<input type="radio"/> No
Have you been made aware, and are you prepared to comply with the condition that there is to be NO SMOKING in this property?	<input type="radio"/> Yes	<input type="radio"/> No	
Please state your other financial committments; eg car loan, credit card etc:	\$		Per fortnight

**ALL FIELDS MARKED WITH AN ASTERISK ARE REQUIRED TO BE COMPLETED**

Next of Kin (not living with you) \*

Name:	Relationship to you:
Address:	
Daytime Phone:	Mobile:

**REFEREES (NOT FAMILY MEMBERS) \*      MINIMUM FOUR REFEREES REQUIRED**

Name:	Mobile:
Address:	
Daytime Phone:	

Relationship to you:	How long known?
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Name:	
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Address:	
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Daytime Phone:	Mobile:
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Relationship to you:	How long known?
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**BUSINESS REFEREES \* (If you are not employed please provide four personal references)**

Name:	
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Address:	
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Daytime Phone:	Mobile:
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Relationship to you:	How long known?
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Name:	
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Address:	
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Daytime Phone:	Mobile:
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Relationship to you:	How long known?
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## DISCLAIMER / AUTHORITY

I the said applicant do solemnly and sincerely declare that the information contained in this application is true and correct and that all of the information was given of my own free will. I further authorize the letting agent to contact and conduct any enquiries and/or search with regard to the information and references supplied in this application.

I the said applicant do solemnly and sincerely declare that I am over 18 years of age and eligible to enter into this agreement.

I the said applicant do solemnly and sincerely declare:

1. I have inspected the property location at .....and accept the property as inspected
2. I have of my own accord decided that I wish to rent the above mentioned property commencing ..... / ..... / ..... for a period of ..... months.
3. I have been informed, understand and agree that the rental for the above said property is to be \$ ..... per week and that this rental is within my means for support.
4. I have been informed, understand and agree that the rental for the said property is to be paid fortnightly in advance at all times.
5. I have been informed, understand and agree that the bond (x 4 weeks rent) for the above mentioned property will be \$ ..... and I further agree and undertake to pay the said bond on or before signing the Residential Tenancy Agreement.
6. I understand and agree that should there be a requirement to commence proceedings for recovery of rent, repairs and/or damage to the above mentioned property during the term or at the expiration of the Residential Tenancy Agreement all costs associated with these proceedings shall be recoverable from me.
7. I have been informed, understand and agree that should this application not be accepted, the agent is not required or obligated to disclose why or supply any reason for the rejection of this application.
8. I have been informed, understand and agree to pay the bond and 2 weeks rent in advance by cash or bank cheque prior to receiving the keys on the day of occupation.
9. If your Residential Tenancy Application is approved you will be required to pay at lease one week of the nominated rent as a holding deposit for the above mentioned property. The holding deposit guarantees you against the property being leased to anyone else.
10. If your application is unsuccessful we will destroy all paper work after 90 days.

## PRIVACY ACT ACKNOWLEDGEMENT

I the said applicant do solemnly and sincerely declare that the information contained in this application is true and correct and that all of the information was given of my own free will. I further authorize the letting agent to contact and conduct any enquiries and/or search with regard to In accordance with section 18n(1)(b) of the Privacy Act I authorize you to give information to and obtain information from all credit providers and references named in this application. I understand this can include information about my credit worthiness, credit standing, credit history or credit capacity. I understand this information may be used to assess my application.

## PRIVACY ACT (COMMONWEALTH) 1988

The personal information the prospective tenant provides in this application or collected from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the applicant in this application and during the course of the tenancy if the applicant is successful may be disclosed for the purpose for which it was collected to other parties including to landlords and their advisers, referees, other agents and third party operators of tenancy reference databases. Information already held on tenancy reference databases may also be disclosed to the agent and/or landlord. If the applicant enters into a residential tenancy agreement, and is the applicant fails to comply with their obligations under that agreement, that fact and other relevant personal information collected about the applicant during the course of the tenancy may also be disclosed to the landlord, third party operators of tenancy reference databases and/or Agents. The Agent will only disclose information in this way to other parties to achieve the purposes specified above or as otherwise allowed under the Privacy Act.

If the Applicant would like to access this information they can do so by contacting the Agent at the address and contact numbers contained in this

Signed by the applicant:

Print full name:

Date: