



# Residential Tenancy Application Form

I \_\_\_\_\_ (**Applicant Name**) acknowledge that this is an application to **lease** \_\_\_\_\_ (**Property Address**) and that my application is subject to the owner's approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997.

I, the Applicant, declare that I am not bankrupt or an undischarged bankrupt and that the information provided by me is true and correct. **I inspected the premises on** \_\_\_\_/\_\_\_\_/20 **and wish to apply for tenancy of the premises for a period of** \_\_\_\_\_ **months at a rental of \$** \_\_\_\_\_ **per week.**

The personal information the Applicant provides in this application or that the Agent collects from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the Applicant in this application and during the course of the tenancy, if the Applicant was successful, may be disclosed for the purpose for which it was collected to other parties including to the landlord, referees, other agents, financial institutions, tradespeople, third party operators of tenancy reference databases and other third parties as required by law. The Agent will only disclose information in this way to other parties to achieve the purposes specified above or as otherwise allowed under the Privacy Act 1988.

The Applicant agrees that in the event of a default occurring under a Tenancy Agreement I give my permission to the member of the tenancy database to register any of my details of a breach ( in accordance with section 49E of the Residential Tenancies Act) with a tenancy database. I further agree and understand that the removal of such information from a database company is subject to the conditions of the Database company.

I understand that TICA Default Tenancy Control Pty Ltd is a database company that allows its members access to information accumulated from members about tenants who have breached their tenancy agreements. I acknowledge and understand that I can contact TICA Default Tenancy Control Pty Ltd on 1902 220 346 or [www.tica.com.au](http://www.tica.com.au). I agree that the calls to TICA Default Tenancy Control Pty Ltd are charged at \$5.95 per minute inclusive of GST. I consent to the information provided in this application being verified and a reference check on the Tenant Information Centre of Australia (TICA) being undertaken.

I have been advised that a Consumer Affairs Booklet can be obtained from the Agent, Office of Fair Trading or the Rental Bond Board.

If the Applicant would like to access the personal information the Agent holds, they can do so by contacting First National Real Estate Bonnici & Associates at 9 High Street, Wodonga VIC 3690 Telephone: (02) 6024 9222 Facsimile: (02) 6024 9223 Email: [reception@wodongafn.com.au](mailto:reception@wodongafn.com.au)

Signed by Applicant: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/20

Current Address: \_\_\_\_\_

Signed by Agent: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/20

**In order to process your application the following documentation must be submitted.**

- 1. Drivers Licence/Passport/Proof of Age Card
- 2. Medicare/Centrelink Card
- 3. Rent ledger or last four (4) rent receipts
- 4. Current utility or phone bill at current address
- 5. 2 x recent payslips or Centrelink income statements

**If you are unable to provide any of the above documents please speak with First National Wodonga.**

NOTE: **SHOULD** A RESERVATION FEE BE TAKEN THE FOLLOWING CONDITIONS ARE TO BE INSERTED

RESERVATION FEE AND ACKNOWLEDGEMENT OF RESERVATION CONDITIONS

It is hereby acknowledged:

- 1. That the Applicant is to pay a Reservation fee equivalent to one week's rent.
- 2. That during this period, the premises will not be reserved for any other Applicant, nor will a Reservation Fee be received from any other Applicant.
- 3. That the Reservation Fee will be banked into a Trust Account and any refund given will be by way of Trust Account cheque.

First National Real Estate Bonnici & Associates, acting for the Landlord of the premises, acknowledge receipt of the above Application and the accompanying Reservation agree to reserve the premises for the period and in accordance with the conditions above stated.

## Residential Tenancy Application Form

Please fully complete and sign every page of this application to ensure your application is processed.

### PROPERTY APPLYING FOR

Address: \_\_\_\_\_ Suburb: \_\_\_\_\_

Rent: \$ \_\_\_\_\_ Per Week Commencement Date: \_\_\_\_/\_\_\_\_/200 Lease Term: \_\_\_\_\_ months

Number of persons to occupy property: \_\_\_\_\_ Adults \_\_\_\_\_ Children Age of Children: \_\_\_\_\_

Names of other people to occupy property: \_\_\_\_\_

Do you smoke?  No  Yes Pets?  No  Yes Type: \_\_\_\_\_ Breed: \_\_\_\_\_ Age \_\_\_\_\_

How did you find out about this property?

Rental List  Newspaper  wodongafn.com.au  domain.com.au  realestate.com.au  For Lease Board  Other

### PERSONAL DETAILS

Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_ Suburb: \_\_\_\_\_ Post Code: \_\_\_\_\_

Home No: \_\_\_\_\_ Work No: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email address: \_\_\_\_\_

Drivers Licence Number: \_\_\_\_\_ State of Issue: \_\_\_\_\_ Expiry: \_\_\_\_\_

### CURRENT LIVING SITUATION

Renter Rent: \$ \_\_\_\_\_ PW / PF / PM How long have you lived there? \_\_\_\_ Years \_\_\_\_ Months

Name of Landlord/Agent: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Owner Mortgage: \$ \_\_\_\_\_ PW / PF / PM How long have you lived there? \_\_\_\_ Years \_\_\_\_ Months

Name of Selling Agent/Property Manager: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Other (Please specify)

\_\_\_\_\_

### PREVIOUS LIVING SITUATION

Renter Rent: \$ \_\_\_\_\_ PW / PF / PM How long did you live there? \_\_\_\_ Years \_\_\_\_ Months

Address: \_\_\_\_\_ Suburb: \_\_\_\_\_

Name of Landlord/Agent: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Was bond refunded in full  Yes  No – Please specify: \_\_\_\_\_

Owner Mortgage: \$ \_\_\_\_\_ PW / PF / PM How long did you live there? \_\_\_\_ Years \_\_\_\_ Months

Address: \_\_\_\_\_ Suburb: \_\_\_\_\_

Name of Selling Agent/Property Manager: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Other (Please specify)

\_\_\_\_\_

**CURRENT EMPLOYMENT DETAILS**

Occupation: \_\_\_\_\_  Full time  Part Time  Casual  
 Employer Business Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Position: \_\_\_\_\_ Contact Number: \_\_\_\_\_  
 Net income: \$ \_\_\_\_\_ PW / PF / PM Length of employment: \_\_\_\_ Years \_\_\_\_ Months

**PREVIOUS EMPLOYMENT DETAILS**

Occupation: \_\_\_\_\_  Full time  Part Time  Casual  
 Employer Business Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Position: \_\_\_\_\_ Contact Number: \_\_\_\_\_  
 Net income: \$ \_\_\_\_\_ PW / PF / PM Length of employment: \_\_\_\_ Years \_\_\_\_ Months

**SELF EMPLOYED**

Company Name: \_\_\_\_\_ A.B.N.: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Business Type: \_\_\_\_\_ Net income: \$ \_\_\_\_\_ PW / PF / PM  
 Accountant Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**CENTRELINK DETAILS**

Centrelink No.: \_\_\_\_\_ Payment Type: \_\_\_\_\_ Income: \$ \_\_\_\_\_ PW / PF / PM

**STUDENT DETAILS**

Place of Study: \_\_\_\_\_ Course: \_\_\_\_\_ Student No.: \_\_\_\_\_

**PERSONAL REFEREES *\*\* Please note - No relatives***

**1.** Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Occupation: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**2.** Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Occupation: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**3.** Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Occupation: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**EMERGENCY CONTACT *\*Not living with you***

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Address: \_\_\_\_\_ Suburb: \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Home PH Number: \_\_\_\_\_ Work PH Number: \_\_\_\_\_ Mobile: \_\_\_\_\_

- I confirm that I have read and understand the Privacy Policy that the Agent has made available to me.
- I declare that all information contained in the application (including the reverse sides) is true and correct and given of my own free will.

Signed: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/20

## Moving home has never been easier

Connectnow is dedicated to helping you move home more easily. We can connect your utilities including electricity, gas, phone, internet and pay TV to a broad choice of leading providers. We can also organise your disconnections and offer a range of additional services, such as cleaning and food services, removalists and vehicle hire.

What's more, you pay no extra charges as a result of using the connectnow service. We will make all reasonable efforts to contact you within 1 working day of receiving this application to explain the details of the services offered. If we are unable to contact you within this period please call 1300 554 323 to ensure your services can be addressed by the required date.

Dr  Mr  Mrs  Miss  Ms

Surname \_\_\_\_\_ Given Name/s \_\_\_\_\_

Property Address \_\_\_\_\_ Suburb \_\_\_\_\_ Post Code \_\_\_\_\_

Pension Number \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ Drivers Licence \_\_\_\_\_ State \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Email \_\_\_\_\_ Date of Connections \_\_\_\_/\_\_\_\_/\_\_\_\_

**DECLARATION AND EXECUTION/PRIVACY NOTICE:** By signing this application and ticking the 'YES' box below, I: consent to the collection of my personal information by Connectnow Pty Ltd (ABN 79 097 398 662) ("connectnow") for the purposes of contacting me to talk about arranging the connection and disconnection of moving and utility services and related services and to inform me about other products and services that may compliment my home/lifestyle needs; consent to the disclosure by connectnow of my personal information contained in this application to other parties, including the relevant third party service providers, connectnow's related companies and third parties who provide connectnow with services in connection with the ordinary operation and administration of connectnow's business or where otherwise required or authorised by law; understand that protecting my privacy is important to connectnow and that I can obtain further details about how connectnow manages my personal information, including how I may access and seek correction of my personal information, how I may complain about a breach of my privacy and how connectnow will deal with that complaint, by viewing connectnow's Privacy Policy at [www.connectnow.com.au](http://www.connectnow.com.au) or contacting their Privacy Officer at [info@connectnow.com.au](mailto:info@connectnow.com.au); understand that whilst connectnow is unlikely to disclose my personal information to recipients located overseas, connectnow is not responsible for the privacy practices of any third party service providers, and accordingly, I accept that it is my responsibility to check the privacy policies of the relevant service providers if I wish to obtain further information about how they manage personal information (including whether or not they are likely to disclose such information to overseas recipients); understand that my consent to receive such marketing materials will continue until I opt-out by contacting [info@connectnow.com.au](mailto:info@connectnow.com.au); understand that the connection and disconnection of moving and utility services and related services (collectively referred to as "the nominated services") will only be initiated once a connectnow representative has discussed the details with me and obtained my consent to the terms and conditions of supply of the relevant service providers; acknowledge that, to the extent permitted by law, neither connectnow nor my real estate agent accepts liability for loss caused by delay in, or failure to, connect and disconnect or provide the nominated services; acknowledge that the nominated services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated service providers bind me and that after hours connections may incur additional service fees from utility providers; authorise the obtaining of a National Metering Identifier or a Metering Installation Registration Number for my residential address to obtain supply details; understand that it is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection of the nominated utility services and that there is easy access to the meters; understand that connectnow may be paid a fee by the service provider and may pay a fee to a real estate agent in respect of the provision of the services provided to me by connectnow. By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements and other undertakings set out in this application form on behalf of all applicants listed on this application form. Where I have nominated an alternative contact person on this application, I authorise connectnow to speak to them about my move and connection and disconnection needs if connectnow is unable to contact me directly.

Yes

**I consent to connectnow contacting me to organise my move home services and other products and services to suit my home or lifestyle needs.**

-----  
Signed Date

PM/ID: 25424

**connectnow.**  
We get things sorted.