

Residential Application Form

Note: Each and every person applying for this property must individually complete a separate application form. Others applying with me are:

**Stockdale
& Leggo**

real
estate

A. AGENT DETAILS

Stockdale & Leggo - Portarlington

92B Newcombe Street, Portarlington, VIC 3223
Phone: 03 5259 1315
Fax: 03 5259 1316
Web: www.stockdaleleggo.com.au/portarlington
Email: portrentals@stockdaleleggo.com.au

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

<input type="text"/>
Postcode

2. Lease commencement date?

<input type="text"/>	Day	<input type="text"/>	Month	<input type="text"/>	Year
----------------------	-----	----------------------	-------	----------------------	------

3. Lease term?

<input type="text"/>	Years	<input type="text"/>	Months
----------------------	-------	----------------------	--------

Property rental details

\$ <input type="text"/>	Per Week	\$ <input type="text"/>	Per Month	\$ <input type="text"/>	Bond
-------------------------	----------	-------------------------	-----------	-------------------------	------

4. How many tenants will occupy the property?

<input type="text"/>	Adults	<input type="text"/>	Children	<input type="text"/>	Ages
----------------------	--------	----------------------	----------	----------------------	------

C. PERSONAL DETAILS

5. Please give us your details

Mr Ms Miss Mrs Other

Surname Given Name/s

Date of Birth

Driver's licence number

Driver's licence expiry date

Driver's licence state

Passport no.

Passport country

Pension no. (if applicable)

Pension type (if applicable)

6. Please provide your contact details

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address

7. What is your current address?

<input type="text"/>
Postcode

OFFICE USE ONLY

Property Manager Name

D. UTILITY CONNECTIONS

myconnect

A FREE utility connection service.

<input type="checkbox"/> Electricity	<input type="checkbox"/> Gas	<input type="checkbox"/> Telephone	<input type="checkbox"/> Internet
<input checked="" type="checkbox"/> Water	<input type="checkbox"/> Pay TV		

Phone : 1300 854 478

enquiry@myconnect.com.au

Fax : 1300 854 479

www.myconnect.com.au

If this section is complete, I:

consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent; acknowledge the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.

Signature

<input type="text"/>	<input type="text"/>
----------------------	----------------------

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I, the tenant, accept the property in the condition it was in when inspected.

I authorise the Agent to obtain personal information about me from:

- (a) The owner or the Agent of my current or previous residences;
 - (b) My personal referees and employer/s;
 - (c) Any record listing or database of defaults by tenants;
- Any record listing or database of defaults by tenants such as TICA, NTD or TRA for the purpose of checking your tenancy history.

I am aware that I may access my personal information by contacting:

TICA 1902 220 346
NTD 1300 563 826
TRA (02) 9363 9244

I am aware that the Agent will use and disclose my personal information within this application in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow trades-people or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a check with NTD (National Tenancies Database)A
- (h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature

Date

<input type="text"/>	<input type="text"/>
----------------------	----------------------

F. APPLICANT HISTORY	
If you have not been a tenant in Australia go to Question 8.	
8. How long have you lived at your current address?	
<input type="text"/> <input type="text"/> Years	<input type="text"/> <input type="text"/> Months
9. Why are you leaving this address?	
<input type="text"/>	
10. Landlord/Agent details of this property (if applicable)	
Name of landlord or agent	
<input type="text"/>	
Landlord/agent's phone no.	Weekly Rent
<input type="text"/>	\$ <input type="text"/>
Was bond refunded in full?	If not why not?
<input type="text"/>	<input type="text"/>
G. HOUSING HISTORY	
11. What was your previous residential address?	
<input type="text"/>	
<input type="text"/>	
Postcode	
12. Reason for leaving?	
<input type="text"/>	
13. How long did you live at this address?	
<input type="text"/> <input type="text"/> Years	<input type="text"/> <input type="text"/> Months
14. Landlord/Agent details of this property (if applicable)	
Name of landlord or agent	
<input type="text"/>	
Landlord/agent's phone no.	Weekly Rent
<input type="text"/>	\$ <input type="text"/>
H. EMPLOYMENT HISTORY	
15. Please provide your employment details	
What is your occupation?	
<input type="text"/>	
What is the nature of your employment? (FULL TIME/PART TIME/CASUAL)	
<input type="text"/>	
Employer's name (inc. accountant if self employed or institution if student)	
<input type="text"/>	
Employer's address	
<input type="text"/>	
Postcode	
<input type="text"/>	
Contact name	Phone no.
<input type="text"/>	<input type="text"/> (0) <input type="text"/>
Length of employment	Net Monthly Income
<input type="text"/> <input type="text"/> Years	<input type="text"/> <input type="text"/> Months
<input type="text"/>	\$ <input type="text"/>
16. Please provide details of any additional income	
Amount	Source
\$ <input type="text"/>	<input type="text"/>

I. CONTACTS / REFERENCES		
17. Please provide a contact in case of emergency		
Surname	Given name/s	
<input type="text"/>	<input type="text"/>	
Relationship to you	Phone no.	
<input type="text"/>	<input type="text"/>	
18. Please provide next of kin		
1. Surname	Given name/s	
<input type="text"/>	<input type="text"/>	
Relationship to you	Phone no. (landline)	
<input type="text"/>	<input type="text"/>	
Address		
<input type="text"/>		
<input type="text"/>		
J. OTHER INFORMATION		
19. Car / Motor bike / Boat / Trailer Registration		
<input type="text"/>		
20. Please provide details of any pets		
Breed/type	Council registration / number	
1. <input type="text"/>	<input type="text"/>	
2. <input type="text"/>	<input type="text"/>	
PLEASE NOTE: Owners have the right to reject pets		
PLEASE NOTE		
* Security deposits are to be paid separately by cheque made out to the RTBA within 24 after approval of application . No personal cheques accepted.		
*Initial rental payment must be made by bank cheque or money order on or before the start of tenancy.		
* Keys will not be handed over until the lease agreement has been signed by all applicants.		
* This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.		
* The applicant has declared that the information provided is true & correct and agree that the agent is permitted to make enquires to provide information to the landlord for the purpose of assessing your eligibility to rent the property.		
Signature	Date	
<input type="text"/>	<input type="text"/>	
PLEASE PROVIDE US WITH THE FOLLOWING		
<i>(This is mandatory, other genuine identification is accepted please refer to office)</i>		
Driver's Licence	Bank Statement	
Passport	Copy of Medicare Card	
Proof of Age Card	Concession / Pension Card	
Student ID Card	Copy of Gas/Water/Electricity/Phone account	
Centrelink Statements	Rental Reference from Current Agent	
Payslips		
HOW DID YOU FIND OUT ABOUT THIS PROPERTY?		
<input type="radio"/> The Age	<input type="radio"/> The Internet	<input type="radio"/> Local Paper
<input type="radio"/> Board	<input type="radio"/> Counter List	<input type="radio"/> Relocation Company
<input type="radio"/> Referral	<input type="radio"/> Other (specify)	
OFFICE USE ONLY		
Property Manager	<input type="text"/>	
ACCEPTED :	YES <input type="checkbox"/> NO <input type="checkbox"/>	