

# Raine & Horne Muswellbrook

22 Bridge Street, Muswellbrook

Phone (02) 6543 2333

Fax (02) 6541 0184

Email muswellbrook@rh.com.au

## Residential Tenancy Application

### Property Details

Address of Premises.....

Advertised Rent per Week \$..... Proposed lease start date...../...../.....

Proposed lease length  6 months  12 months

### Applicants Details

First Name/s ..... Family Name.....

Date of Birth..... Driver's Licence No. ....

Phone (.....)..... Mobile No. ....

Email .....

Current Address .....

Number of occupants – Adults..... Children .....

Names and Ages of children.....

Are you a smoker  yes  no Pets: Type/breed ..... Age .....

### Next of Kin/Emergency Contact NOT living with you

First Name/s ..... Family Name .....

Relationship to you ..... Phone (.....).....

Mobile ..... Email .....

Current Address .....

### Referees (professional references from unrelated persons)

Name ..... Company .....

Phone (landline) ..... Mobile.....

Name ..... Company.....

Phone (landline) ..... Mobile .....

### Tenancy History

Property Address.....

Landlord/Agent ..... Phone No.....

Fax No. .... Rent \$..... Per week/fortnight/month

Period of tenancy: From..... To .....

Reason for leaving this property.....

Have you been  an applicant or  a respondent at the NCAT (Tenancy Tribunal)?

Details .....

Was your bond returned in full from your previous tenancy?  yes  no

Details .....

### Employment and Income

Occupation ..... Employer.....

Employer's Address .....

Employers Phone No. (.....) ..... Length of Employment .....

Income \$..... Per week/fortnight/month

Do you receive rental assistance e.g. Department of Housing, Centrelink  yes  no

### Vehicle Details

No. of vehicles to be at the property ..... Make/s .....

Registration number/s of vehicles .....

### Inspection of property

I inspected the property and found it to be in satisfactory condition  yes on .....  No

*(Photocopying is not available at our office)*

### **Relevant documentation to be attached to this application BEFORE it can proceed includes:**

Identification  Australian Photo Drivers Licence or  Passport and

Medicare Card  Proof of Age Card

Recent Pay Advices (2) or letter of confirmation of employment and salary

Rental History  Two recent rental receipts or recent copy of current tenancy ledger

Electricity account or landline telephone account

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## Free Connection Service



**Direct Connect** can help arrange for the connection or provision of the following utilities and other services:

Electricity / Gas / Phone / Truck or van hire / Cleaning / Insurance / Pay TV / Internet / Removals

Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.

### **This is a FREE service that connects all your utilities and other services.**

**We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.**

Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

#### **DECLARATION AND EXECUTION: By signing this application, you:**

1. Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
2. Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
3. Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
4. Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
5. Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
6. Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Declaration

I confirm the following

- I have physically inspected the property and found it to be in a satisfactory condition
- My application is subject to the landlord's approval
- All information provided by me is true and correct
- The Agent is authorised to verify/confirm any information provided by me
- I am able to meet my financial commitments under the proposed Residential Tenancy Agreement
- I am not a bankrupt or an undischarged bankrupt
- I understand that a Rental Bond equal to four weeks rent and the first two weeks rent will be payable at the time of signing the Residential Tenancy Agreement if my application is successful.

### Privacy Statement

By completion of this application form, you are providing **Raine & Horne Muswellbrook** with your consent to use your personal information essential to the evaluation, verification and management of the application and any resulting tenancy. If you choose not to provide us with this information, we may not be able to fully process your application. The information you provide may be used in the following ways for the processing of your application

- To verify past rental and/or employment and/or personal references
- To consult and refer to various tenancy and/or credit reference databases
- To inform and/or consult with landlords or prospective landlords or their advisors about your application
- Should your application be successful, the information will further be used in the following ways
- For arranging and completing repairs with third-party tradesmen
- For information requested by third party service providers to you, for your tenancy (E.g. telecommunications, gas, electricity providers)
- In the event of a breach of the terms of the tenancy, to register details on various tenancy databases and/or with other agents.

At the completion of your tenancy, details relating to your tenancy may be disclosed to other landlords or agents seeking to verify references. All information is stored, used, disclosed and available for access according to the Privacy Policy on display in our office, and in accordance with the Privacy Act 1988.



Name ..... Signature ..... Date .....